

WORLD INTELLECTUAL PROPERTY
ORGANIZATION

世界知识产权组织

ORGANIZACION MUNDIAL
DE LA PROPIEDAD INTELECTUAL



ORGANISATION MONDIALE
DE LA PROPRIÉTÉ INTELLECTUELLE

المنظمة العالمية للملكية الفكرية

ВСЕМИРНАЯ ОРГАНИЗАЦИЯ
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ

C. PCT 943
04

October 4, 2003

Madam,
Sir,

./ Please find enclosed a copy of Note C. PCT 942 addressed today to the Minister for Foreign Affairs of your country.

That Note states that the World Intellectual Property Organization (WIPO) will cover the cost of travel by air in economy class and provide a daily subsistence allowance to enable one delegate who is designated by your Government to participate in the fifth session of the *Working Group on Reform of the PCT*, convened to meet from November 17 to 21, 2003.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Francis Gurry', is written over a light blue horizontal line.

Francis Gurry
Assistant Director General

Enclosure: Note C. PCT 942

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C. PCT 942
04

October 4, 2003

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to refer to Note C. PCT 937, dated October 3, 2003, inviting His Excellency's Government to be represented at the fifth session of the *Working Group on Reform of the Patent Cooperation Treaty (PCT)*, which will be held in Geneva from November 17 to 21, 2003.

The Director General has the pleasure to communicate that WIPO will cover the cost of travel by air in economy class and provide a daily subsistence allowance for one representative designated by His Excellency's Government to participate in the fifth session of the Working Group on Reform of the PCT.

./. Details of travel and other arrangements are set out in the Annex to this note.

The Director General would be grateful if His Excellency's Government
./. could communicate to WIPO, by means of the enclosed participation form, before October 24, 2003, the name and title of the designated representative.

October 4, 2003

Enclosures: Annex
Participation Form

ANNEX

TRAVEL AND OTHER ARRANGEMENTS FOR THE WORKING GROUP ON REFORM OF THE PATENT COOPERATION TREATY (PCT)

FIFTH SESSION
NOVEMBER 17 TO 21, 2003

WIPO will provide the designated person with an air ticket in economy class from the location of his/her Office to Geneva and return. The price of any ticket bought by the designated person will not be reimbursed by WIPO.

WIPO will also provide the designated person with a daily subsistence allowance (“DSA” for hotel accommodation, meals and miscellaneous expenses) for the period of the meeting in Geneva at the applicable United Nations rate. The rate for Geneva is currently 311 Swiss francs. In addition a lump sum of 81 Swiss francs (subject to change) will be paid in respect of “terminal expenses” (for taxis, porters and other incidental expenses) on departure and arrival.

An accident insurance (accident only, not sickness) provided by WIPO will cover the period of the travel and the meeting.

