

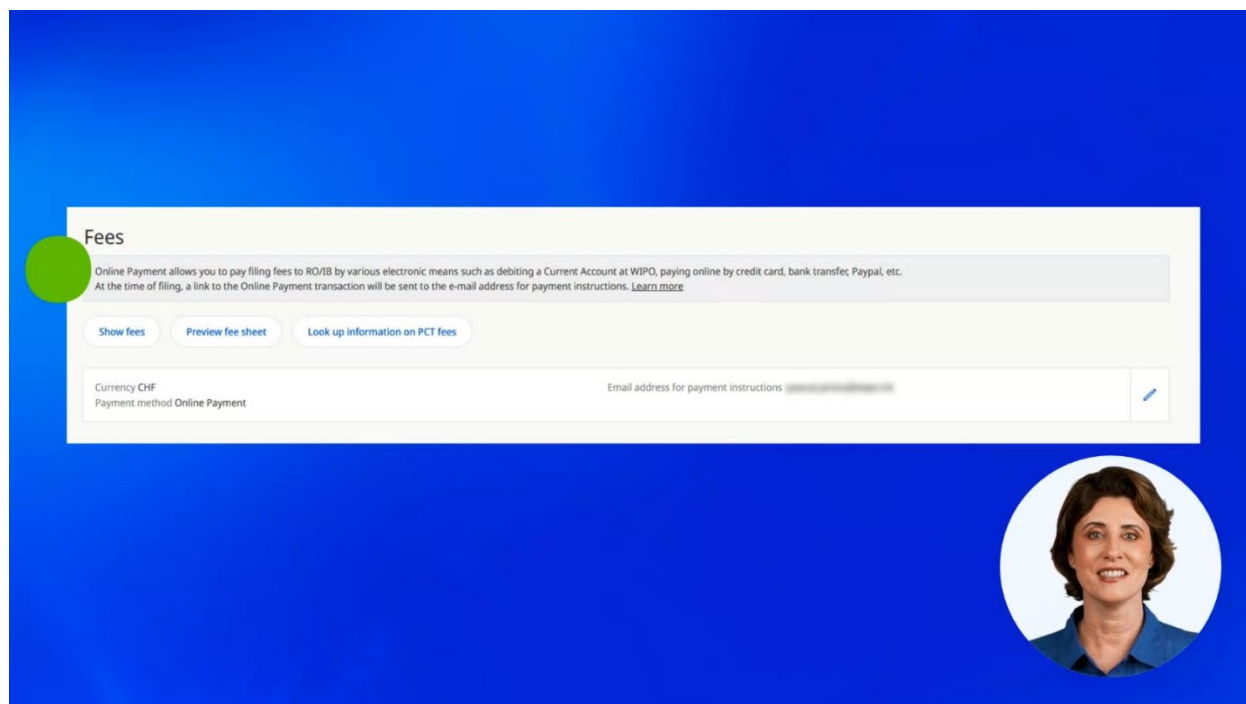
## WIPO PAY: PAYING PCT FEES AT THE TIME OF FILING

Hey there! Welcome to our tutorial.

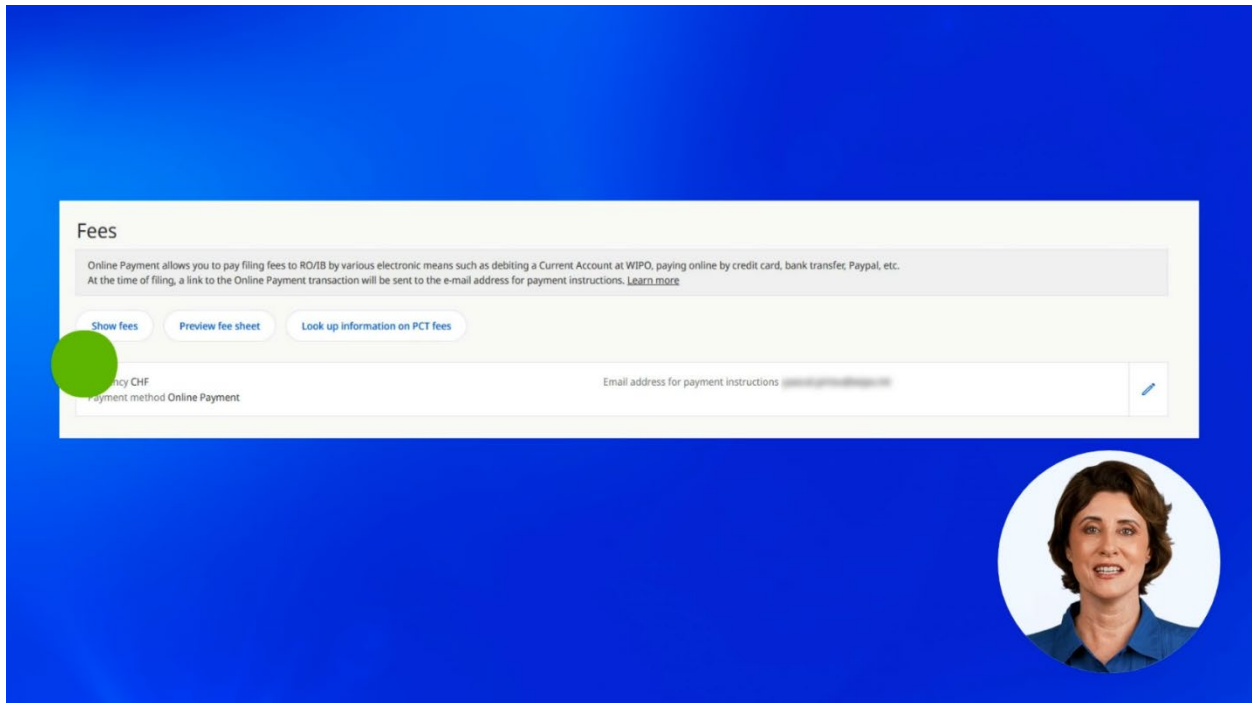
In this video you will learn how to pay your PCT fees in WIPO Pay immediately after filing your application with ePCT.

Please note that this video presents the procedure for fees owed to the International Bureau (that is, WIPO) as Receiving Office only. If it was filed with another receiving Office, the fees should be paid to that specific receiving Office.

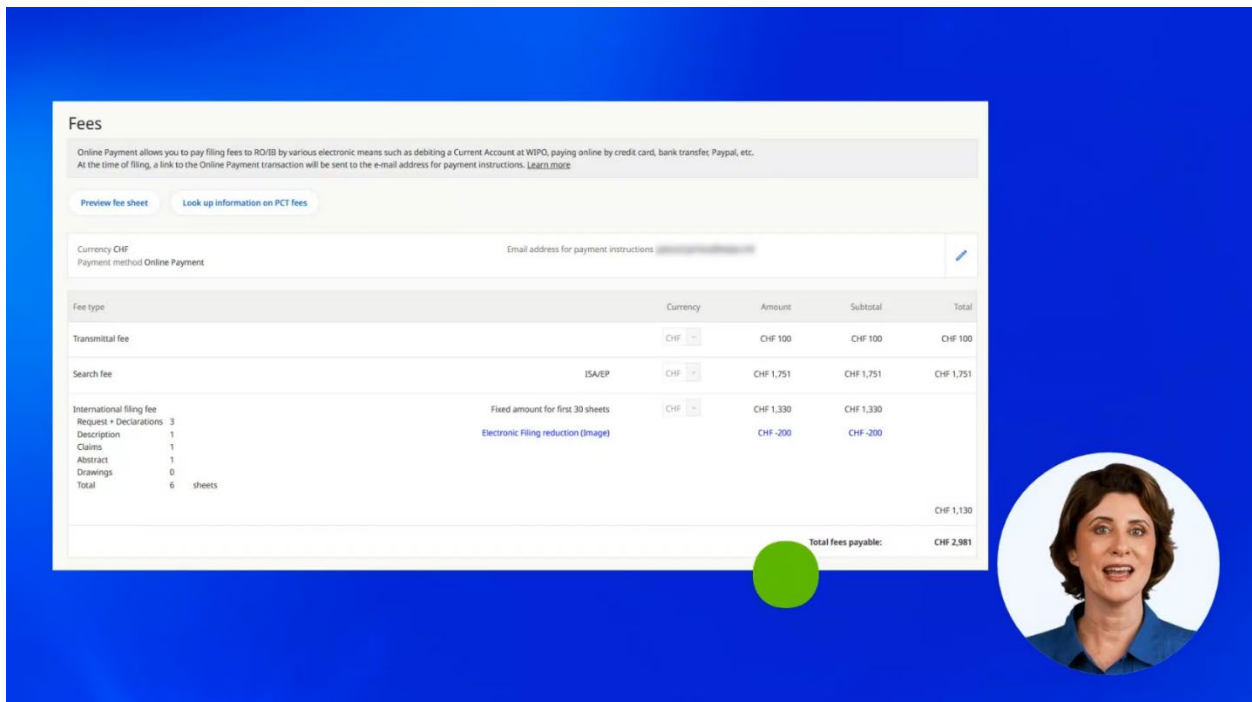
Once you have prepared your draft application in ePCT, go to the Fees section.



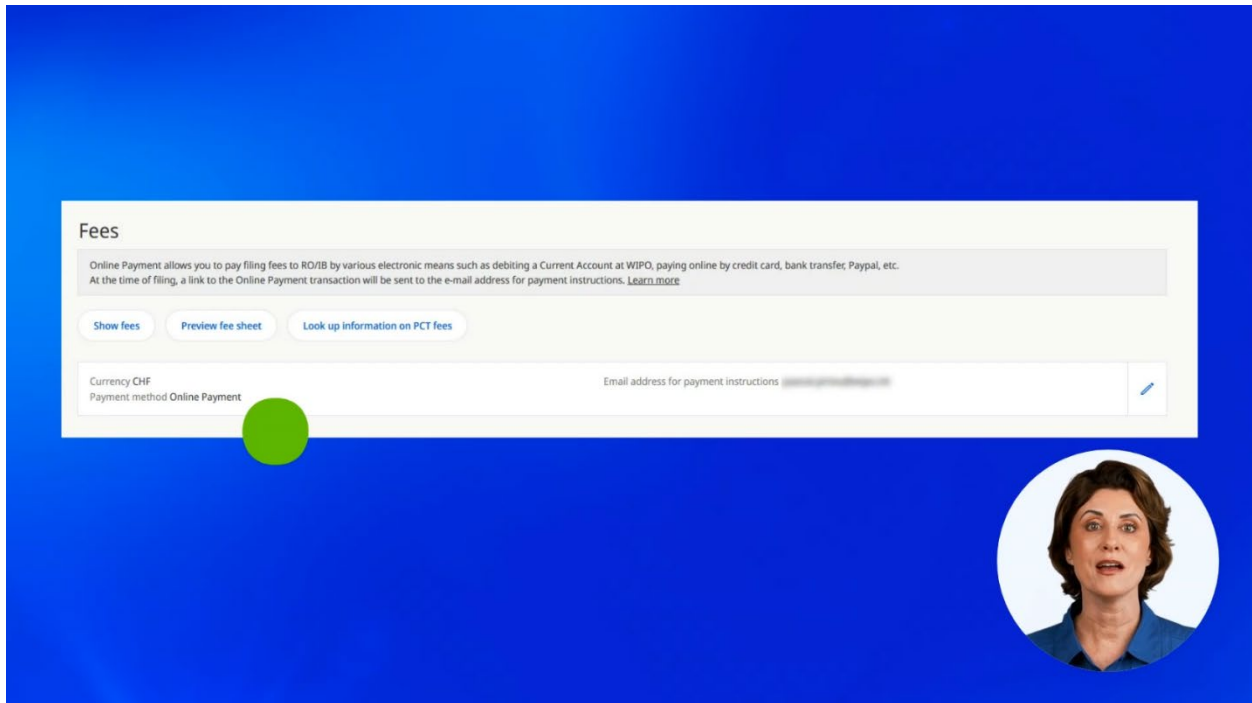
Click on "Show fees" to see the fees to be paid.



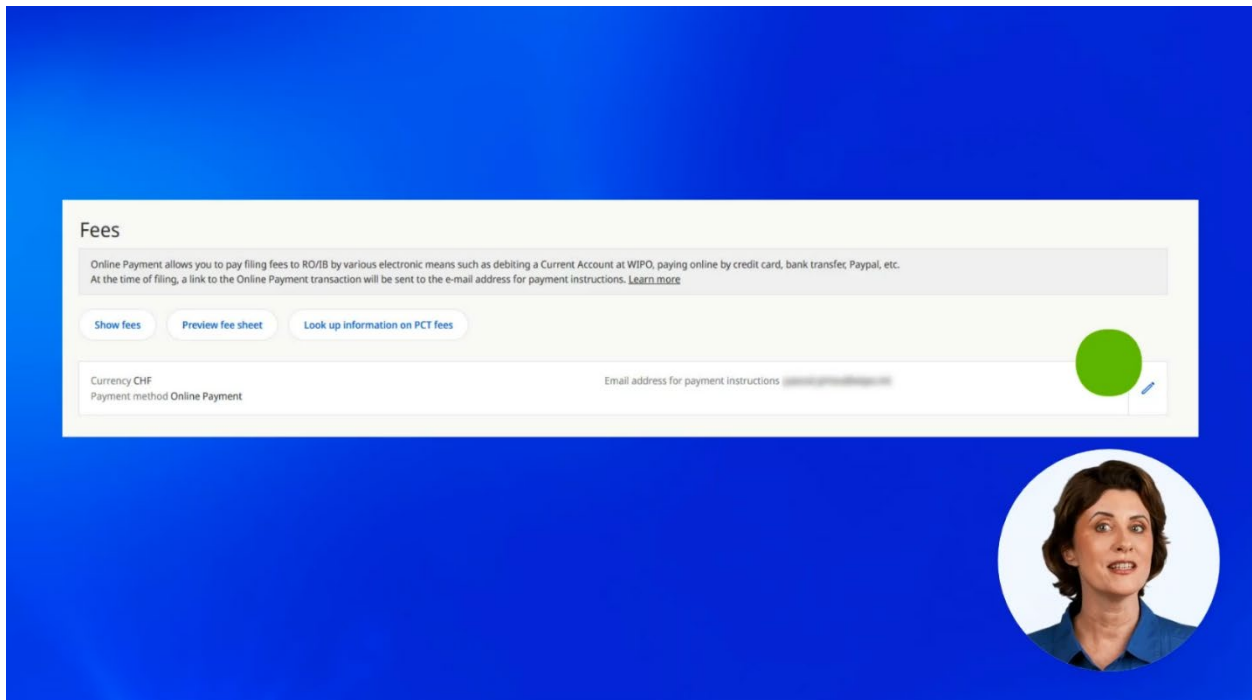
You will see the calculation of your fees and the total amount to be paid in the lower right-hand corner.



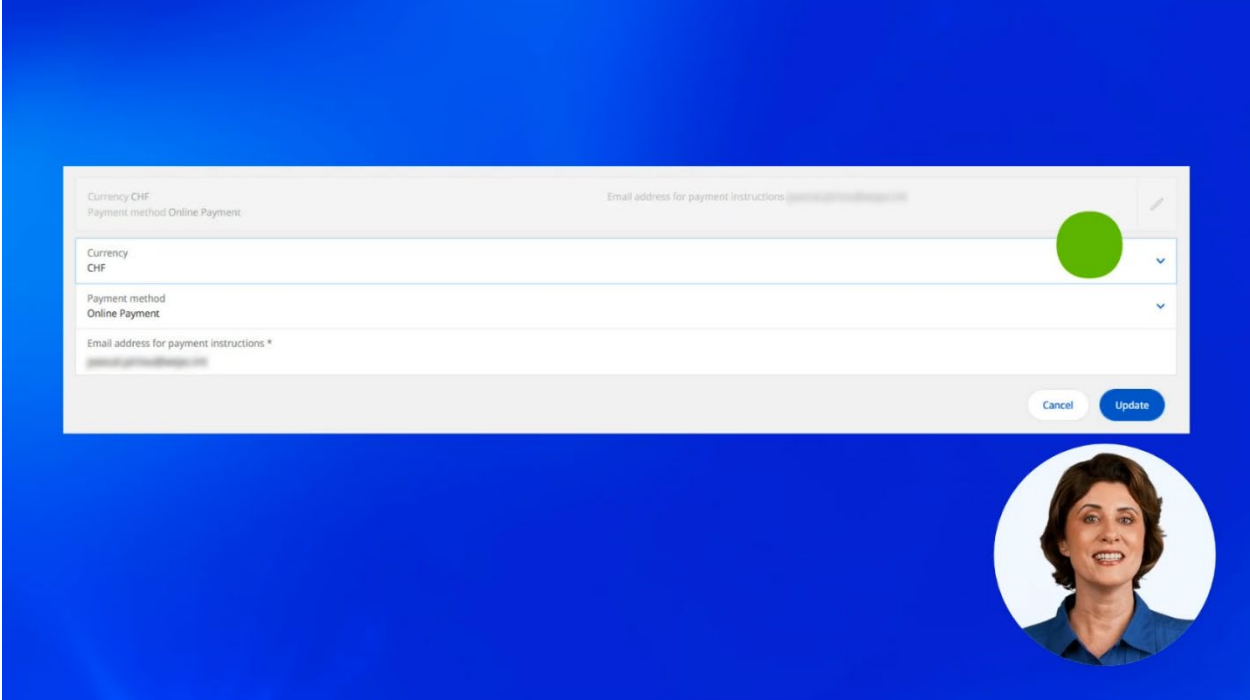
The default method of payment and currency are "Online Payment" and Swiss Francs. Online Payment is the only option and can't be changed, but you can edit the currency.



To do so, click on the pencil icon on the right.

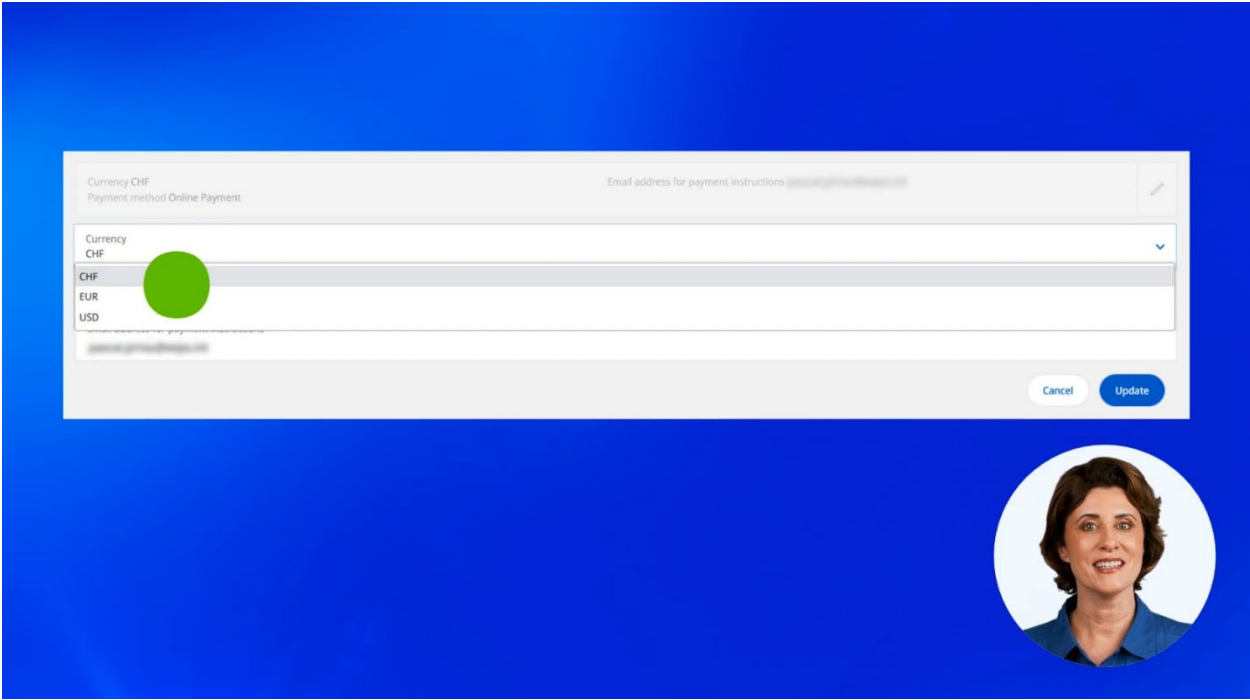


To modify the currency, click on the small arrow to expand the drop-down list.



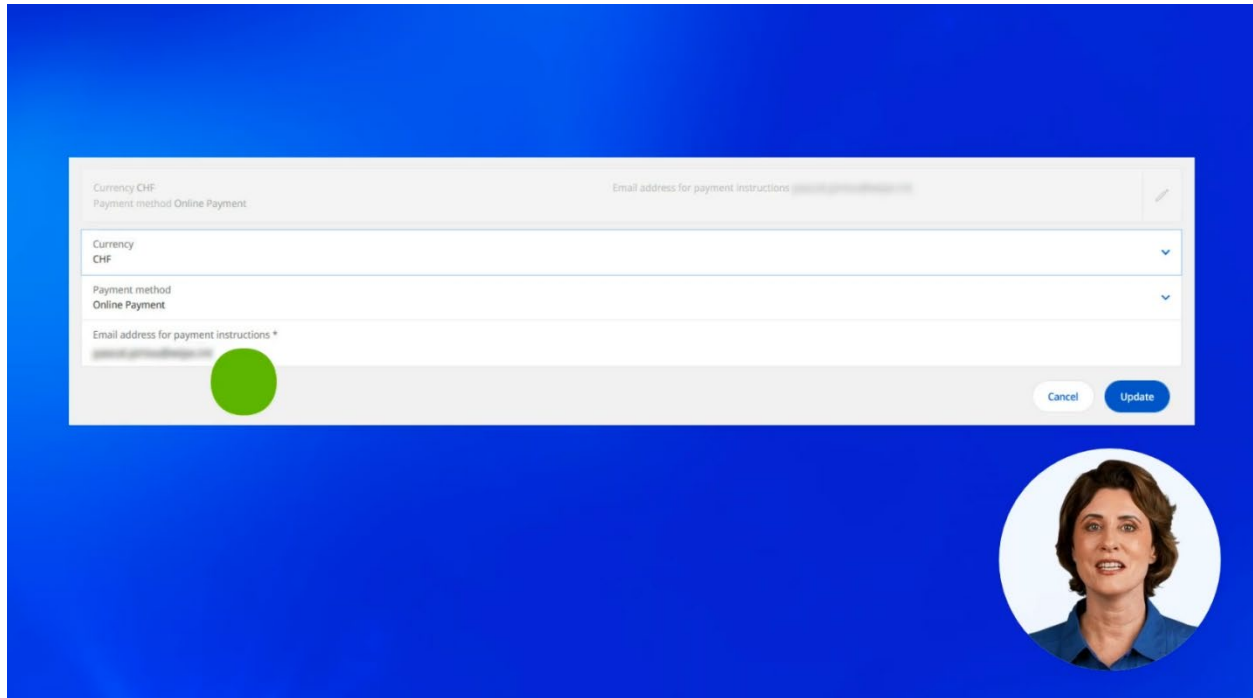
You can choose one of the three currencies proposed to pay your PCT fees: Swiss Francs, Euros, or US Dollars.

Remember that if you would like to pay with your Current Account at WIPO, select CHF (Swiss Francs) as the payment currency. For fees in Euros and US Dollars, Current Account at WIPO is not available as a payment method.

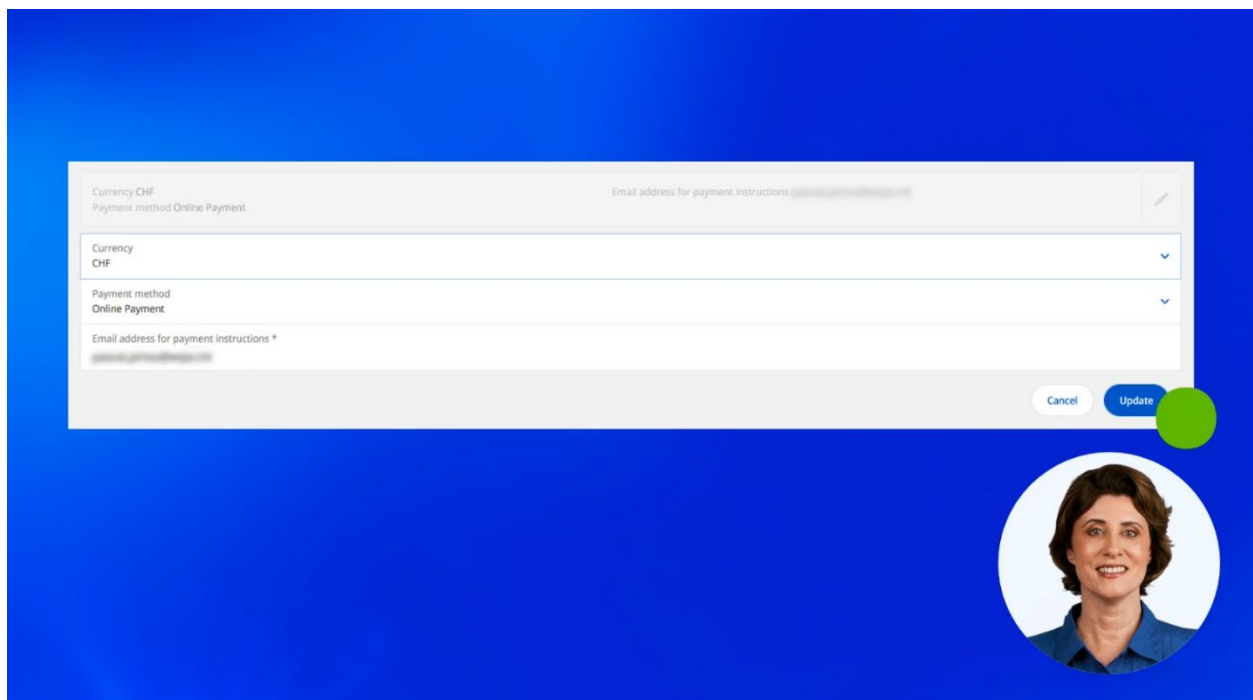


ePCT will automatically display the email address of the person who is creating the draft application from the WIPO Account concerned.

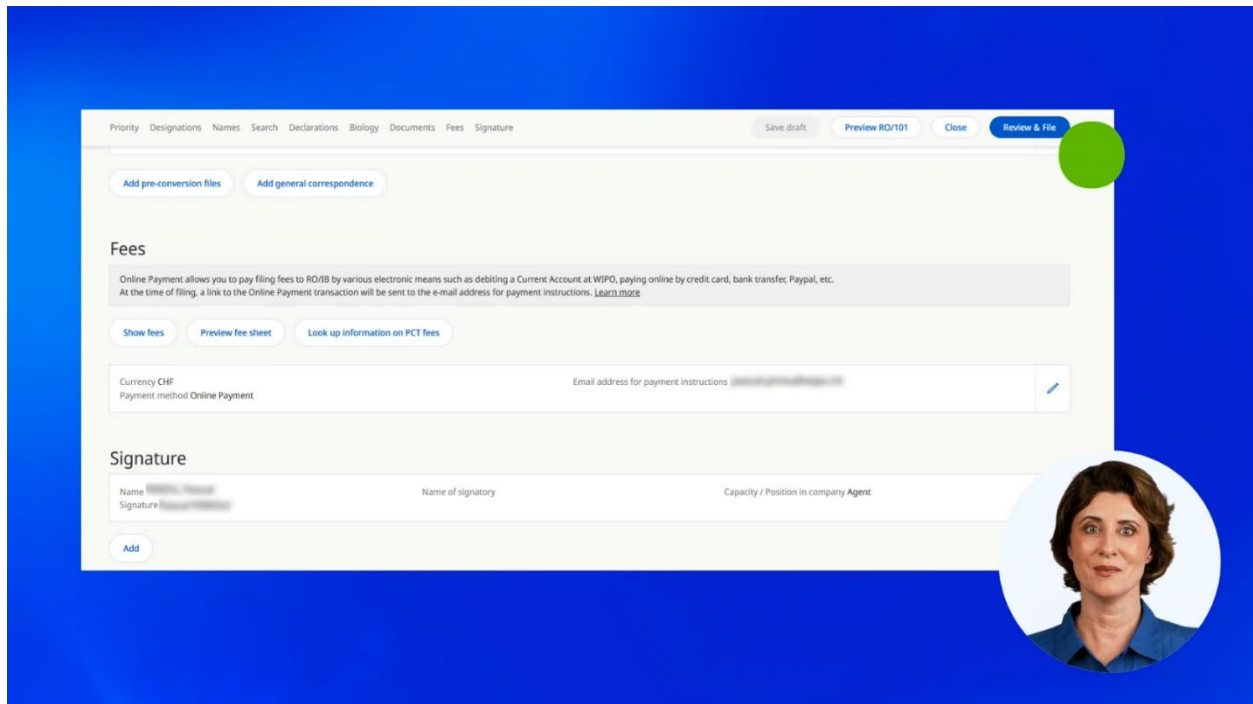
If the email address for payment instructions is different, update it accordingly.



Once all the information is updated, click on the button to save the changes.

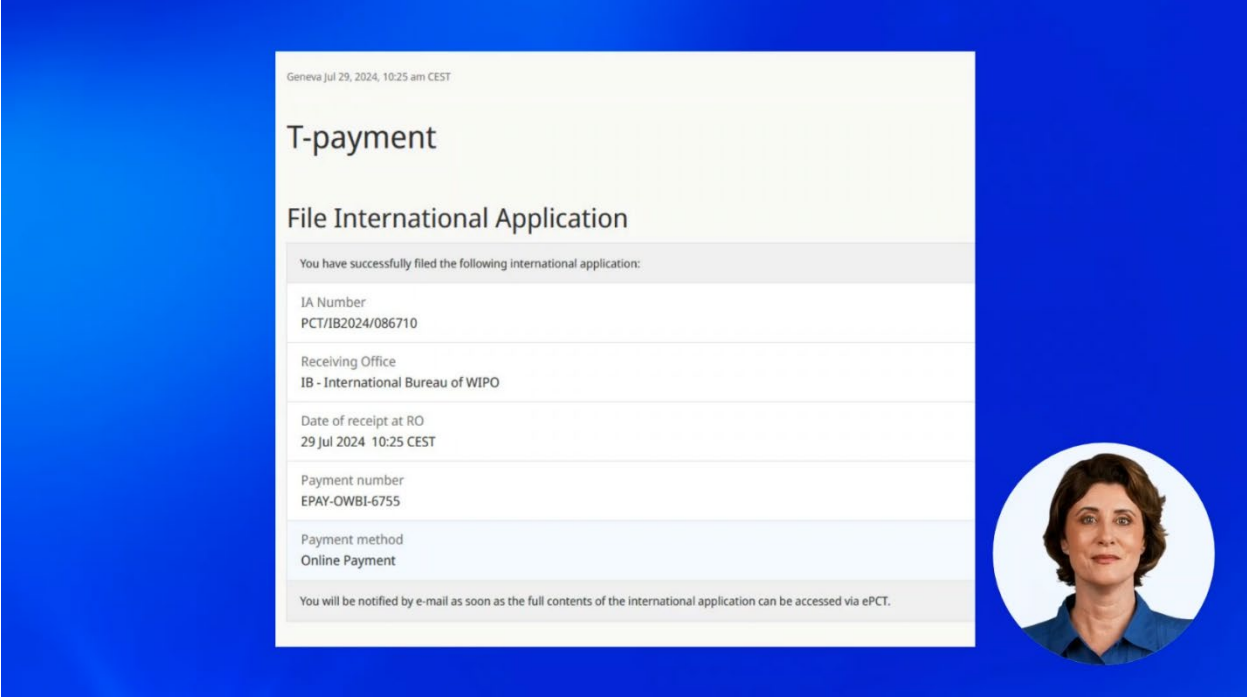


When you are ready to file your PCT application to the receiving Office of the International Bureau, click on "Review & File".

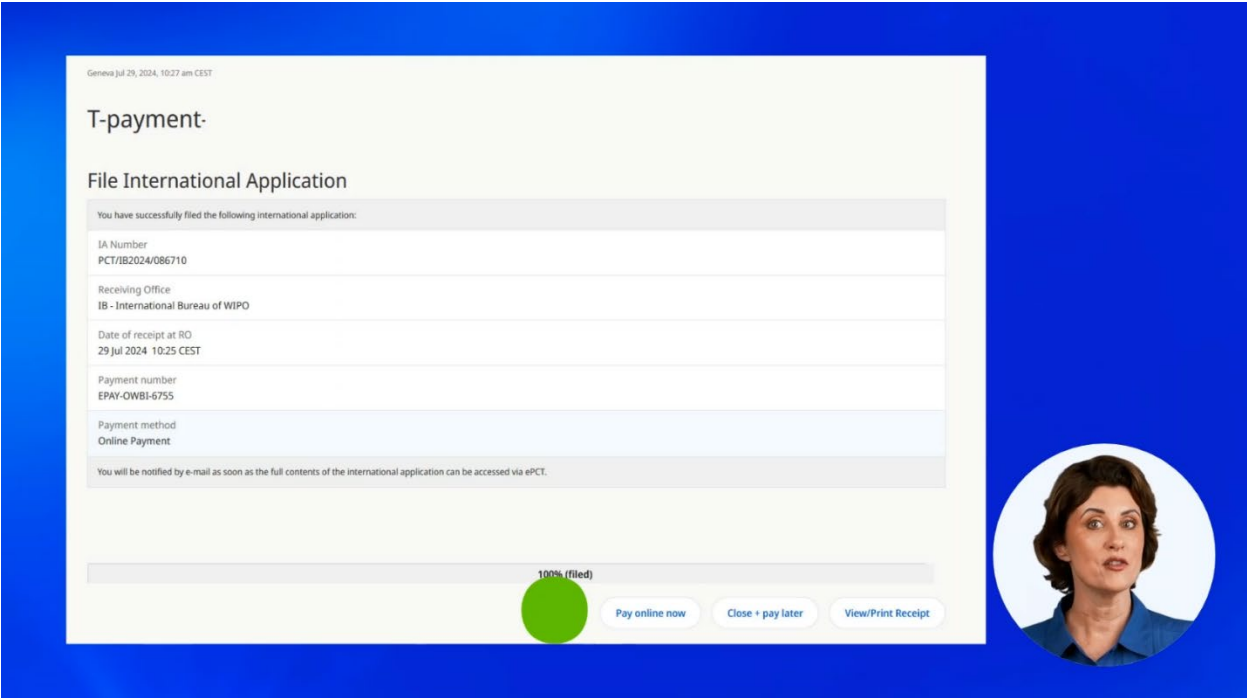


As soon as the international application is filed, the PCT application number is displayed with the receiving Office (at which the application is filed), along with the date and time of receipt.

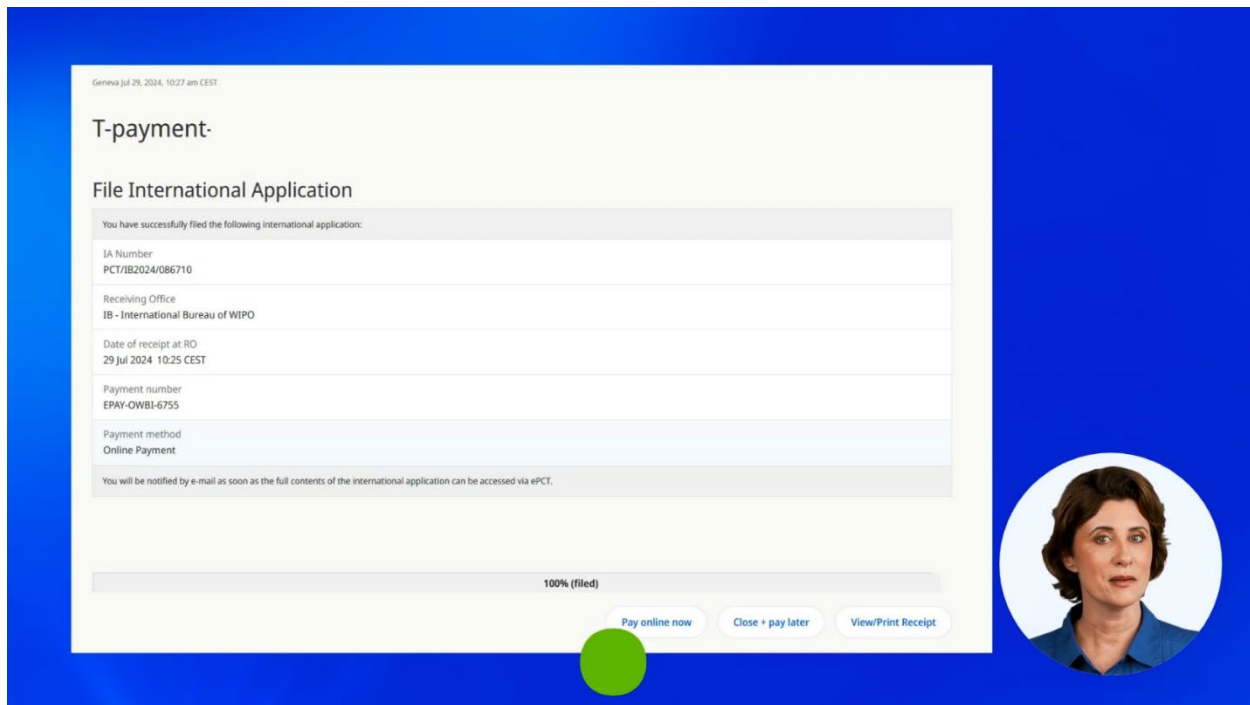
A payment number is also displayed with the default method of payment "Online Payment".



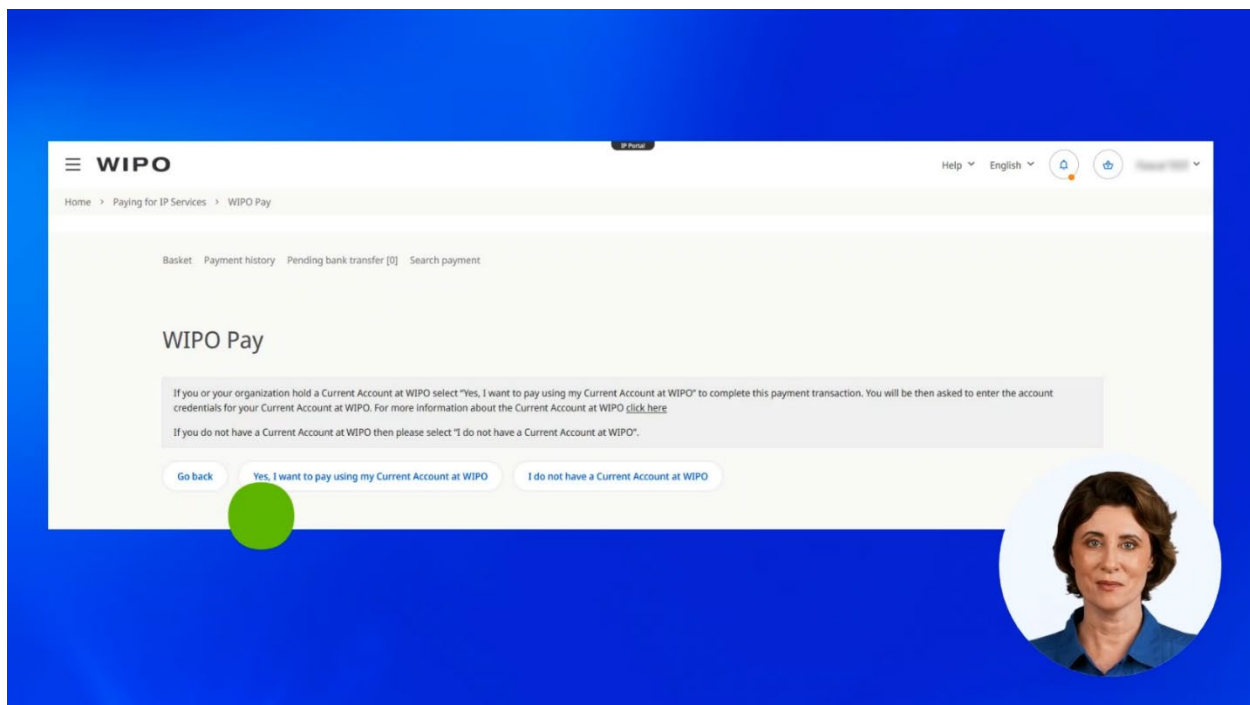
At the bottom of the screen, 3 options are available "Pay online now", "Close + pay later", and "View /Print Receipt".



Click on "Pay online now" to be re-directed to the payment application WIPO Pay and proceed with the payment.



If you hold a Current Account at WIPO and it is not yet synchronized with your WIPO Account, you can do so by clicking on "Yes, I want to pay using my Current Account at WIPO". You will be prompted to enter your Current Account credentials.

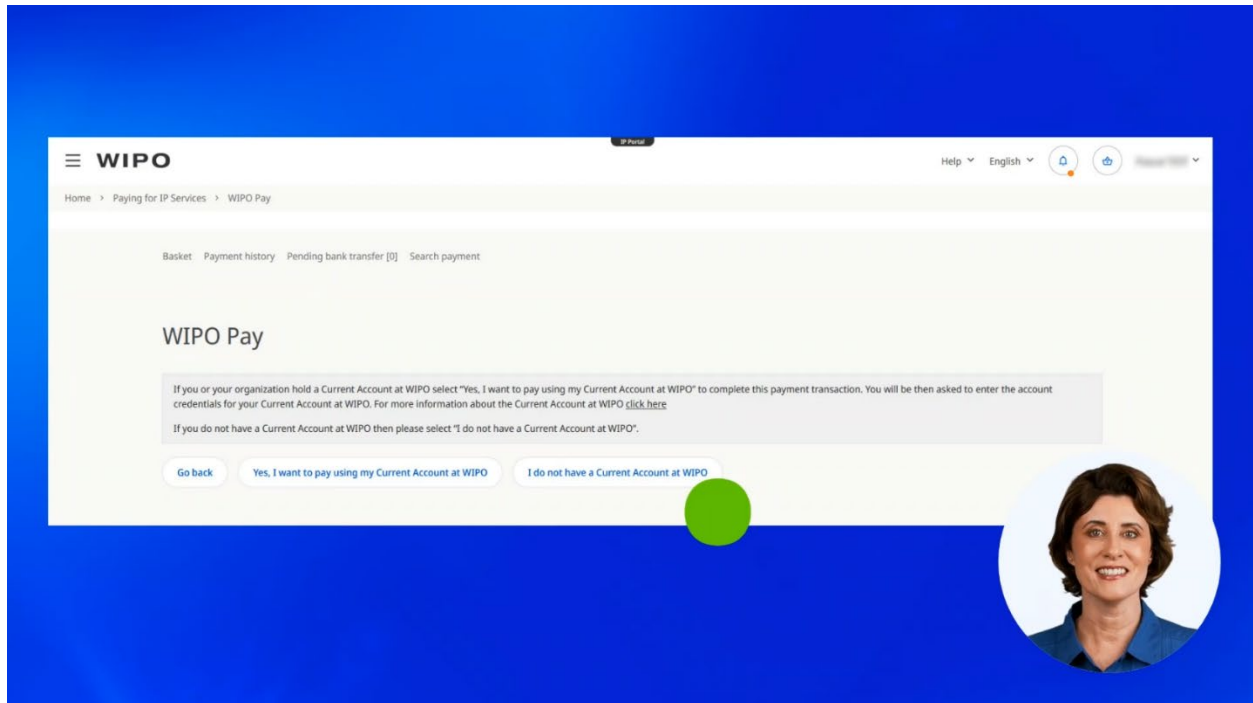


If you have questions about the synchronization, you can watch one of our previous



tutorials on this topic before clicking "Yes, I want to pay using my Current Account at WIPO".

If you click on "I do not have a Current Account at WIPO", you will be asked to fill in your billing information, which will appear on all receipts.

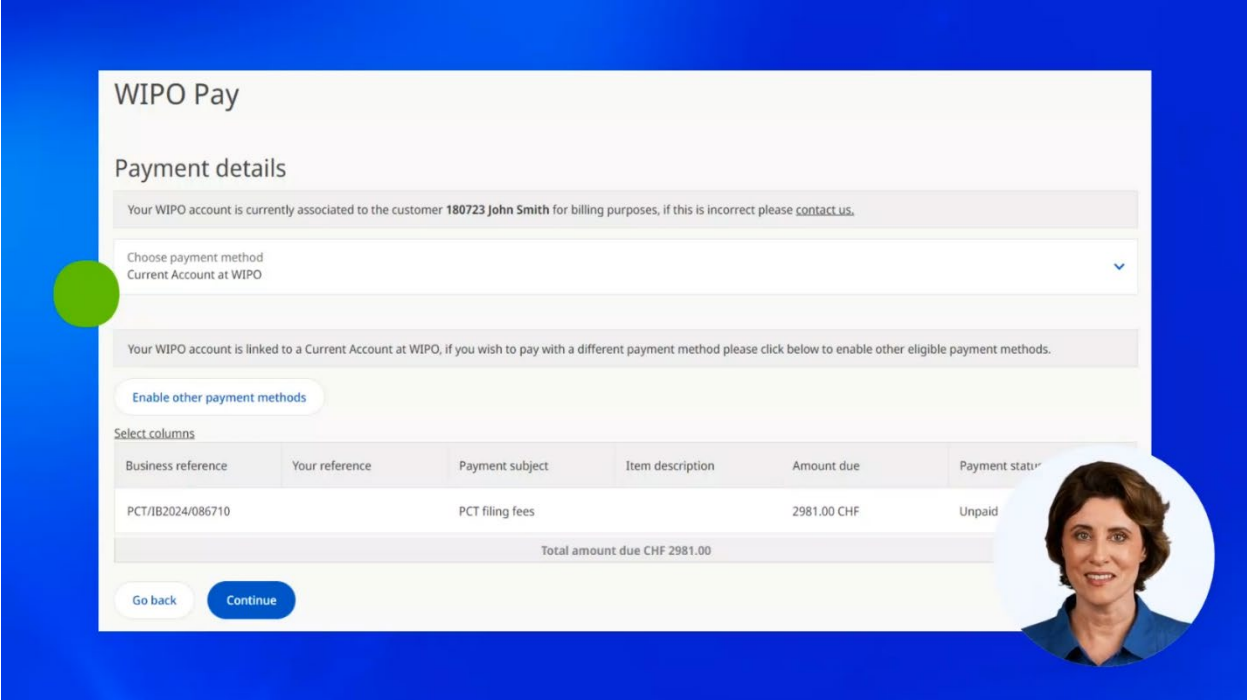


To learn more about both options, check out our tutorial about WIPO Pay.

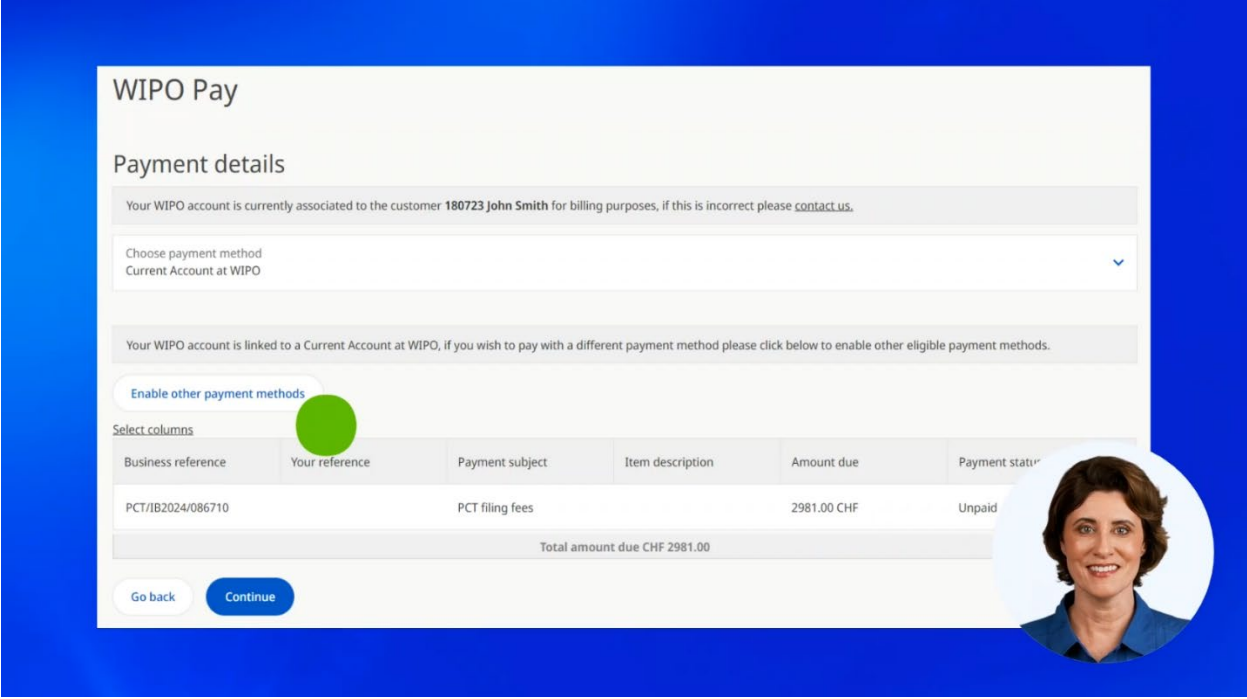
Now, let's proceed with the payment.

For Current Account at WIPO holders, Current Account is the default payment method.

**Before paying with a Current Account at WIPO, ensure your Current Account balance is sufficient to cover the fee total.**

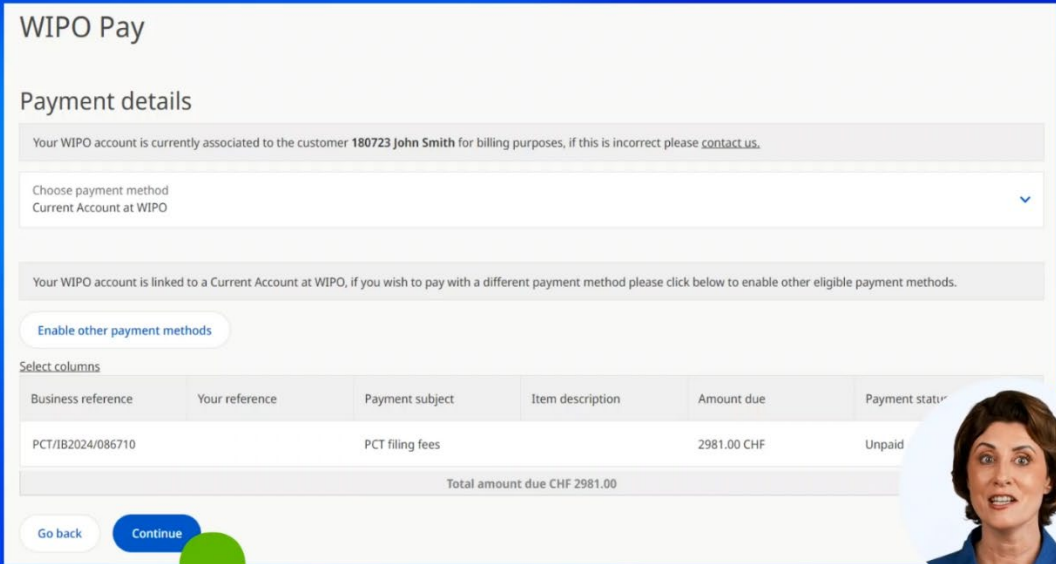


If you would like to use another payment method, enable it by clicking on the appropriate button.



In this video, we will proceed with the payment using Current Account at WIPO.

Click on "Continue" to pay.



The screenshot shows the 'WIPO Pay' interface. At the top, it says 'Payment details'. Below this, there is a message: 'Your WIPO account is currently associated to the customer 180723 John Smith for billing purposes, if this is incorrect please [contact us](#).' There is a dropdown menu for 'Choose payment method' with 'Current Account at WIPO' selected. Another message states: 'Your WIPO account is linked to a Current Account at WIPO, if you wish to pay with a different payment method please click below to enable other eligible payment methods.' Below this is a button labeled 'Enable other payment methods'. A table titled 'Select columns' displays the following data:

Business reference	Your reference	Payment subject	Item description	Amount due	Payment status
PCT/IB2024/086710		PCT filing fees		2981.00 CHF	Unpaid
				Total amount due CHF 2981.00	

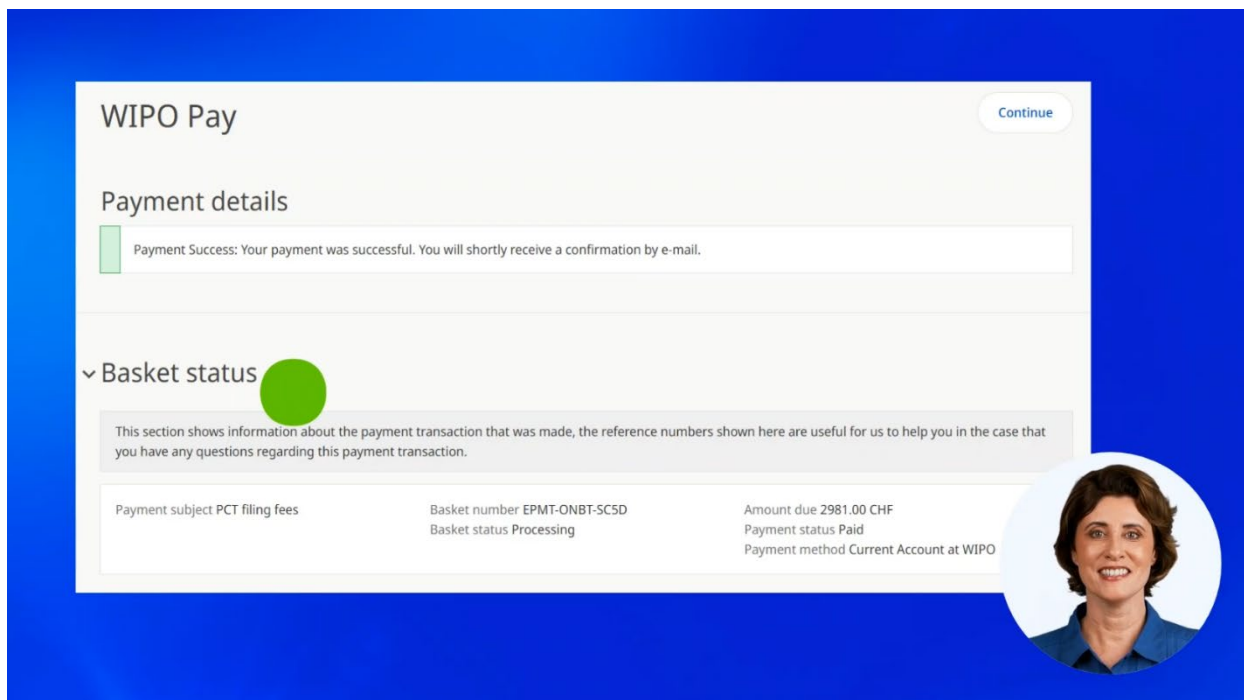
At the bottom left, there are two buttons: 'Go back' and 'Continue'. A green circle highlights the 'Continue' button. On the right side of the screenshot, there is a circular profile picture of a woman with short brown hair wearing a blue top.

Congratulations! Your fee has been paid and you will soon receive a payment confirmation at the e-mail address connected to your WIPO Account.

You will find information about your payment under the "Basket status".

Here are all the references you need for communication with WIPO about your payment. You can also find all the necessary references in the payment confirmation e-mail.

You will receive a payment receipt after the payment has been processed at WIPO.



If you are not paying PCT fees at the time you file, we invite you to watch our next tutorial about how to pay PCT fees using ePCT-Action Online payment. You can find this and other tutorials on our website - [wipo.int](http://wipo.int).

Finally, a reminder to **be aware of possible scam attempts** by phone, email, or text message. You can learn more about how to protect yourself from different types of scams on the dedicated webpage on our website.

Thank you for watching our tutorial. See you next time!