

CURRENT ACCOUNT AT WIPO: OPENING REQUEST

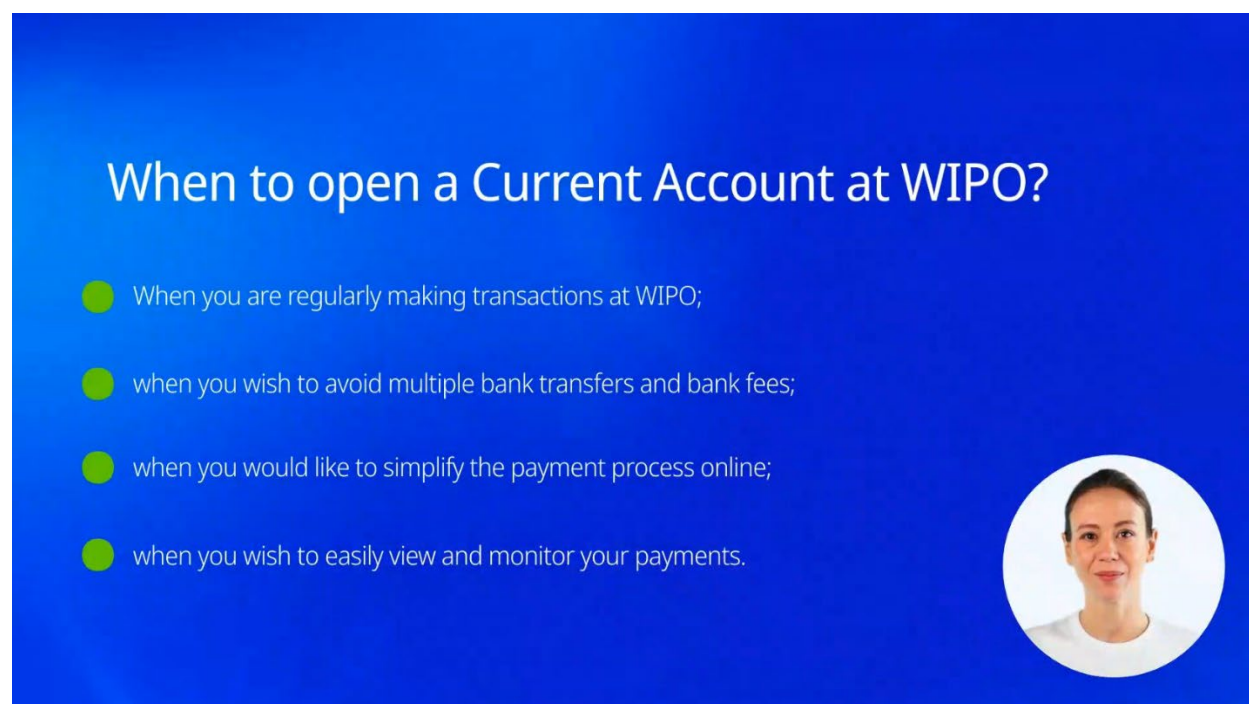
Hey there! Welcome to our tutorial.

In this video you will learn how to create and validate your Current Account at WIPO.

A Current Account at WIPO is your financial account managed in Swiss Francs for regular, fast, and secure transactions at WIPO.


Opening an account is a way to simplify the online payment process and enable you to monitor all your transactions fast and easily. We recommend a Current Account at WIPO when you often make transactions with WIPO and would like to avoid making multiple bank transfers and paying bank charges.

Please note that it is not possible to open a Current Account at WIPO for one transaction only.



When to open a Current Account at WIPO?

- When you are regularly making transactions at WIPO;
- when you wish to avoid multiple bank transfers and bank fees;
- when you would like to simplify the payment process online;
- when you wish to easily view and monitor your payments.



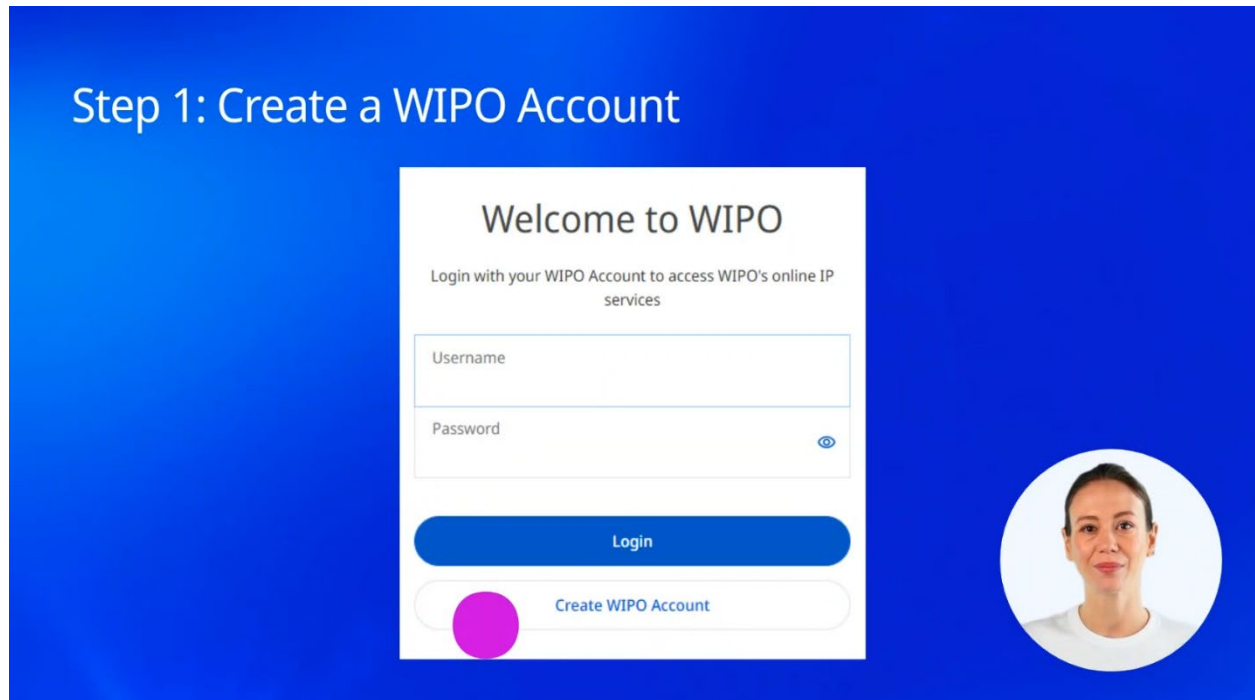
How to open a Current Account at WIPO? Let's do it step by step right now!

First of all, create a WIPO Account.

Please do not confuse a WIPO Account and Current Account at WIPO.

The **WIPO Account** is your personal user account to access all WIPO's online services. While a **Current Account at WIPO** is your financial account where you can deposit a sum of money and which you can use to make your transactions.

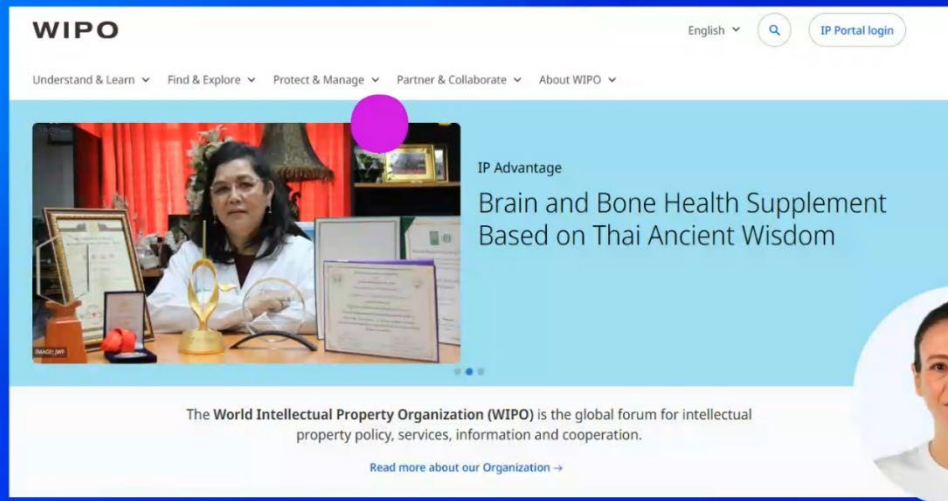
You can check one of our previous tutorials about how to create a WIPO Account.



After creating a WIPO Account, fill in the Current Account at WIPO request form.

Click on "Protect and Manage" in the upper menu of WIPO's website.

Step 2: Fill in the Current Account at WIPO request form



WIPO English IP Portal login

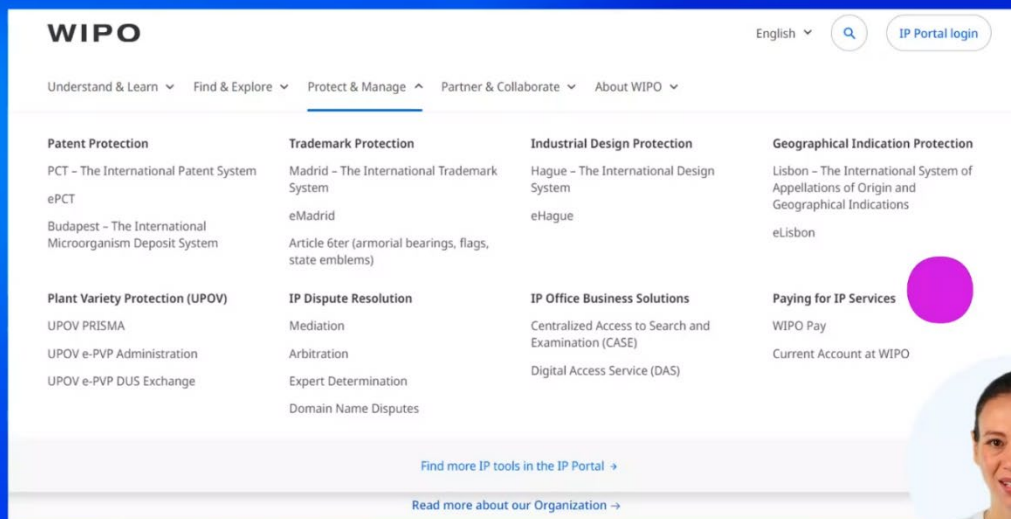
Understand & Learn Find & Explore **Protect & Manage** Partner & Collaborate About WIPO

IP Advantage
Brain and Bone Health Supplement Based on Thai Ancient Wisdom

The World Intellectual Property Organization (WIPO) is the global forum for intellectual property policy, services, information and cooperation.
[Read more about our Organization →](#)

A menu will open.

Find the menu title "Paying for IP Services".



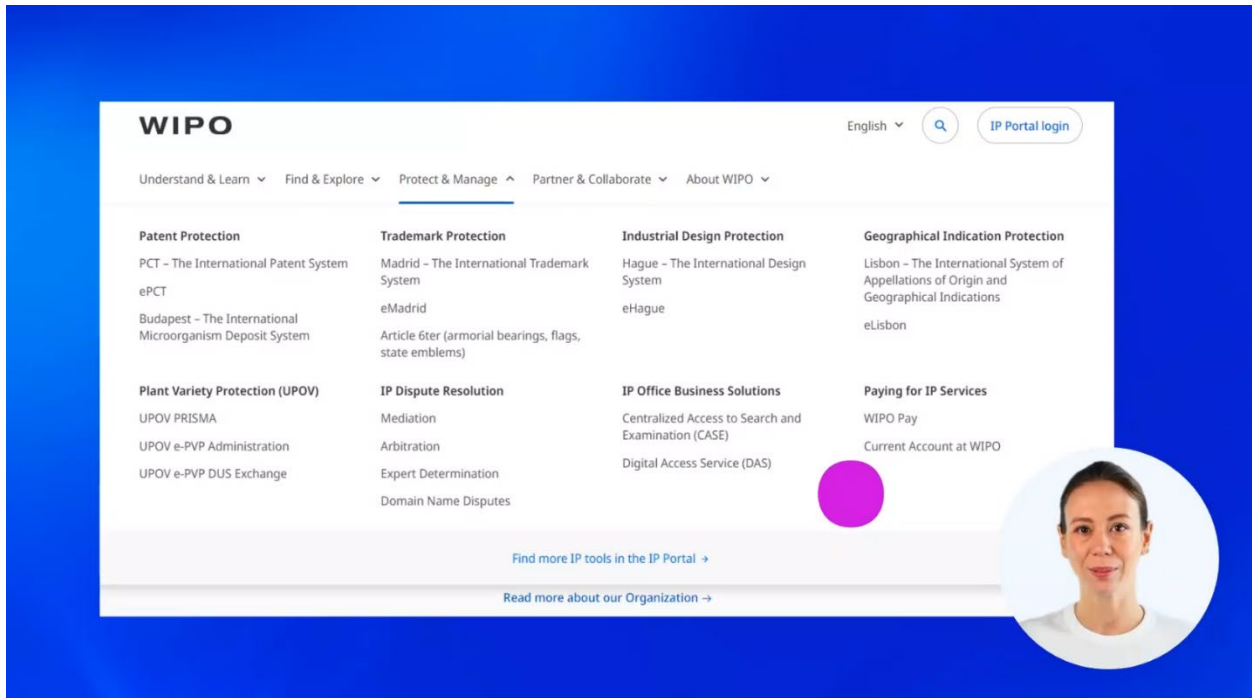
WIPO English IP Portal login

Understand & Learn Find & Explore **Protect & Manage** Partner & Collaborate About WIPO

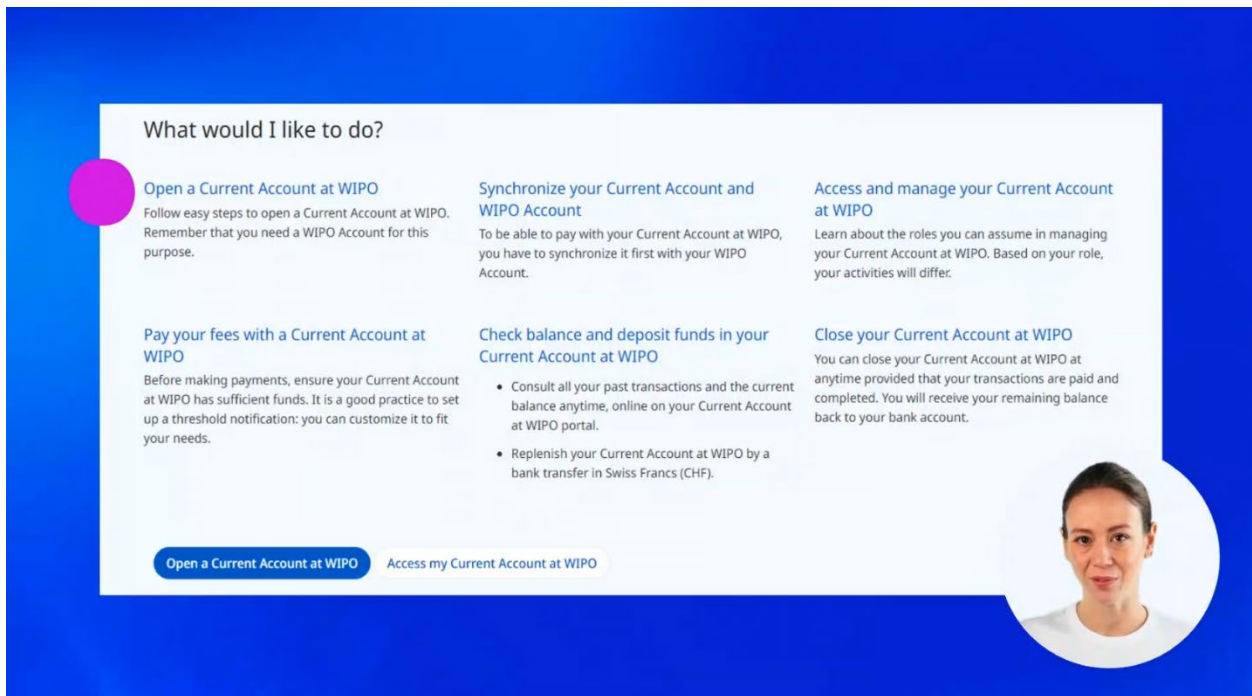
Patent Protection	Trademark Protection	Industrial Design Protection	Geographical Indication Protection
PCT – The International Patent System ePCT Budapest – The International Microorganism Deposit System	Madrid – The International Trademark System eMadrid Article 6ter (armorial bearings, flags, state emblems)	Hague – The International Design System eHague	Lisbon – The International System of Appellations of Origin and Geographical Indications eLisbon
Plant Variety Protection (UPOV) UPOV PRISMA UPOV e-PVP Administration UPOV e-PVP DUS Exchange	IP Dispute Resolution Mediation Arbitration Expert Determination Domain Name Disputes	IP Office Business Solutions Centralized Access to Search and Examination (CASE) Digital Access Service (DAS)	Paying for IP Services WIPO Pay Current Account at WIPO

[Find more IP tools in the IP Portal →](#)
[Read more about our Organization →](#)

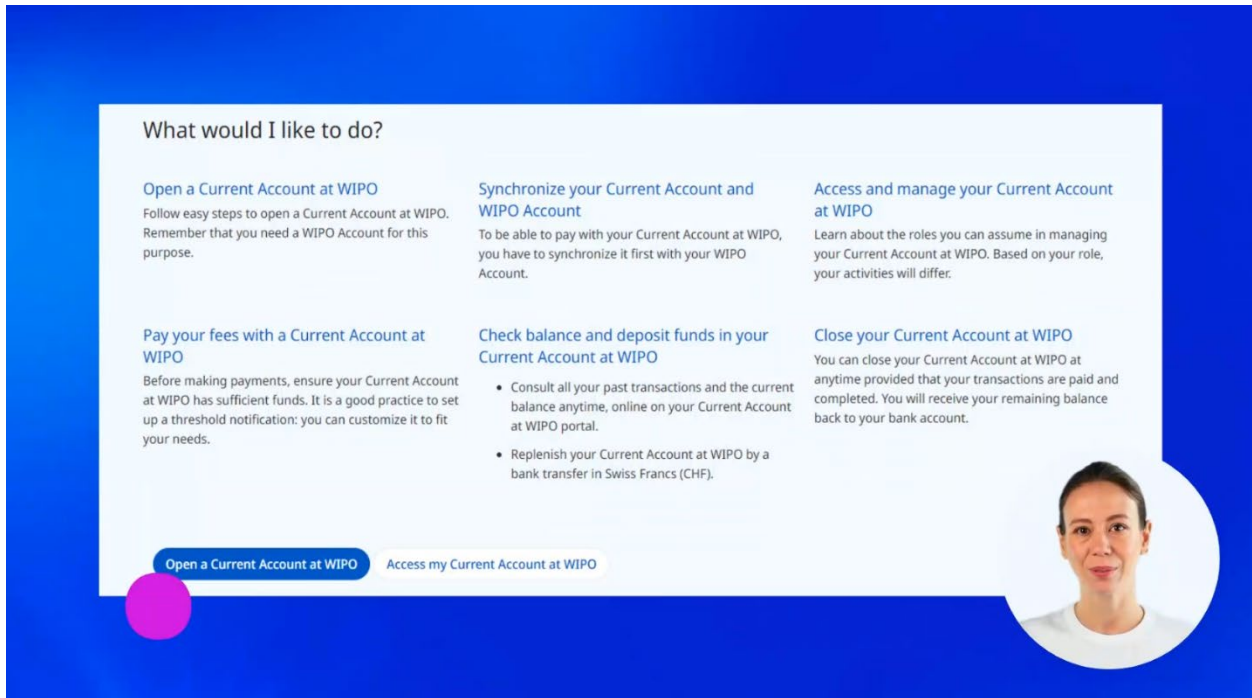
Click on "Current Account at WIPO".



Scroll down the page and find the section "What would I like to do?" You can find a step by step guidance about how to open a Current Account at WIPO by clicking on the corresponding title.



To open an account, click on "Open a Current Account at WIPO".



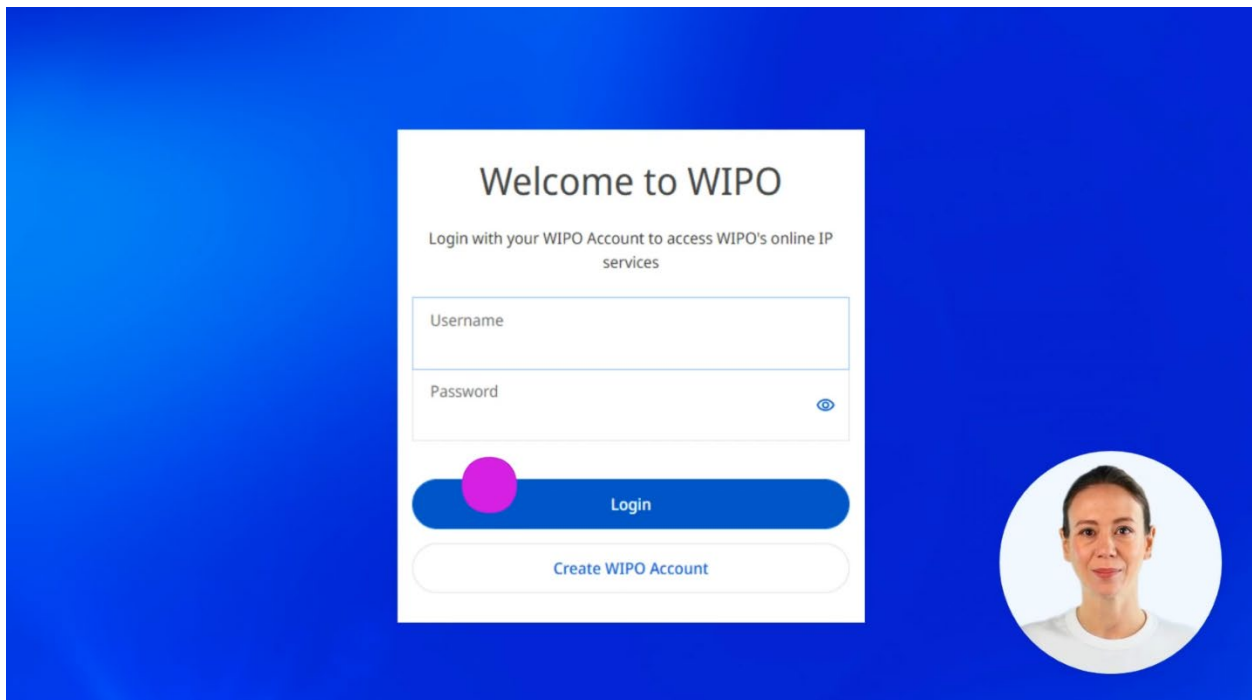
The screenshot shows a menu titled "What would I like to do?" with six options. The first option, "Open a Current Account at WIPO", is highlighted with a pink circle. Below the menu, there are two buttons: "Open a Current Account at WIPO" (highlighted with a pink circle) and "Access my Current Account at WIPO". A circular profile picture of a woman is visible on the right side of the menu.

What would I like to do?

- Open a Current Account at WIPO**
Follow easy steps to open a Current Account at WIPO. Remember that you need a WIPO Account for this purpose.
- Synchronize your Current Account and WIPO Account**
To be able to pay with your Current Account at WIPO, you have to synchronize it first with your WIPO Account.
- Access and manage your Current Account at WIPO**
Learn about the roles you can assume in managing your Current Account at WIPO. Based on your role, your activities will differ.
- Pay your fees with a Current Account at WIPO**
Before making payments, ensure your Current Account at WIPO has sufficient funds. It is a good practice to set up a threshold notification: you can customize it to fit your needs.
- Check balance and deposit funds in your Current Account at WIPO**
 - Consult all your past transactions and the current balance anytime, online on your Current Account at WIPO portal.
 - Replenish your Current Account at WIPO by a bank transfer in Swiss Francs (CHF).
- Close your Current Account at WIPO**
You can close your Current Account at WIPO at anytime provided that your transactions are paid and completed. You will receive your remaining balance back to your bank account.

[Open a Current Account at WIPO](#) [Access my Current Account at WIPO](#)

Log in to your WIPO Account to proceed.




The screenshot shows the WIPO login page. The title is "Welcome to WIPO". Below the title, it says "Login with your WIPO Account to access WIPO's online IP services". There are two input fields: "Username" and "Password". The "Password" field has an eye icon to toggle visibility. Below the input fields, there are two buttons: "Login" (highlighted with a pink circle) and "Create WIPO Account". A circular profile picture of a woman is visible on the right side of the page.

Welcome to WIPO

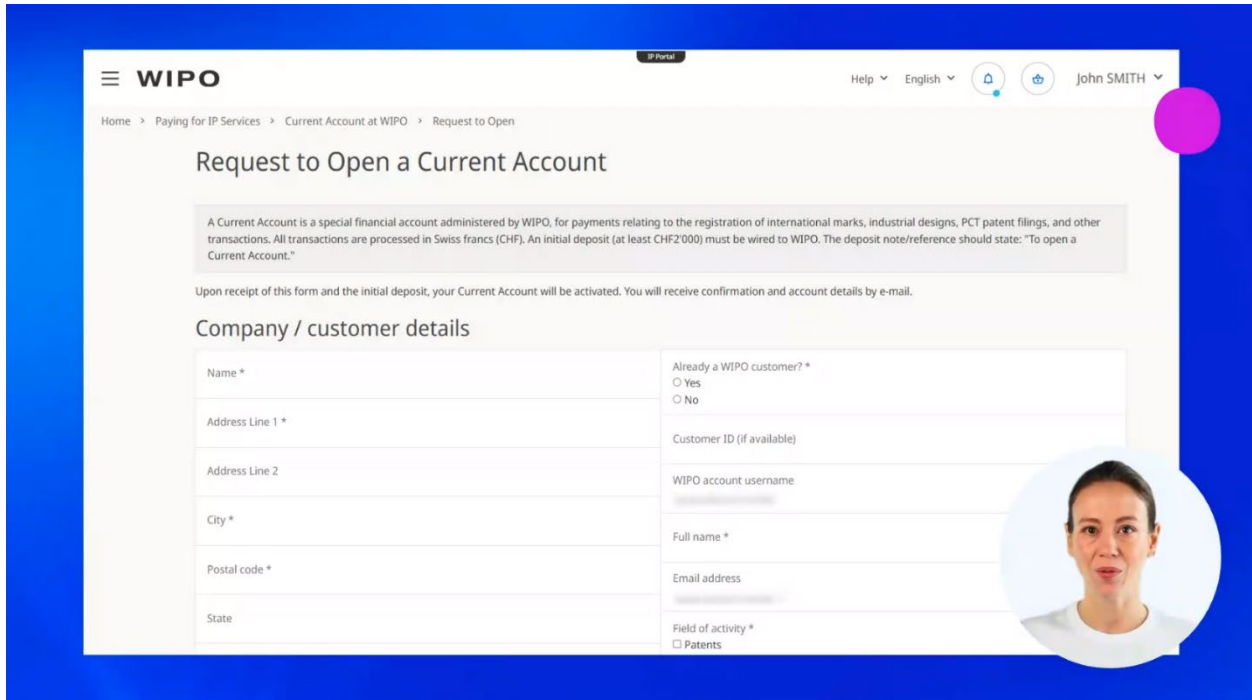
Login with your WIPO Account to access WIPO's online IP services

Username

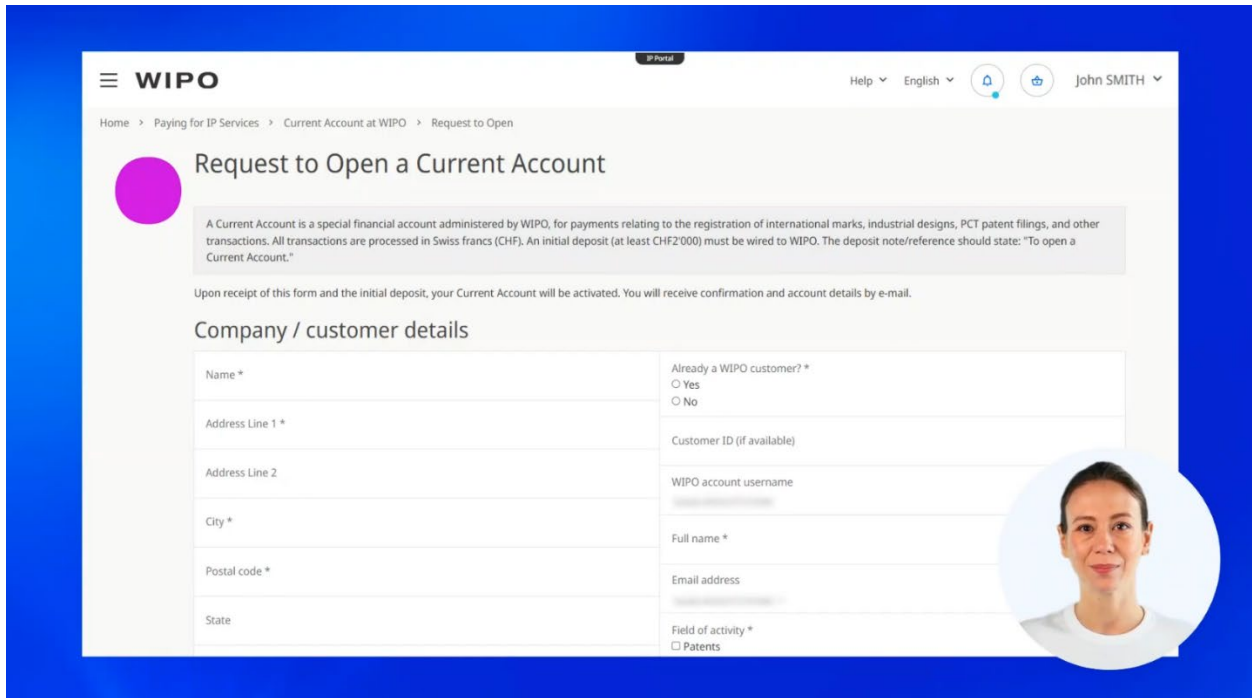
Password 

[Login](#) [Create WIPO Account](#)

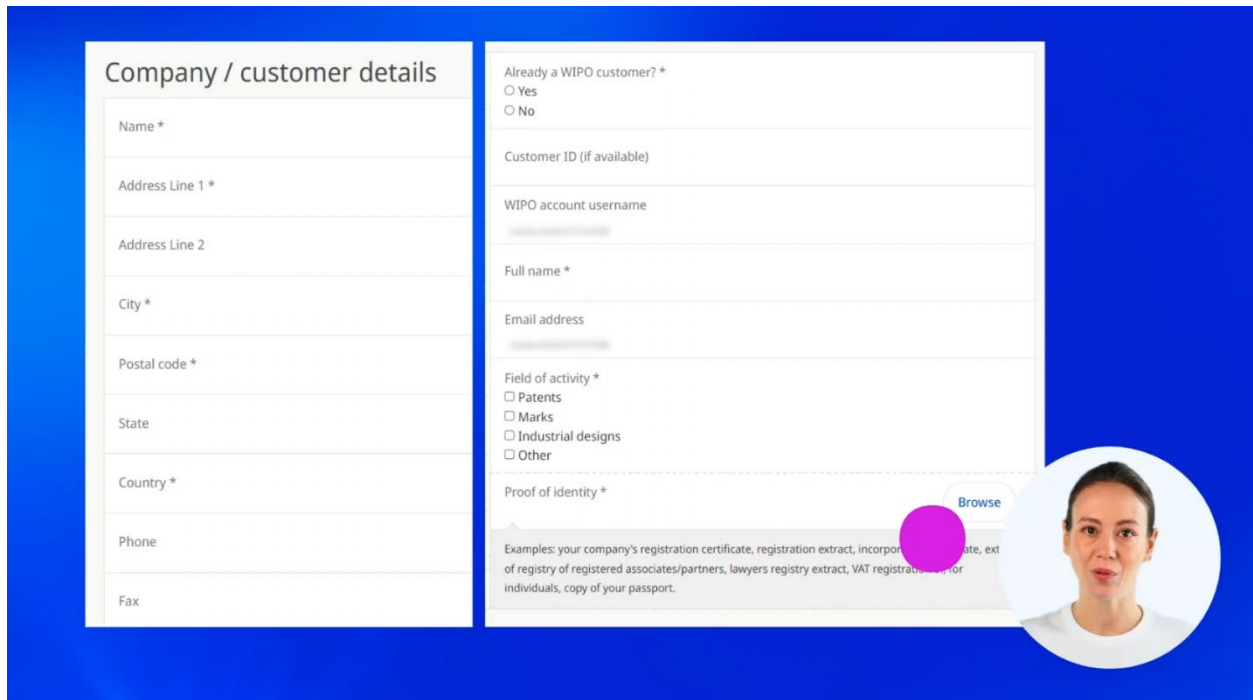
Once you are logged in to your WIPO Account, you will see your name in the upper right corner of the webpage.



Start filling in the request form to open a Current Account at WIPO.



Please note that asterisked fields are mandatory and the supporting documents must be submitted in English or in French.



The image shows a screenshot of a web form for WIPO registration. The form is divided into two main sections. The left section is titled "Company / customer details" and contains several input fields: "Name *", "Address Line 1 *", "Address Line 2", "City *", "Postal code *", "State", "Country *", "Phone", and "Fax". The right section contains: "Already a WIPO customer? *" with radio buttons for "Yes" and "No"; "Customer ID (if available)"; "WIPO account username"; "Full name *"; "Email address"; "Field of activity *" with checkboxes for "Patents", "Marks", "Industrial designs", and "Other"; and "Proof of identity *" with a "Browse" button. Below the "Browse" button, there is a list of examples for acceptable documents. A circular portrait of a woman is overlaid on the right side of the form, partially covering the "Proof of identity" section.

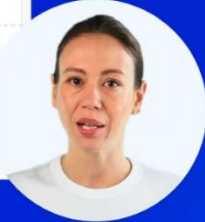
Company / customer details	
Name *	
Address Line 1 *	
Address Line 2	
City *	
Postal code *	
State	
Country *	
Phone	
Fax	

Already a WIPO customer? *
<input type="radio"/> Yes
<input type="radio"/> No
Customer ID (if available)
WIPO account username
Full name *
Email address
Field of activity *
<input type="checkbox"/> Patents
<input type="checkbox"/> Marks
<input type="checkbox"/> Industrial designs
<input type="checkbox"/> Other
Proof of identity *
Browse
Examples: your company's registration certificate, registration extract, incorporation certificate, extract of registry of registered associates/partners, lawyers registry extract, VAT registration certificate, for individuals, copy of your passport.

The e-mail address appears automatically and it is the individual e-mail you have indicated for the opening of your WIPO Account. However, it is a good practice to provide a main generic e-mail of your company once the Current Account at WIPO is open to be sure to receive all our communications on time.

Company / customer details

Name *	Already a WIPO customer? *
Address Line 1 *	<input type="radio"/> Yes
Address Line 2	<input type="radio"/> No
City *	Customer ID (if available)
Postal code *	WIPO account username
State	Full name *
Country *	Email address
Phone	Field of activity *
Fax	<input type="checkbox"/> Patents
	<input type="checkbox"/> Marks
	<input type="checkbox"/> Industrial designs
	<input type="checkbox"/> Other
	Proof of identity * Browse
	<small>Examples: your company's registration certificate, registration extract, incorporation certificate, ext of registry of registered associates/partners, lawyers registry extract, VAT registration or, for individuals, copy of your passport.</small>



Remember to read the conditions for opening, using, and closing a Current Account at WIPO.

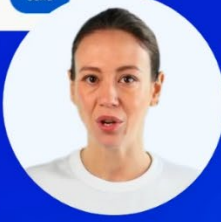
Further information you wish to include

Acceptance of terms and conditions *

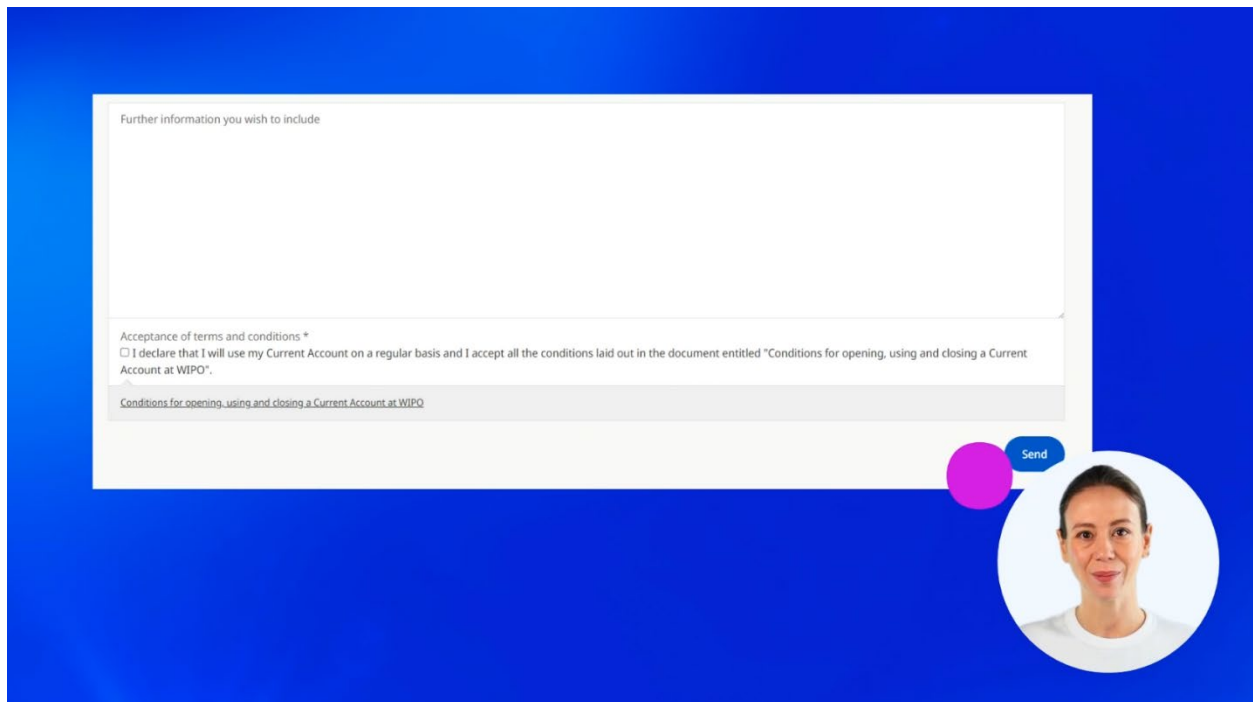
I declare that I will use my Current Account on a regular basis and I accept all the conditions laid out in the document entitled "Conditions for opening, using and closing a Current Account at WIPO".

[Conditions for opening, using and closing a Current Account at WIPO](#)

[Send](#)



Then check the corresponding box and click on "Send".



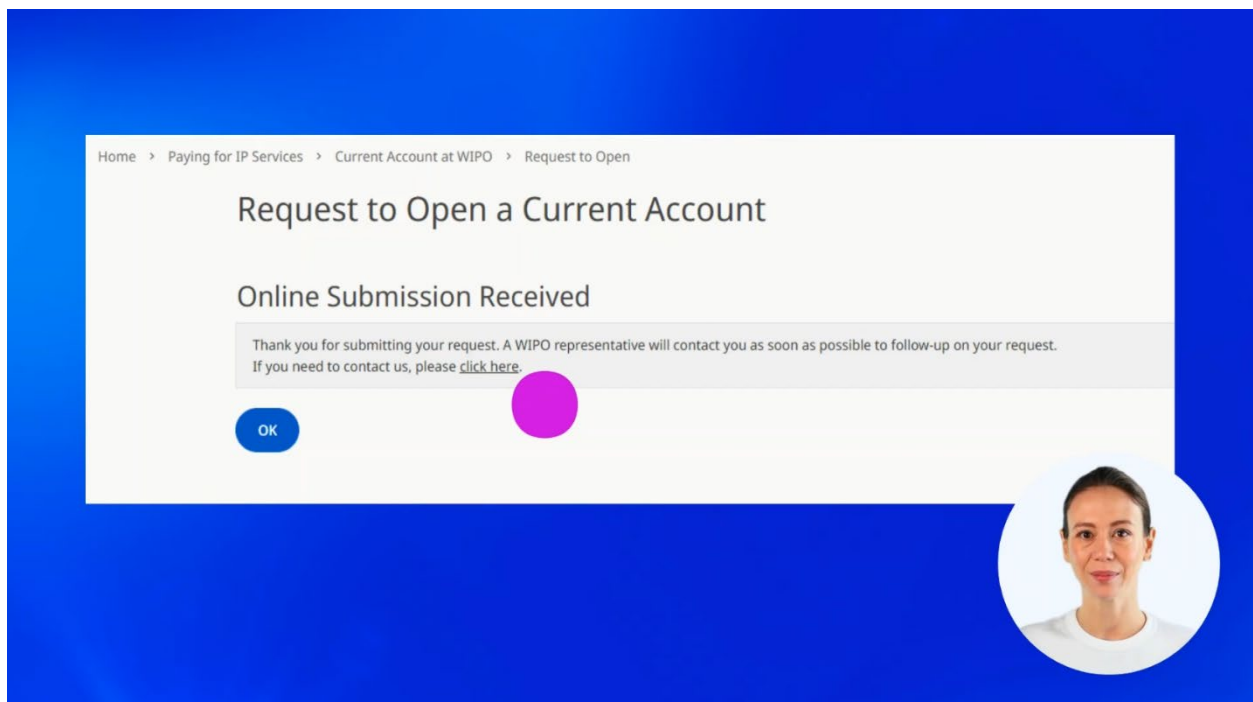
Further information you wish to include

Acceptance of terms and conditions *
 I declare that I will use my Current Account on a regular basis and I accept all the conditions laid out in the document entitled "Conditions for opening, using and closing a Current Account at WIPO".

[Conditions for opening, using and closing a Current Account at WIPO](#)

Send

Your request was submitted. If you need to contact WIPO about this request, please click here.



Home > Paying for IP Services > Current Account at WIPO > Request to Open

Request to Open a Current Account

Online Submission Received

Thank you for submitting your request. A WIPO representative will contact you as soon as possible to follow-up on your request.
If you need to contact us, please [click here](#).

OK

You will receive an acknowledgement of the reception of your request to the e-mail address provided.

Please don't reply to this e-mail.


If your file is incomplete or we cannot assess the frequency of use, we will contact you for more information.




Once your request for the Current Account at WIPO has been assessed and approved, you will receive another email that will invite you to transfer a minimum of two thousand Swiss Francs to your Current Account at WIPO as an opening deposit.

Step 3: Pay the initial deposit

Re: [Ticket#6024045609] WIPO Current Account

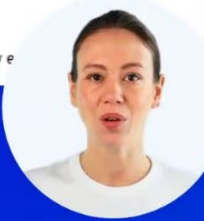
 accounts, Income
To [redacted]

 Current Accounts Terms&conditions_12_2022.pdf
392 KB

Dear [redacted],

We acknowledge receipt of your request to open a Current Account at WIPO and we thank you for your interest.


Your file is complete. Upon receipt of your deposit (min. 2000 CHF), we will open your Current Account and provide you with its number by e




You can find the bank and postal transfer payment details in the document attached to the email on page 5. Once WIPO receives the deposit amount, your Current Account at WIPO will be opened and ready to be used.

Step 3: Pay the initial deposit

Re: [Ticket#6024045609] WIPO Current Account


 accounts, Income
To [redacted]

 Current Accounts Terms&conditions_12_2022.pdf
392 KB

Dear [redacted],

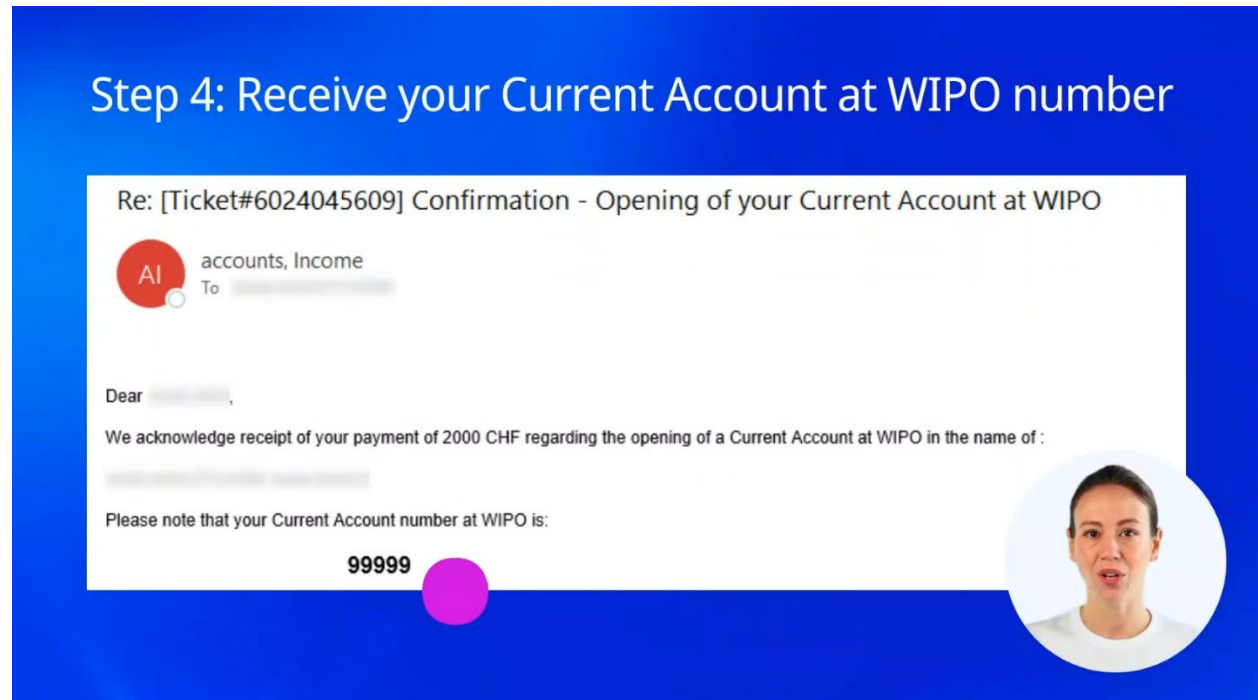
We acknowledge receipt of your request to open a Current Account at WIPO and we thank you for your interest.

Your file is complete. Upon receipt of your deposit (min. 2000 CHF), we will open your Current Account and provide you with its number by e



You will receive an e-mail with the number of your Current Account at WIPO.

Please indicate your Current Account at WIPO number as a purpose of payment every time you make bank transfers to top up your account.



In a separate e-mail you will receive a link to access your Current Account at WIPO.

In the same e-mail you will find a username and a password to log in to your financial account.

Remember to keep these credentials in a safe place for security reasons but available for the authorized colleagues within your company.

Step 5: Receive your Current Account at WIPO credentials



We recommend you watch our next tutorial about how to synchronize your Current Account at WIPO with your WIPO Account.

You can find this and other tutorials on our website - [wipo.int](https://www.wipo.int).

Finally, a reminder to **be aware of possible scam attempts** by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial. See you next time!