

## 1. Identification page

Please enter the ST.3 code and name of the member state or international organization you represent.

TD - Chad

Please enter the name of the office or organization you represent. For instance, Canadian Intellectual Property Office. If your organization name is the same as your ST.3 code name, you may put "n/a".

SNL-OAPI-TCHAD

Please enter your email address so we can contact you if we have questions about your response.

## 2. Questions page

1. In what formats does your Office/Organization ingest applications? Please select all that apply.

Paper

Comments:

2. How does your Office/Organization capture markups (insertions, deletions) in amendments, corrections, and rectifications? Please select all that apply.

Applicant submits clean copy of the amendments

Comments:

3. Does your Office/Organization provide initial content-based validations to applicants prior to submission to reduce the number of formality non-compliances?

Yes

Comments: un proces verbal dument signé par les deux parties est produit et une copie est remise au déposant

4. What does your Office/Organization validate prior to submission? Please select all that apply.

Missing required application parts

Informalities such as typographical errors or missing claim numbers

Comments:

## 5. Metadata Scrubbing

Does your Office/Organization provide a scrubbing tool to remove unwanted metadata from the documents prior to submission?

No

If yes, which types of metadata are removed?

6. Does your Office/Organization provide a feedback document, additional document or online messages during the filing process detailing potential problems within the submitted application documents based on the above validations?

Yes

**Comments:**

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**7. What does your Office/Organization consider the authoritative copy of the submission?**

Cleaned up version of the originally submitted application documents after they have gone through initial content validations and metadata scrubbing

**Comments:**

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**8. If your Office/Organization converts or plans to convert the submitted document to XML, in which format would you preserve embedded images? Please select all that apply.**

**Comments:**

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**9. When the submitted document is transformed to XML, in what format does your Office/Organization preserve mathematical equations?**

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**10. When the submitted document is transformed to XML, in what format does your Office/Organization preserve chemical formulae?**

**Comments:**

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**11. When the submitted document is transformed to XML, in what format does your Office/Organization preserve table or tabular data? Please select all that apply.**

**Comments:**

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**12. Is your Office/Organization moving away from paper-based rules for applicant submissions, such as page count, margins line spacing and focus more on the amount of characters/words in a document or file size?**

We are considering it

**Comments:**

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**13. If your Office/Organization is not considering moving away from paper-based rules, select the presentation elements your Office/Organization needs to preserve from the submitted application documents. Please select all that apply.**

- Page count
- Page dimensions
- Margins
- Line spacing
- Text and background colors

**Comments:**

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**14. Select the formats by which your Office/Organization displays or would display an application for examination or administration purposes. Select all that apply.**

Converted format used by our Office/Organization

**Comments:**

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**15. Select the formats which your Office/Organization uses or would use to publish documents submitted by applicants.**

Originally submitted format using an appropriate software application

**Comments:**

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**16. Specify the content management system your Office/Organization uses to store and manage documents. Please provide either names of commercial products or brief description of custom-built systems.**

**17. In what formats do you publish your Official Gazette? Select all that apply.**

Physical format (paper)

Electronic format with paper-based layout (e.g. PDF)

**Comments:**

**18. If you still publish in a physical format, are you considering discontinuing physical publication within the next five years?**

Yes

**Comments:**

**19. If you still publish in an electronic format with paper-based layout (e.g. PDF), are you considering discontinuing this format in favor of a purely digital format within the next five years?**

Yes

**Comments:**

## 4. Thank You!

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**Send confirmation email**

Mar 24, 2022 10:32:38 Success: Email Sent to: ,cws.surveys@wipo.int