

WIPO PAY: PAYING HAGUE SYSTEM FEES USING eHAGUE – ACTION ONLINE PAYMENT

Hey there!

Welcome to our tutorial.

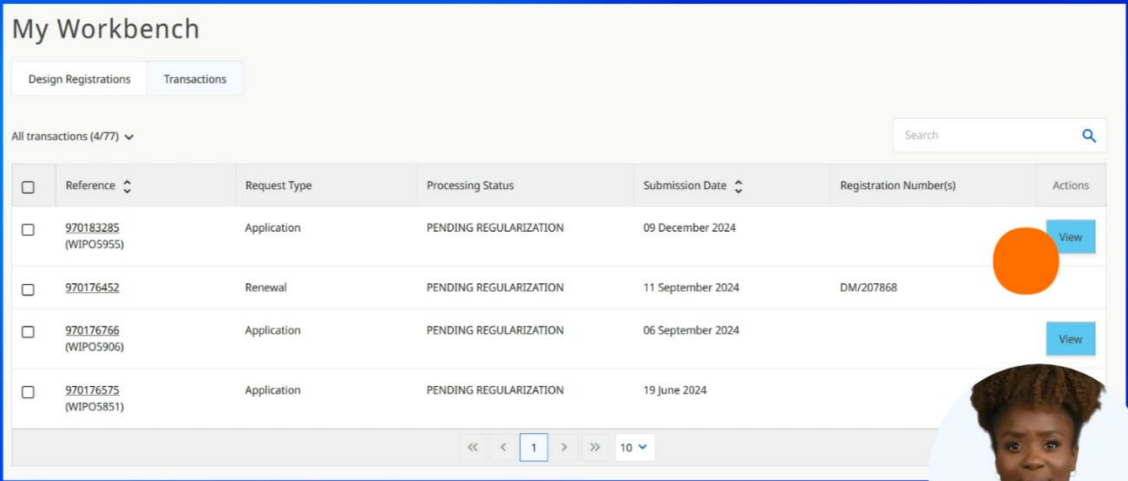
In this video you will learn how to pay your industrial design fees under the Hague System in WIPO Pay after you have already filed with the International Bureau (that is, WIPO) and closed your application, using the eHague-Action Online payment.

If you filed your Hague application with WIPO, you have to pay your fees to WIPO.

If you filed with another receiving Office, you have 2 options: either you pay to that receiving Office or to WIPO.

From your eHague Workbench, select the design application concerned, for which a payment should be made.

Click on "View" in the Actions column to access the application details.



My Workbench

Design Registrations Transactions

All transactions (4/77) Search

<input type="checkbox"/>	Reference ↕	Request Type	Processing Status	Submission Date ↕	Registration Number(s)	Actions
<input type="checkbox"/>	970183285 (WIPO5955)	Application	PENDING REGULARIZATION	09 December 2024		View
<input type="checkbox"/>	970176452	Renewal	PENDING REGULARIZATION	11 September 2024	DM/207868	
<input type="checkbox"/>	970176766 (WIPO5906)	Application	PENDING REGULARIZATION	06 September 2024		View
<input type="checkbox"/>	970176575 (WIPO5851)	Application	PENDING REGULARIZATION	19 June 2024		

<< < 1 > >> 10

Your application will open.

Scroll down the page

My Workbench

Application

PENDING REGULARIZATION

Date of Request: Sep 6, 2024
WIPO Reference/Request Number: 970176766
Your Reference: MYNUMBER
International Registration Numbers:

Documents

File Name	Type	Sent Date	Actions
970176766_APPLICATION_IRREGULARITIES_20240911.pdf	Application Irregularities	11 September 2024	Reply
summary-1350.pdf	Response to Irregularity	11 September 2024	
WIPO5906.pdf	Application Acknowledgement (e-Filing)	06 September 2024	

until you see the "Payments" section.

My Workbench

Application

PENDING REGULARIZATION

Date of Request: Sep 6, 2024
WIPO Reference/Request Number: 970176766
Your Reference: MYNUMBER
International Registration Numbers:

Payments

Amount Received (CHF)	Amount Requested (CHF)	Status	Date	Method	ePay number
4,978.00	4,978.00	Unpaid	Sep 6, 2024	Credit card	EPAY-IJDU-OZET
149.00	149.00	Unpaid	Sep 11, 2024	Credit card	EPAY-frja2avyf

Here you'll find information on the amount received, the amount requested, the payment status, date, method, and the Item number (also called ePay number).

My Workbench

Application

PENDING REGULARIZATION

Date of Request: Sep 6, 2024
 WIPO Reference/Request Number: 970176766
 Your Reference: MYNUMBER
 International Registration Numbers:

Payments

Amount Received (CHF) ↕	Amount Requested (CHF) ↕	Status ↕	Date ↕	Method ↕	ePay number ↕
4,978.00	4,978.00	Unpaid	Sep 6, 2024	Credit card	EPAY-IJDU-OZET
149.00	149.00	Unpaid	Sep 11, 2024	Credit card	EPAY-frja2avxf

Click on the Item number to be re-directed to the payment application WIPO Pay.

My Workbench

Application

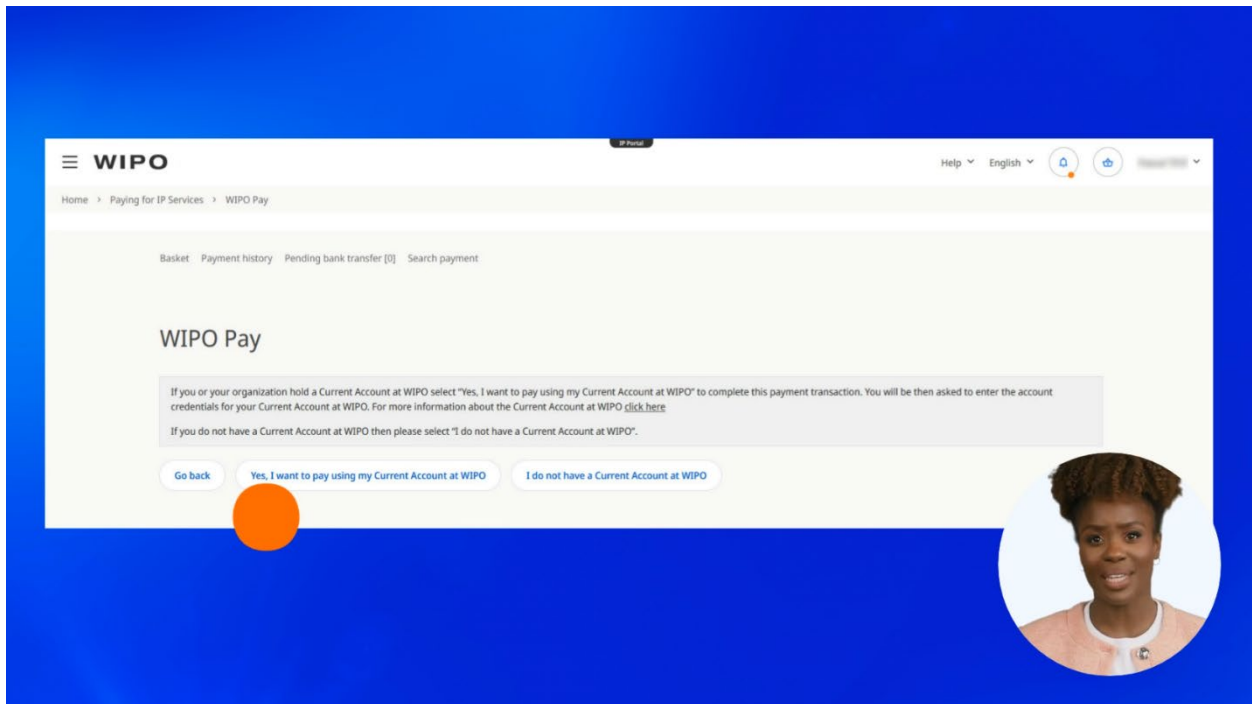
PENDING REGULARIZATION

Date of Request: Sep 6, 2024
 WIPO Reference/Request Number: 970176766
 Your Reference: MYNUMBER
 International Registration Numbers:

Payments

Amount Received (CHF) ↕	Amount Requested (CHF) ↕	Status ↕	Date ↕	Method ↕	ePay number ↕
4,978.00	4,978.00	Unpaid	Sep 6, 2024	Credit card	EPAY-IJDU-OZET
149.00	149.00	Unpaid	Sep 11, 2024	Credit card	EPAY-frja2avxf

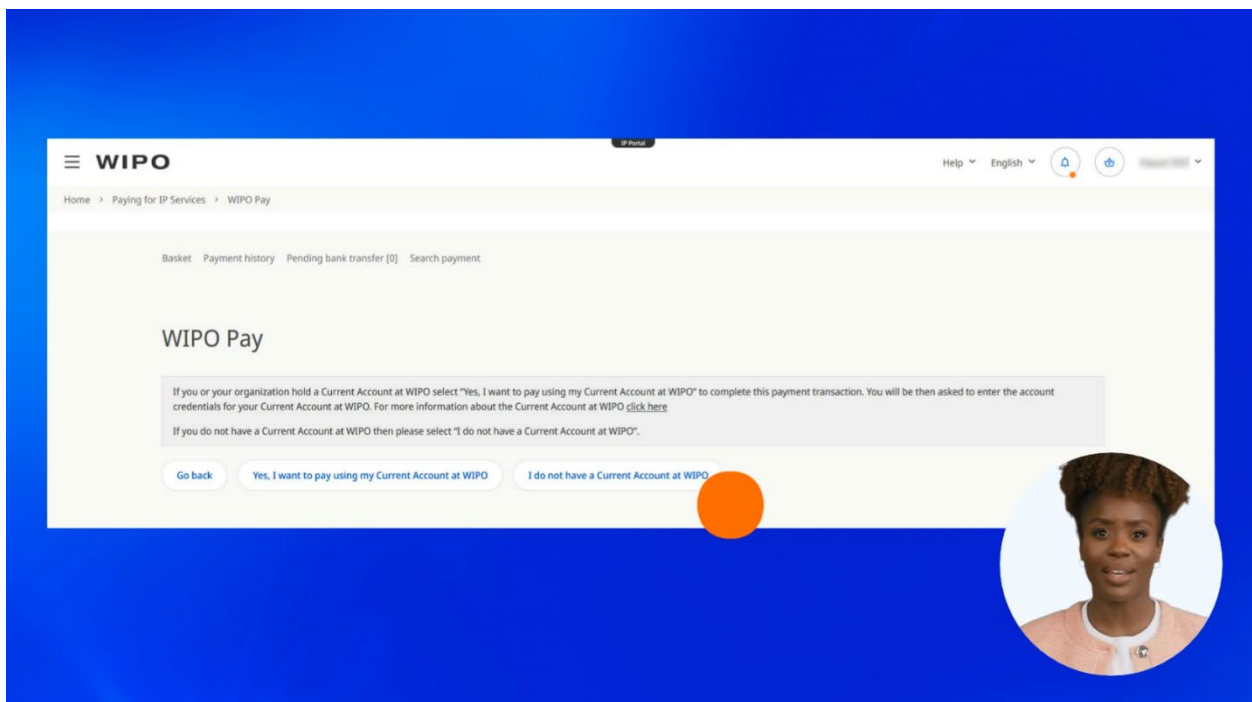
If you hold a **Current Account at WIPO** and it is not yet synchronized with your WIPO Account, you can do so by clicking on "Yes, I want to pay using my Current Account at WIPO".



You will be prompted to enter your Current Account credentials.

If you have questions about the synchronization, you can watch one of our previous tutorials on this topic before clicking the "Yes" button.

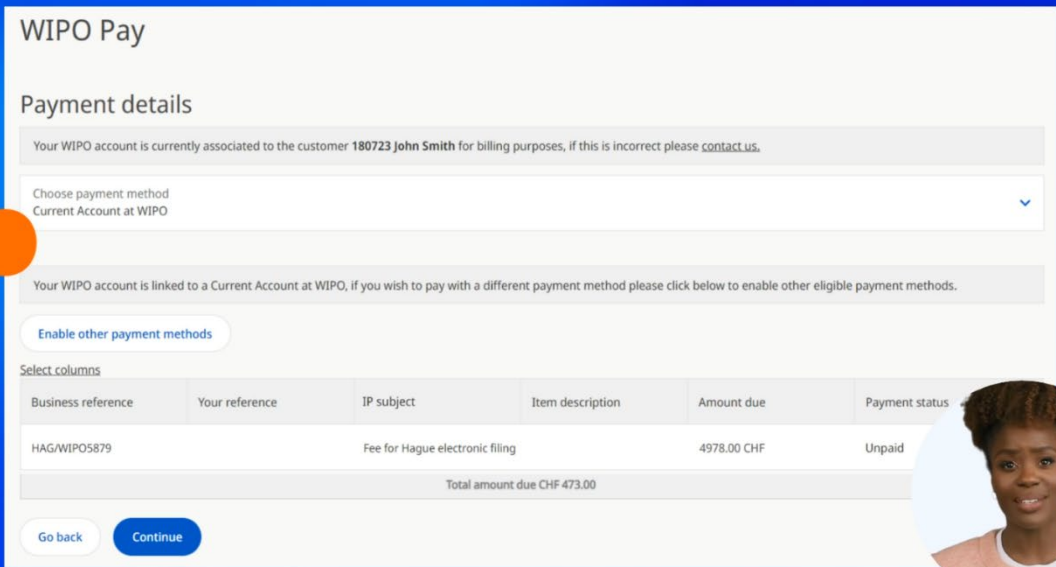
If you do not have a Current Account, click on "I do not have a Current Account at WIPO".



You will be asked to fill in your billing information, which will appear on all receipts.
You can then proceed with our other payment methods such as credit card or PayPal.

To learn more about both options, check out our tutorial about WIPO Pay.
Now, let's proceed with the payment as a Current Account holder.

For Current Account at WIPO holders, Current Account is the default payment method.



The screenshot displays the 'WIPO Pay' interface. Under 'Payment details', it states: 'Your WIPO account is currently associated to the customer 180723 John Smith for billing purposes, if this is incorrect please [contact us](#).' A dropdown menu for 'Choose payment method' is set to 'Current Account at WIPO'. Below this, a message says: 'Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.' There is a button labeled 'Enable other payment methods'. A table with columns 'Business reference', 'Your reference', 'IP subject', 'Item description', 'Amount due', and 'Payment status' is shown. The table contains one row: 'HAG/WIPO5879', 'Fee for Hague electronic filing', '4978.00 CHF', and 'Unpaid'. A summary row shows 'Total amount due CHF 473.00'. At the bottom are 'Go back' and 'Continue' buttons. An orange circle highlights the dropdown menu, and a circular profile picture of a woman is overlaid on the bottom right of the screenshot.

Business reference	Your reference	IP subject	Item description	Amount due	Payment status
HAG/WIPO5879			Fee for Hague electronic filing	4978.00 CHF	Unpaid
				Total amount due CHF 473.00	

Before paying with a Current Account at WIPO, ensure your Current Account balance is sufficient to cover the fee total.

If you would like to use another payment method, enable it by clicking on the appropriate button.

WIPO Pay

Payment details

Your WIPO account is currently associated to the customer **180723 John Smith** for billing purposes, if this is incorrect please [contact us](#).

Choose payment method
Current Account at WIPO

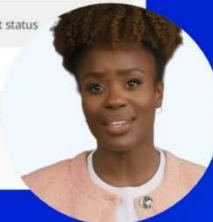
Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.

Enable other payment methods

Select columns

Business reference	Your reference	IP subject	Item description	Amount due	Payment status
HAG/WIPO5879			Fee for Hague electronic filing	4978.00 CHF	Unpaid
				Total amount due CHF 473.00	

[Go back](#) [Continue](#)



In this video, we will proceed with the payment using Current Account at WIPO.

Click on "Continue" to pay.

WIPO Pay

Payment details

Your WIPO account is currently associated to the customer **180723 John Smith** for billing purposes, if this is incorrect please [contact us](#).

Choose payment method
Current Account at WIPO

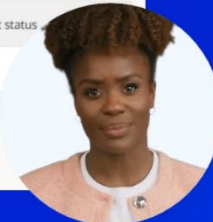
Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.

[Enable other payment methods](#)

Select columns

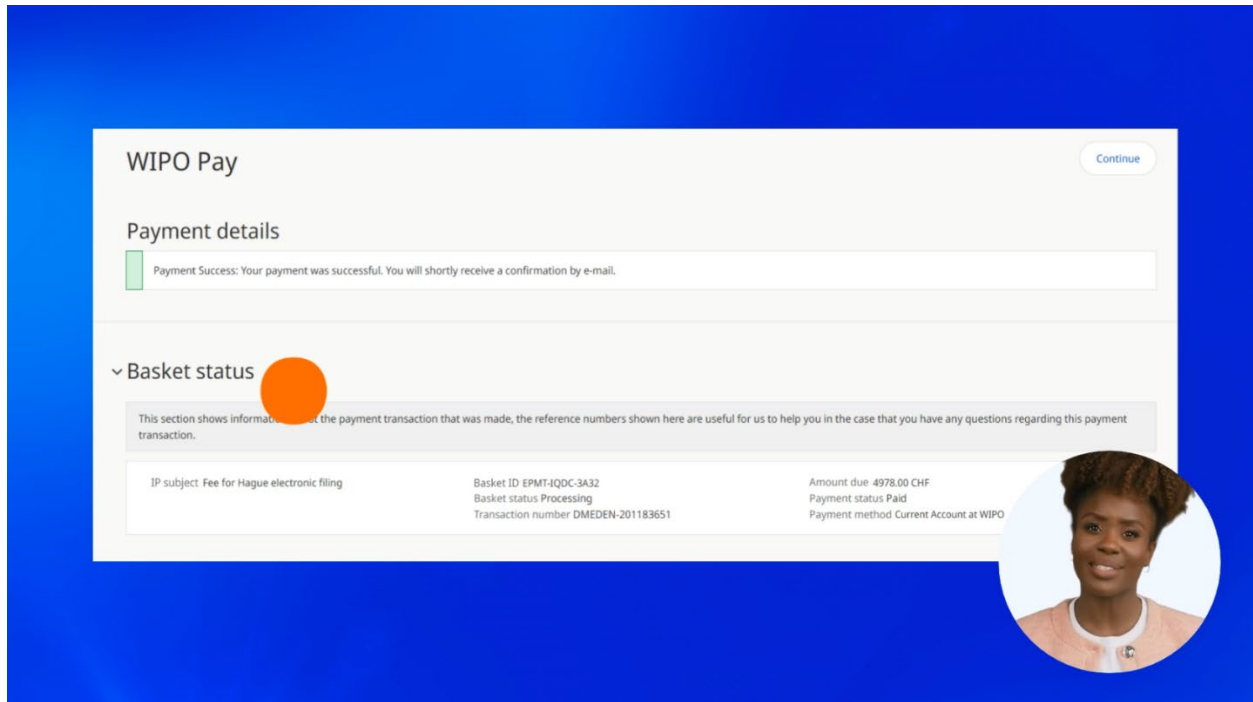
Business reference	Your reference	IP subject	Item description	Amount due	Payment status
HAG/WIPO5879			Fee for Hague electronic filing	4978.00 CHF	Unpaid
				Total amount due CHF 473.00	

[Go back](#) [Continue](#)



Congratulations! Your fee has been paid and you will soon receive a payment confirmation at the e-mail address connected to your WIPO Account.

You will find information about your payment under the "Basket status".



Here are all the references you need for communication with WIPO about your payment.

You can also find all the necessary references in the payment confirmation e-mail. You will receive a payment receipt after the payment has been processed at WIPO.

You can find more tutorials on our website - wipo.int.

Finally, a reminder to **be aware of possible scam attempts** by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial.

See you next time!