## WIPO PAY: PAYING PCT FEES AT THE TIME OF FILING

Hey there! Welcome to our tutorial.

In this video you will learn how to pay your PCT fees in WIPO Pay immediately after filing your application with ePCT.

Please note that this video presents the procedure for fees owed to the International Bureau (that is, WIPO) as Receiving Office only. If it was filed with another receiving Office, the fees should be paid to that specific receiving Office.

Once you have prepared your draft application in ePCT, go to the Fees section.

Fees			
Online Payment allows you to pay filing fees At the time of filing, a link to the Online Payr	s to RO/IB by various electronic means such as debiting ment transaction will be sent to the e-mail address for	g a Current Account at WIPO, paying online by credit card, bank transfer, Paypal, etc. payment instructions. <u>Learn more</u>	
Show fees Preview fee sheet	Look up information on PCT fees		
Currency CHF Payment method Online Payment		Email address for payment instructions	/

Click on "Show fees" to see the fees to be paid.

Fees		
Online Payment allows you to pay filing fees to RO/IB by various electronic mean At the time of filing, a link to the Online Payment transaction will be sent to the e	s such as debiting a Current Account at WIPO, paying online by credit card, bank transfer, Paypal, etc. -mail address for payment instructions. <u>Learn more</u>	
Show fees Preview fee sheet Look up information on PCT fee		
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You will see the calculation of your fees and the total amount to be paid in the lower right-hand corner.

Online Payment allows you to pay filing fees to RO/IB by various electronic means such At the time of filing, a link to the Online Payment transaction will be sent to the e-mail	as debiting a Current Account at WIPO, paying online by credit address for payment instructions. <u>Learn more</u>	t card, bank transfer, Pay	pal, etc.			
Preview fee sheet Look up information on PCT fees						
Currency CHF Payment method Online Payment	Email address for payment instruc	tions			1	
Fee type		Currency	Amount	Subtotal	Total	
Transmittal fee		CHF -	CHF 100	CHF 100	CHF 100	
Search fee	ISA/EP	CHF *	CHF 1,751	CHF 1,751	CHF 1,751	
International Ning fee Request - Declarations 3 Description 1 Claims 1 Abstract 1 Dowings 0	Fixed amount for first 30 sheets Electronic Filing reduction (Image)	CHF +	CHF 1,330 CHF -200	CHF 1,330 CHF -200		
TOGAN 0 Sheets					CHF 1,130	
			To	tal fees payable:	CHF 2,981	

The default method of payment and currency are "Online Payment" and Swiss Francs. Online Payment is the only option and can't be changed, but you can edit the currency.

Fees		
Online Payment allows you to pay filing fees to RO/IB by various electronic means so At the time of filing, a link to the Online Payment transaction will be sent to the e-ma	uch as debiting a Current Account at WIPO, paying online by credit card, bank transfer, Paypal, etc. all address for payment instructions. <u>Learn more</u>	
Show fees Preview fee sheet Look up information on PCT fees		
Currency CHF Payment method Online Payment	Email address for payment instructions	/
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To do so, click on the pencil icon on the right.

Fees Online Payment allows you to pay filing fees to RO/IB by various electronic means su	h as debiting a Current Account at WIPO, paying online by credit card, bank transfer, Paypal, etc.	
At the time of filing, a link to the Online Payment transaction will be sent to the e-main	address for payment instructions. Learn more	
Show fees Preview fee sheet Look up information on PCT fees		
Currency CHF Payment method Online Payment	Email address for payment instructions	
		66

To modify the currency, click on the small arrow to expand the drop-down list.

Currency CHF Payment method Online Payment	Email address for payment instructions	
Currency CHF		
Payment method Online Payment		~
Email address for payment instructions *		
		Cancel Update

You can choose one of the three currencies proposed to pay your PCT fees: Swiss Francs, Euros, or US Dollars.

Remember that if you would like to pay with your Current Account at WIPO, select CHF (Swiss Francs) as the payment currency. For fees in Euros and US Dollars, Current Account at WIPO is not available as a payment method.

Currency CHF Payment method Online Payment	Email eddress for payment instructions	1
Currency CHF		~
CHF EUR USD		
		Cancel Update

ePCT will automatically display the email address of the person who is creating the draft application from the WIPO Account concerned.

If the email address for payment instructions is different, update it accordingly.

Currency CHF	Email address for payment instructions	
Payment method Online Payment		
CHF		~
Payment method Online Payment		~
Email address for payment instructions *		
		Cancel Update
		0

Once all the information is updated, click on the button to save the changes.

Currency CHF Payment method Online Payment	Email address for payment instructions	1
Currency CHF		~
Payment method Online Payment		~
Email address for payment instructions *		
		Cancel Update

When you are ready to file your PCT application to the receiving Office of the International Bureau, click on "Review & File".

Add pre-conversion files Add general correspondence	ce		
Fees			
Online Payment allows you to pay filing fees to RO/IB by variou At the time of filing, a link to the Online Payment transaction w	us electronic means such as debiting a Current Account at WIPO, vill be sent to the e-mail address for payment instructions. <u>Learn</u>	paying online by credit card, bank transfer, Paypal, etc.	
Show fees Preview fee sheet Look up inform	nation on PCT fees		
Currency CHF Payment method Online Payment	Email addr	ess for payment instructions	1
Signature			
	Name of signatory	Capacity / Position in company Agent	
Name Signature			
Signature	Name of signatory	Capacity / Position in company Agent	

As soon as the international application is filed, the PCT application number is displayed with the receiving Office (at which the application is filed), along with the date and time of receipt.

A payment number is also displayed with the default method of payment "Online Payment".

Geneva Jul 29, 2024, 10:25 am CEST	
T-payment	
File International Application	
You have successfully filed the following international application:	
JA Number PCT/IB2024/086710	
Receiving Office IB - International Bureau of WIPO	
Date of receipt at RO 29 Jul 2024 10:25 CEST	
Payment number EPAY-OWBI-6755	
Payment method Online Payment	
You will be notified by e-mail as soon as the full contents of the international application can be accessed via ePCT.	

At the bottom of the screen, 3 options are available "Pay online now", "Close + pay later", and "View /Print Receipt".

<b>T</b>					
I-payment-					
File International App	lication				
You have successfully filed the following inter	national application:				
IA Number PCT/IB2024/086710					
Receiving Office IB - International Bureau of WIPO					
Date of receipt at RO 29 Jul 2024 10:25 CEST					
Payment number EPAY-OWBI-6755					
Payment method Online Payment					
You will be notified by e-mail as soon as the fu	ll contents of the international application can b	be accessed via ePCT.			
					6 8
		100% (filed)			

Click on "Pay online now" to be re-directed to the payment application WIPO Pay and proceed with the payment.

Geneva Jul 29, 2034, 10:27 am CEST			
1-payment-			
File International Application			
You have successfully filed the following international application:			
IA Number PCT/IB2024/086710			
Receiving Office IB - International Bureau of WIPO			
Date of receipt at RO 29 Jul 2024 10:25 CEST			
Payment number EPAY-OWBI-6755			
Payment method Online Payment			
You will be notified by e-mail as soon as the full contents of the international application ca	n be accessed via ePCT.		
			00
	100% (filed)		S E
	Pay online now Close + pay later	View/Print Receipt	

If you hold a Current Account at WIPO and it is not yet synchronized with your WIPO Account, you can do so by clicking on "Yes, I want to pay using my Current Account at WIPO". You will be prompted to enter your Current Account credentials.

≡ WIPO		3P Portal		Help Y English Y	•
Home > Paying for IP Services	> WIPO Pay				
Basket P WIPC If you or codenti	ayment history Pending bank transfer [0] Search payment O Pay ryour organization hold a Current Account at WIPO select "Yes, I want	to pay using my Current Account at WIPO* to com	plete this payment transaction. You will be then	asked to enter the account	
If you do	o not have a Current Account at WIPO then please select "I do not have	e a Current Account at WIPO".			
Go back	k Yes. I want to pay using my Current Account at WIPO	I do not have a Current Account at WIPO		_	

If you have questions about the synchronization, you can watch one of our previous

tutorials on this topic before clicking "Yes, I want to pay using my Current Account at WIPO".

If you click on "I do not have a Current Account at WIPO", you will be asked to fill in your billing information, which will appear on all receipts.



To learn more about both options, check out our tutorial about WIPO Pay.

Now, let's proceed with the payment.

For Current Account at WIPO holders, Current Account is the default payment method.

Before paying with a Current Account at WIPO, ensure your Current Account balance is sufficient to cover the fee total.

Payment deta	ails				
Your WIPO account is cu	rrently associated to the cus	tomer 180723 John Smith for bil	ing purposes, if this is incorrec	t please <u>contact us.</u>	
Choose payment metho Current Account at WIPO	d )				
Your WIPO account is lin	ked to a Current Account at	WIPO, if you wish to pay with a d	fferent payment method pleas	e click below to enable other	eligible payment methods.
Enable other payment	methods				
Select columns					
Business reference	Your reference	Payment subject	Item description	Amount due	Payment statur
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
		Total an	nount due CHF 2981.00		
					E

If you would like to use another payment method, enable it by clicking on the appropriate button.

WIFO Fay					
Payment details					
Your WIPO account is currently associa	ated to the customer 1807.	23 John Smith for billing	purposes, if this is incorrect ple	ase <u>contact us.</u>	
Choose payment method Current Account at WIPO					~
Your WIPO account is linked to a Curre	ent Account at WIPO, if you	wish to pay with a differ	rent payment method please cli	ck below to enable other eligi	ble payment methods.
Enable other payment methods					
Select columns					
Business reference Your ref	ference Pa	yment subject	Item description	Amount due	Payment statur
PCT/IB2024/086710	PC	T filing fees		2981.00 CHF	Unpaid
		Total amou	nt due CHF 2981.00		

In this video, we will proceed with the payment using Current Account at WIPO.

## Click on "Continue" to pay.

WIPO Pay					
Payment deta	ails				
Your WIPO account is cu	irrently associated to the cust	tomer 180723 John Smith for bil	ling purposes, if this is incorrec	t please <u>contact us.</u>	
Choose payment metho Current Account at WIPC	d D				~
Your WIPO account is lin	nked to a Current Account at V	WIPO, if you wish to pay with a d	ifferent payment method pleas	e click below to enable other	eligible payment methods.
Enable other payment	methods				
Select columns					
Business reference	Your reference	Payment subject	Item description	Amount due	Payment statur
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
		Total an	nount due CHF 2981.00		(Art)
					10

Congratulations! Your fee has been paid and you will soon receive a payment confirmation at the e-mail address connected to your WIPO Account.

You will find information about your payment under the "Basket status".

Here are all the references you need for communication with WIPO about your payment. You can also find all the necessary references in the payment confirmation e-mail.

You will receive a payment receipt after the payment has been processed at WIPO.

Payment details			
Payment Success: Your payment was su	uccessful. You will shortly receive a confirmation by e-m	ail.	
Basket status			
Basket status	payment transaction that was made, the reference nur	tbers shown here are useful for us to help you in the	case that
Basket status     This section shows information about the     you have any questions regarding this pay	payment transaction that was made, the reference nur ment transaction.	nbers shown here are useful for us to help you in the	case that
Basket status     This section shows information about the     you have any questions regarding this pay     Payment subject PCT filing fees	payment transaction that was made, the reference nur ment transaction. Basket number EPMT-ONBT-SCSD	nbers shown here are useful for us to help you in the Amount due 2981.00 CHF	case that
Basket status     This section shows information about the     you have any questions regarding this pay     Payment subject PCT filing fees	payment transaction that was made, the reference nur ment transaction. Basket number EPMT-ONBT-SC5D Basket status Processing	nbers shown here are useful for us to help you in the Amount due 2981.00 CHF Payment status Paid Payment method Current Account at WIPO	case that

If you are not paying PCT fees at the time you file, we invite you to watch our next tutorial about how to pay PCT fees using ePCT-Action Online payment. You can find this and other tutorials on our website - **wipo.int**.

Finally, a reminder to **be aware of possible scam attempts** by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial. See you next time!