

WIPO PAY: PAYING PCT FEES USING ePCT-ACTION ONLINE PAYMENT

Hey there! Welcome to our tutorial.

In this video you will learn how to pay your PCT fees in WIPO Pay after you have already filed with the International Bureau (that is, WIPO) as Receiving Office and closed your application, using ePCT-Action Online payment.

Please note that this video presents the procedure for fees owed to the International Bureau (WIPO) as Receiving Office only.

If you filed with another receiving Office, the fees should be paid to that specific receiving Office.

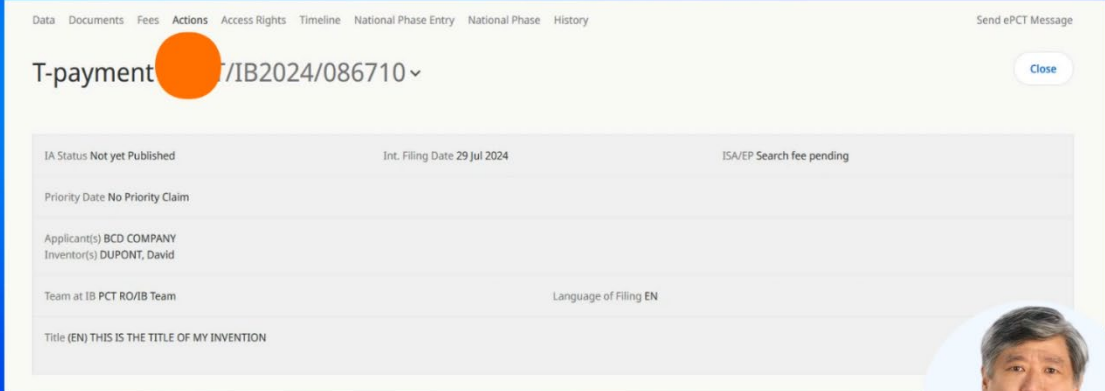
In your ePCT Workbench, click on the application number (IA Number), for which you would like to pay the fees.

The screenshot displays the WIPO ePCT Workbench interface. At the top, the WIPO logo is visible on the left, and navigation options like 'Home', 'PCT System', and 'ePCT' are on the right. Below the header, there are buttons for 'Create New IA' and 'Find IA outside of my workbench'. A search bar is present, and a table of International Applications (IAs) is shown below. The table has columns for IA Number, IA Status, File Ref, IFD, Priority, Portfolio, Applicant Name, My Rights, My Comments, Publication Date, and Last Accessed. Two rows are visible in the table:

IA Number	IA Status	File Ref	IFD	Priority	Portfolio	Applicant Name	My Rights	My Comments	Publication Date	Last Accessed
PCT/IB2024/086710	Not yet Published	T-payment-2	29 Jul 2024			BCD COMPANY	eOwner	Add		29 Jul 2024
PCT/IB2024/084859	Not yet Published	T-V-14-Action-B...	19 Jun 2024		WHAT'S NEW IN E...	BCD COMPANY	eOwner	Add		


A circular profile picture of a man in a suit is overlaid on the bottom right of the screenshot.

Go to the "Actions" section.

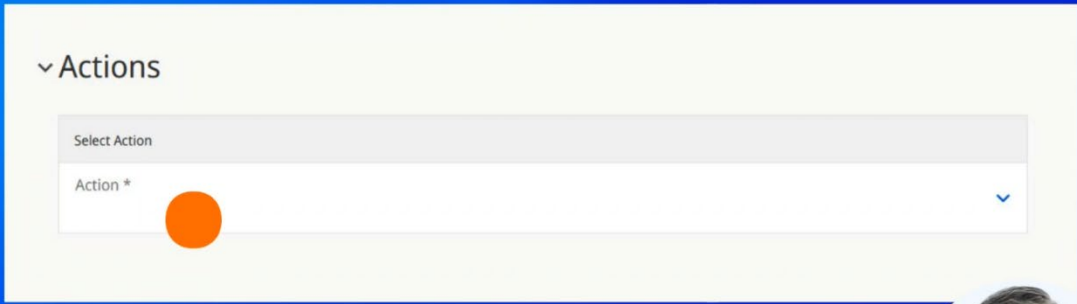


The screenshot shows a web interface for a patent application. At the top, there is a navigation menu with items: Data, Documents, Fees, Actions, Access Rights, Timeline, National Phase Entry, National Phase, and History. A 'Send ePCT Message' button is located in the top right corner. The main heading is 'T-payment' followed by a red circle and the application number 'IB2024/086710'. A 'Close' button is in the top right of the main content area. Below the heading is a table with the following information:


IA Status Not yet Published	Int. Filing Date 29 Jul 2024	ISA/EP Search fee pending
Priority Date No Priority Claim		
Applicant(s) BCD COMPANY Inventor(s) DUPONT, David		
Team at IB PCT RO/IB Team	Language of Filing EN	
Title (EN) THIS IS THE TITLE OF MY INVENTION		



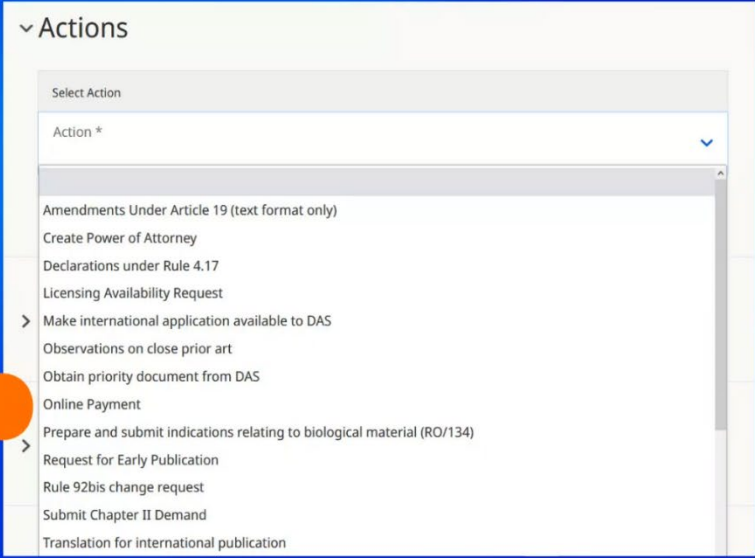
Click here to select your action.




The screenshot shows the 'Actions' section of the interface. It features a dropdown menu with the title 'Actions'. Below the title is a 'Select Action' label and a text input field containing 'Action *'. A red circle highlights the input field. A blue dropdown arrow is visible on the right side of the input field.



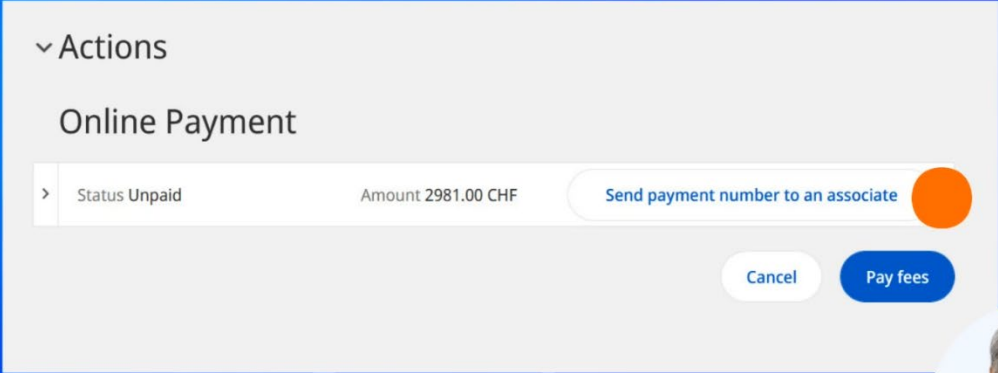
Select the action "Online payment".




The screenshot shows a software interface with a dropdown menu titled "Actions". The menu is open, displaying a list of actions. An orange circle highlights the "Online Payment" option. The list of actions includes: "Amendments Under Article 19 (text format only)", "Create Power of Attorney", "Declarations under Rule 4.17", "Licensing Availability Request", "Make international application available to DAS", "Observations on close prior art", "Obtain priority document from DAS", "Online Payment", "Prepare and submit indications relating to biological material (RO/134)", "Request for Early Publication", "Rule 92bis change request", "Submit Chapter II Demand", and "Translation for international publication".



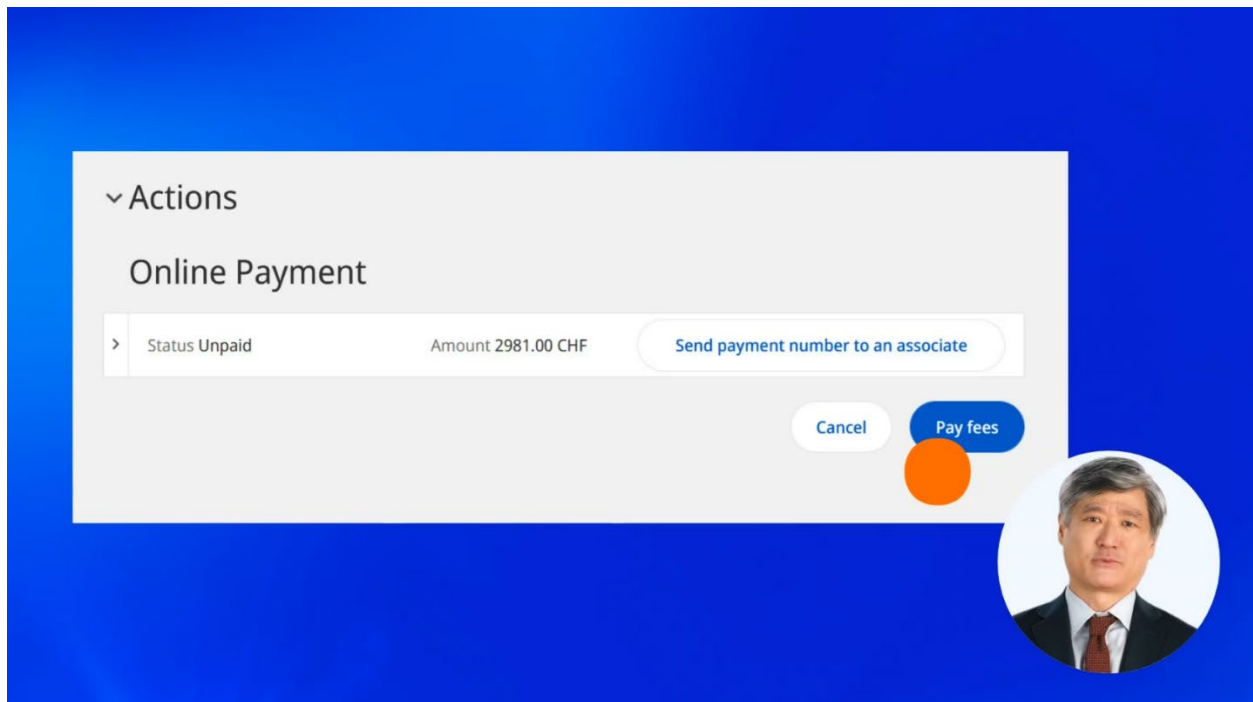
If you wish to send the payment number to an associate, click on the appropriate button.



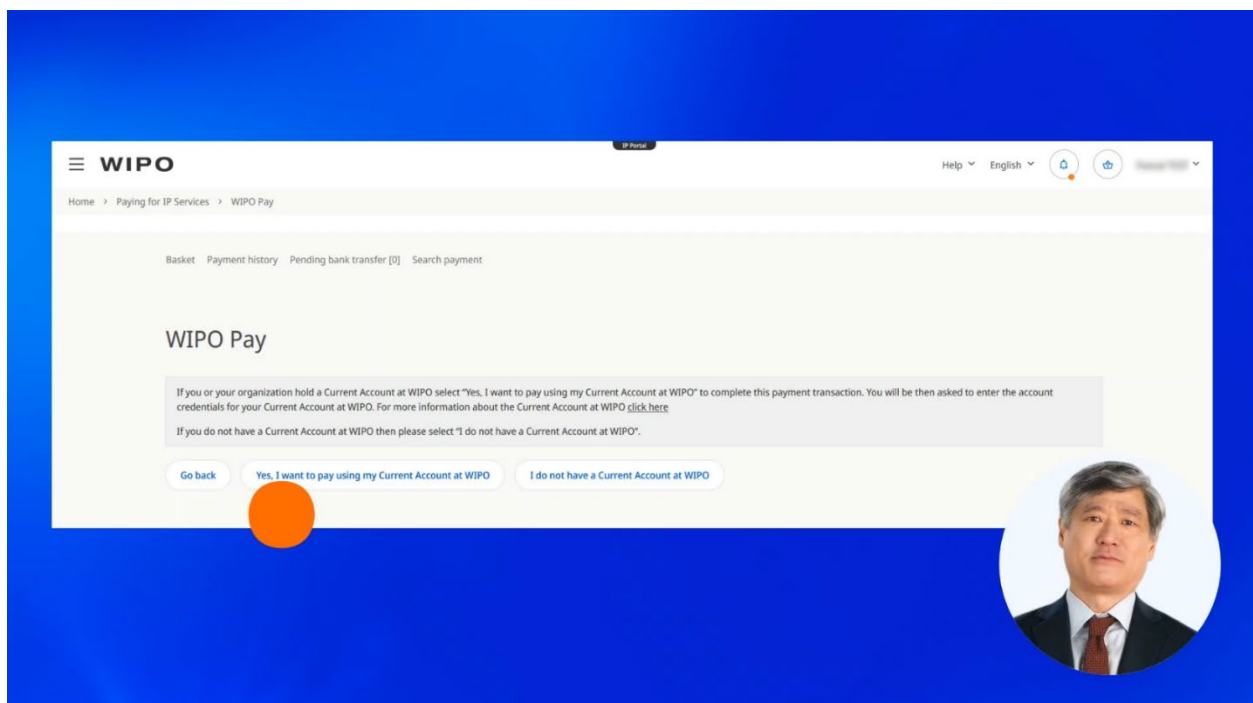
The screenshot shows a dialog box titled "Online Payment". It displays the status "Status Unpaid" and the amount "Amount 2981.00 CHF". There are three buttons: "Send payment number to an associate" (highlighted with an orange circle), "Cancel", and "Pay fees".



Then click on "Pay fees" to proceed with the payment.

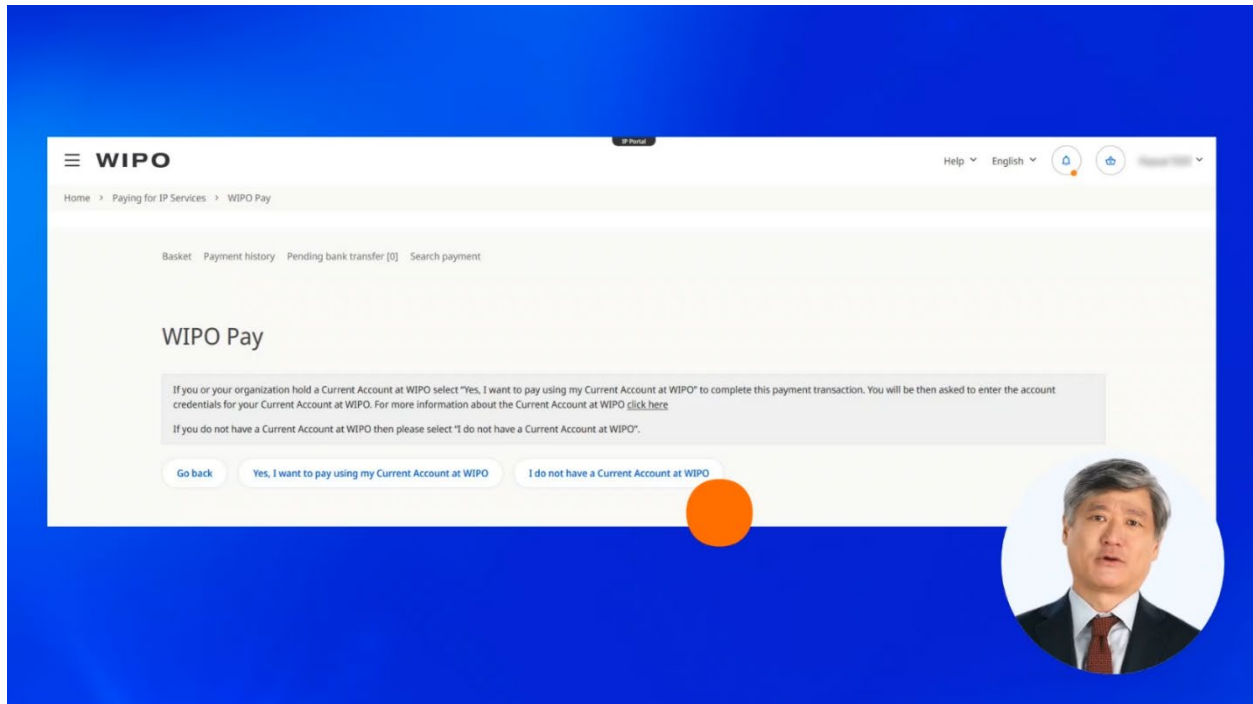


If you hold a Current Account at WIPO and it is not yet synchronized with your WIPO Account, you can do so by clicking on "Yes, I want to pay using my Current Account at WIPO". You will be prompted to enter your Current Account credentials.



If you have questions about the synchronization, you can watch one of our previous tutorials on this topic before clicking "Yes, I want to pay using my Current Account at WIPO".

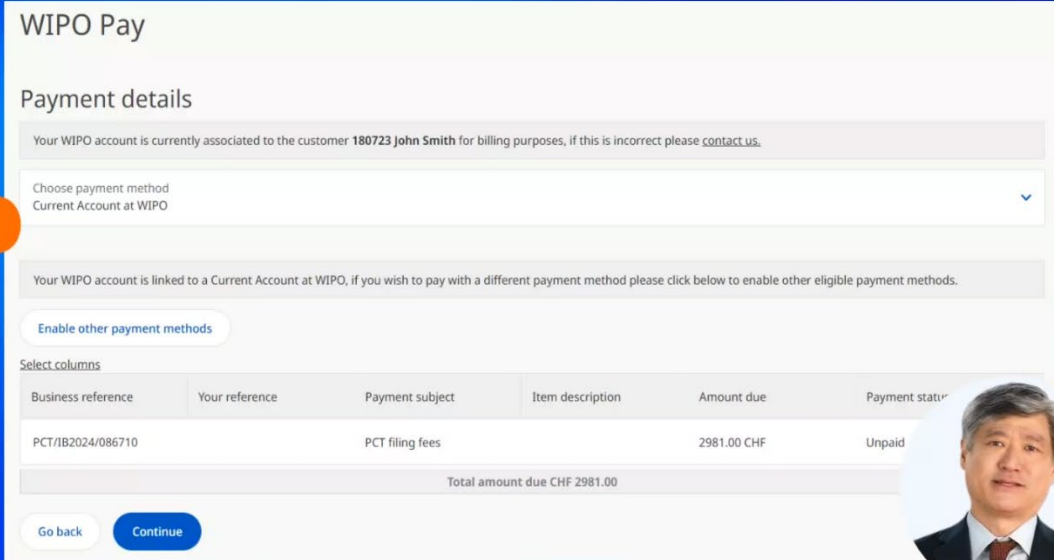
If you click on "I do not have a Current Account at WIPO", you will be asked to fill in your billing information, which will appear on all receipts.



To learn more about both options, check out our tutorial about WIPO Pay.

Now, let's proceed with the payment.

For Current Account at WIPO holders, the Current Account is the default payment method. **Before paying with a Current Account at WIPO, ensure your Current Account balance is sufficient to cover the fee total.**



WIPO Pay

Payment details

Your WIPO account is currently associated to the customer **180723 John Smith** for billing purposes, if this is incorrect please [contact us](#).

Choose payment method
Current Account at WIPO


Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.

[Enable other payment methods](#)

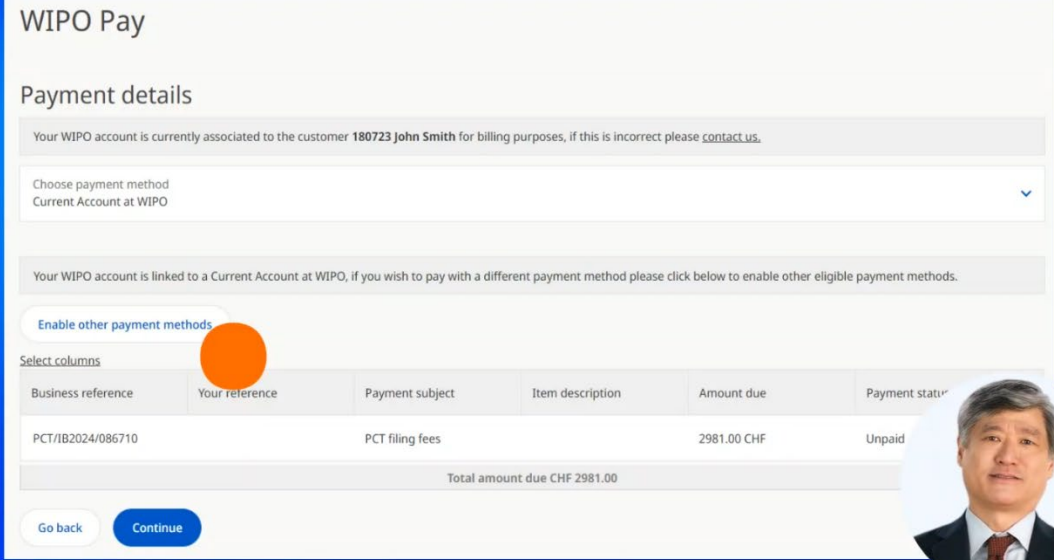
Select columns

Business reference	Your reference	Payment subject	Item description	Amount due	Payment status
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
				Total amount due CHF 2981.00	

[Go back](#) [Continue](#)



If you would like to use another payment method, enable it by clicking on the appropriate button.



WIPO Pay

Payment details

Your WIPO account is currently associated to the customer **180723 John Smith** for billing purposes, if this is incorrect please [contact us](#).

Choose payment method
Current Account at WIPO


Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.

[Enable other payment methods](#)

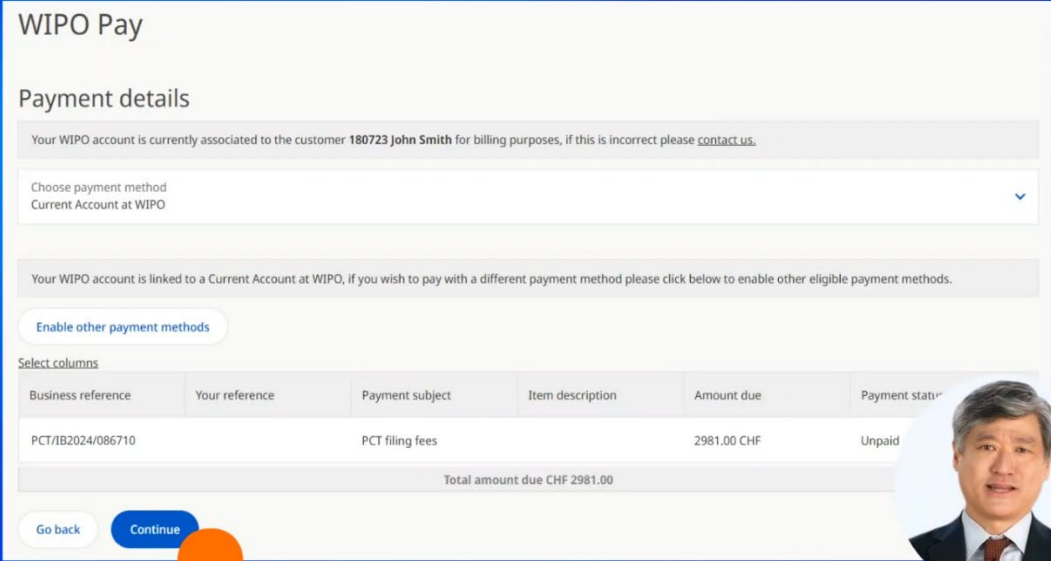
Select columns

Business reference	Your reference	Payment subject	Item description	Amount due	Payment status
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
				Total amount due CHF 2981.00	

[Go back](#) [Continue](#)



In this video, we will proceed with the payment using Current Account at WIPO.
Click on "Continue" to pay.



The screenshot shows the 'WIPO Pay' interface. At the top, it says 'Payment details'. Below this, there is a message: 'Your WIPO account is currently associated to the customer 180723 John Smith for billing purposes, if this is incorrect please [contact us](#).' There is a dropdown menu for 'Choose payment method' with 'Current Account at WIPO' selected. Another message states: 'Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.' Below this is a button labeled 'Enable other payment methods'. A table titled 'Select columns' displays the following data:

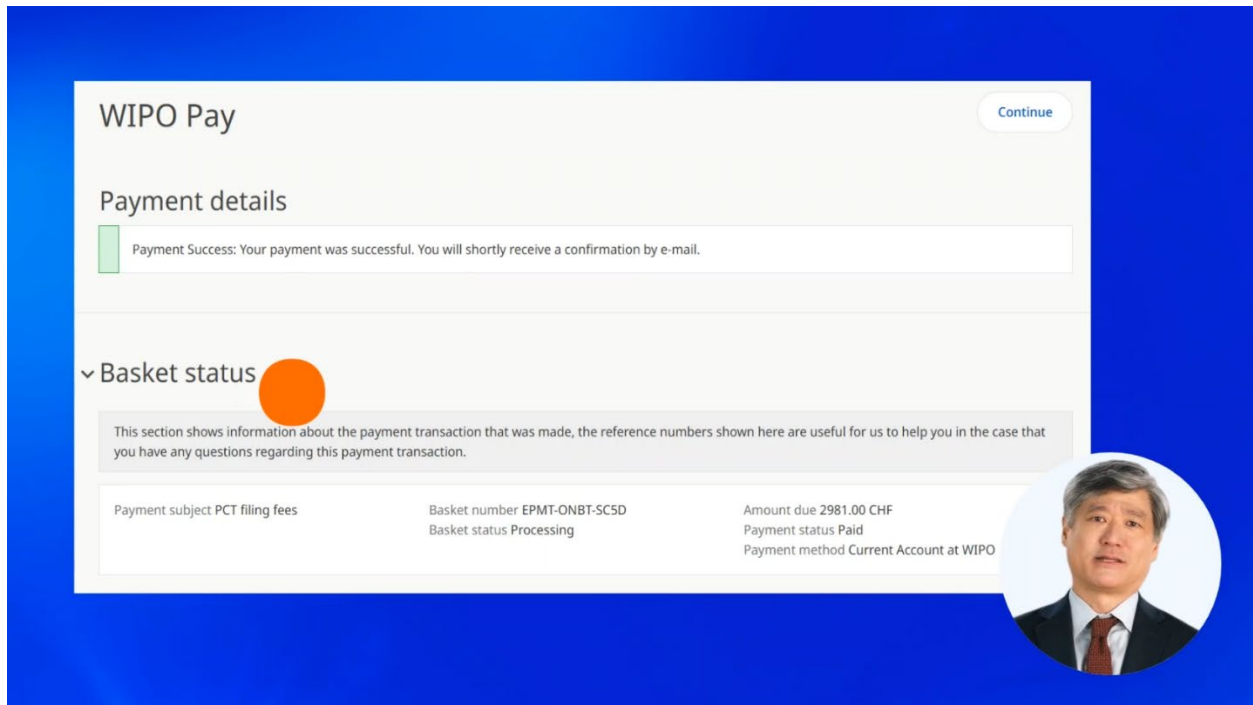
Business reference	Your reference	Payment subject	Item description	Amount due	Payment status
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
				Total amount due CHF 2981.00	

At the bottom left, there are 'Go back' and 'Continue' buttons. An orange circle highlights the 'Continue' button. On the right side of the screenshot, there is a circular profile picture of a man in a suit.

Congratulations! Your fee has been paid and you will soon receive a payment confirmation at the e-mail address connected to your WIPO Account.

You will find information about your payment under the "Basket status". Here are all the references you need for communication with WIPO about your payment. You can also find all the necessary references in the payment confirmation e-mail.

You will receive a payment receipt after the payment has been processed at WIPO.



You can find more tutorials on our website - wipo.int.

Finally, a reminder to **be aware of possible scam attempts** by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial. See you next time!