



C. CWS 175

September 21, 2023

Re: Participation in the Task Forces of the Committee on WIPO Standards

Madam,
Sir,

At its tenth session, held in November 2022, the Committee on WIPO Standards (CWS) noted an action issuing a circular to encourage Offices to participate in CWS Task Forces, which should be carried out by the Secretariat in relation to the Recommendation 3.d. which is provided in the Report "Evaluation of WIPO Standing Committees" which was published in February 2022 on the WIPO website at: <https://www.wipo.int/about-wipo/en/oversight/iaod/evaluation/> (see paragraphs 4 to 7 of document CWS/10/3).

The CWS is one of the WIPO Standing Committees and it provides a collaborative international forum to adopt new or revised WIPO standards, policies, recommendations and statements of principle relating to intellectual property data, global information system related matters, information services on the global system, data dissemination and documentation.

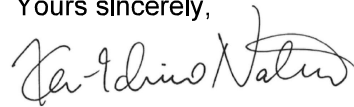
The CWS establishes Task Forces consisting of policy makers and subject matter experts nominated by the Committee members and observers to address specific Tasks, such as the development of WIPO Standards. Currently 13 Task Forces are active under the CWS and further information on those Task Forces is available on the WIPO website at: <https://www.wipo.int/cws/en/taskforce/index.html>.

By participating in the Task Force(s), your Office/Organization will learn best practices of utilizing digital technologies for intellectual property (IP) and IP data processing, among others, as well as contributing to the standardization for IP community.

/...

Should your Office/Organization wish to participate in the Task Force(s), details of your representative(s) should be sent to the International Bureau at cws.mail@wipo.int by October 20, 2023. Please see the Annex to this Circular for further details. It would be appreciated if the number of this Circular (C. CWS 175) could be quoted as a reference in all correspondence.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Ken-Ichiro Natsume". The signature is fluid and cursive, with a large, stylized initial "K" and "N".

Ken-Ichiro Natsume
Assistant Director General
Infrastructure and Platforms Sector

Annex to C. CWS 175

In order to participate in the Task Force discussions on the WIPO Wiki platform, the person nominated by his/her Office/Organization as the Task Force member (representative) should have a WIPO User Center Account.

If the representative does not have an account, he or she should create one at <https://www3.wipo.int/wipoaccounts/usercenter/public/register.jsf> and then validate the account following the instructions received by e-mail.

When validating the account, the representative will be asked to create a username to be used when accessing the Wiki space. It is recommended that the username be preceded by the corresponding WIPO ST.3 code separated by a dash (e.g., "ca-jsmith").

In order to ensure that the account has been successfully created, the representative should log in to the WIPO Wiki at <https://www3.wipo.int/confluence> (clicking on "Log in" at the top-right corner and entering username and password).

Once the account has been successfully created, the following details should be sent to the International Bureau at cws.mail@wipo.int:

- Name of Office/Organization;
- Name of the Task Force(s) that your Office wishes to participate in;
- Last name, First name (Mr./Ms.);
- Position in the Office;
- WIPO User Center ID (username created following the above instructions); and
- E-mail address used when creating WIPO User Center account.

Once the details listed above have been processed by the International Bureau, the nominees will receive a notification that they can access the Task Force Wiki.

For further information, please contact the International Bureau at cws.mail@wipo.int.

[End of Annex and of document]