

C. PCT 1374

March 13, 2013

Madam,  
Sir,

./ Please find enclosed a copy of Note C. PCT 1373, addressed today to the Minister for Foreign Affairs of your country.

The Note states that the World Intellectual Property Organization (WIPO) will cover the cost of travel by air in economy class and provide a daily subsistence allowance to one delegate who is designated by your Government to participate in the sixth session of the Patent Cooperation Treaty (PCT) Working Group, convened to meet from May 21 to 24, 2013.

Yours sincerely,



Francis Gurry  
Director General

Enclosure: Note C. PCT 1373

C. PCT 1373

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to refer to Note C. PCT 1366, dated February 15, 2013, inviting Her/His Excellency's Government to be represented at the sixth session of the Patent Cooperation Treaty (PCT) Working Group, which will be held in Geneva from May 21 to 24, 2013.

./. The Director General has the pleasure to communicate that WIPO will cover the cost of travel by air in economy class and provide a daily subsistence allowance for one representative designated by Her/His Excellency's Government to participate in the sixth session of the PCT Working Group. Details of travel and other arrangements are set out in the Annex to this note.

./. It would be appreciated if Her/His Excellency's Government could communicate to the International Bureau of WIPO, by means of the enclosed participation form by March 30, 2013, the name and title of the designated representative.

*Te*  
March 13, 2013

Enclosures: Annex  
Participation Form

ANNEX

TRAVEL AND OTHER ARRANGEMENTS FOR THE

PATENT COOPERATION TREATY (PCT) WORKING GROUP

SIXTH SESSION  
MAY 21 TO 24, 2013

WIPO will provide the designated person with an air ticket in economy class from the location of his/her Office to Geneva and return. The price of any ticket bought by the designated person will not be reimbursed by WIPO.

WIPO will also provide the designated person with a daily subsistence allowance ("DSA" for hotel accommodation, meals and miscellaneous expenses) for the period of the meeting in Geneva at the applicable United Nations rate. The rate for Geneva is currently 370 Swiss francs. In addition, a lump sum of 144 Swiss francs (subject to change) will be paid in respect of "terminal expenses" (for taxis, porters and other incidental expenses) on departure and arrival.

An accident insurance (accident only, not sickness) provided by WIPO will cover the period of the travel and the meeting.

## Patent Cooperation Treaty (PCT) Working Group

**Sixth Session**  
**May 21 to 24, 2013, Geneva**

Participation Form  
(Request for payment of travel expenses)

1. Country/Organization: .....
2. Surname: ..... Mrs./Miss/Mr.  
(in block letters)  
First Name(s): .....
3. Present Official Title: .....
4. Full Address:  
Official: .....  
Private: .....
5. Telephone Numbers: Official: ..... Private: .....
6. Fax Numbers: Official: ..... Private: .....
7. E-mail: .....

I confirm that my organization will not cover the travel expenses related to my participation in the above-mentioned meeting.

Date: ..... Signature: .....

Note: WIPO will provide the round-trip air ticket (economy class); it will be delivered to the participant one to two weeks before the travel date. The daily subsistence allowance for the duration of the meeting, payable in Geneva, will be in accordance with the applicable United Nations rate (currently 370 Swiss francs, subject to change). **Please send by facsimile to: (41-22) 338 71 50**