

## MM12 (E) – APPOINTMENT OF A REPRESENTATIVE

We strongly recommend that you use the [online management of representative](#) form to appoint a representative.

### For use by the applicant/holder:

Number of continuation sheets:

### For use by the Office:

Office's reference:

## 1. NAME OF THE APPLICANT AND/OR HOLDER<sup>1</sup>

**As indicated** in the international application(s) and/or **as recorded** in the International Register.

## 2. E-MAIL ADDRESS OF THE APPLICANT AND/OR HOLDER<sup>2</sup>

You must indicate the e-mail address of the applicant/holder **only if** this address has not already been provided for the international application(s)/registration(s) indicated in item 3 of this form. If an e-mail address has already been provided, any e-mail address indicated below will be disregarded.

**E-mail address of the applicant/holder:**

<sup>1</sup> Where the international application or the international registration is **jointly owned** indicate the names of each joint applicant/holder as recorded in the international registration here.

<sup>2</sup> The applicant/holder must have their own e-mail address on-record for each international application/registration they own. If the e-mail address of the applicant/holder is not currently on-record for the international application(s)/registration(s) indicated in item 3, and you do not provide it in this form, this request will be irregular.

The holder and representative must ensure that the e-mail address provided here is correct and must keep it up to date. To update an e-mail address on-record use "[Change holder details](#)" or "[Manage representative](#)".

When there are multiple applicants/holders, each applicant/holder must provide their own unique e-mail address that differs from the email addresses of all other applicants/holders and of any representative.

### 3. INTERNATIONAL APPLICATION(S) REFERENCE(S) AND/OR INTERNATIONAL REGISTRATION NUMBER(S)

This form may be used for **several** international applications and/or registrations in the name of the **same** applicant and/or holder.

For international **applications**, indicate the basic mark(s), basic application/registration number(s) and date(s) and the filing date of the international application(s).

For international **registrations**, indicate the international registrations concerned by the appointment of the representative:

**4. REPRESENTATIVE<sup>3</sup>****(a) Name:**

**(b) Address:**

**(c) E-mail address<sup>4</sup>:**

**(d) Telephone number<sup>5</sup>:**

**5. SIGNATURE OF THE APPLICANT/HOLDER**

**As indicated** in the international application(s) and/or **as recorded** in the International Register.

*By signing this form, I declare that I am entitled to sign it under the applicable law.*

Name:

Signature:

<sup>3</sup> You **must** indicate the name, address and e-mail address of the representative, otherwise, WIPO cannot record the appointment.

<sup>4</sup> When a representative is appointed, WIPO will send all communications concerning the international application(s)/registration(s) listed in item 3 **only** to the e-mail address of the representative, except for a few communications where the Regulations require that WIPO send a copy to the holder (see the Note for Filing Form MM12). The applicant/holder and the representative must ensure that the e-mail address indicated here is accurate and kept up to date.

<sup>5</sup> Indicating a phone number is not required, but it will allow WIPO to reach your representative if needed.

## 6. SIGNATURE OF THE OFFICE PRESENTING THE REQUEST

Where the request is presented through an Office.

(a) **Name of the Office:**

(b) **Name and signature of the official signing on behalf of the Office:**

*By signing this form, I declare that I am entitled to sign it under the applicable law.*

(c) **E-mail address of the contact person in the Office:**

**CONTINUATION SHEET**

No.  of