

Seminar Presentation on the Patent Cooperation Treaty (PCT)

The System for Worldwide Filing of Patent Applications

March 2025

Document prepared by the International Bureau

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PREFACE

This document has been prepared by the International Bureau of the World Intellectual Property Organization (WIPO), Geneva, Switzerland, as a support material for seminars on the Patent Cooperation Treaty (PCT).

The following words and expressions used throughout the document should be understood as follows:

Administrative Instructions	–	the Administrative Instructions under the PCT
Article	–	an Article of the PCT
Chapter I	–	Chapter I of the PCT
Chapter II	–	Chapter II of the PCT
Contracting State	–	a State party to the PCT
Regulations	–	the Regulations under the PCT
Rule	–	a Rule of the Regulations under the PCT
Section	–	a Section of the Administrative Instructions under the PCT

References to “national” Office or national fees, national phase, national processing, etc., should be understood to include “regional” Office (e.g., the EPO), etc.

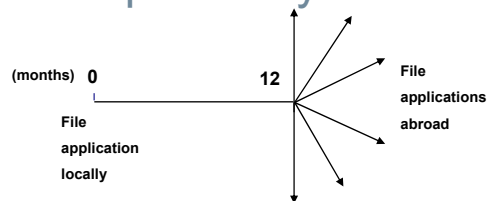
The following abbreviations should be understood as meaning:

ARIPO	–	African Regional Intellectual Property Organization
DAS	–	Digital Access Service for Priority Documents
DO	–	Designated Office
EAPC	–	Eurasian Patent Convention
EAPO	–	Eurasian Patent Office
EO	–	Elected Office
EPC	–	European Patent Convention
EPO	–	European Patent Office/European Patent Organisation
Euro-PCT	–	a Euro-PCT application is an international application containing the designation “EP” irrespective of the receiving Office with which it was filed
IB	–	International Bureau (of the World Intellectual Property Organization)
IPE	–	International Preliminary Examination
IPEA	–	International Preliminary Examining Authority
IPRP (Chapter I)	–	International Preliminary Report on Patentability (Chapter I of the PCT)
IPRP (Chapter II)	–	International Preliminary Report on Patentability (Chapter II of the PCT)
ISA	–	International Searching Authority
ISR	–	International Search Report
OAPI	–	African Intellectual Property Organization
RO	–	Receiving Office
SIS	–	Supplementary International Search
SISA	–	Supplementary International Searching Authority
SISR	–	Supplementary International Search Report
WIPO	–	World Intellectual Property Organization
WO of ISA	–	Written Opinion of the International Searching Authority
WTO	–	World Trade Organization

This document is based on the requirements of the Patent Cooperation Treaty (PCT), the Regulations and the Administrative Instructions under the PCT. In case of any discrepancy between this document and those requirements, the latter are applicable.

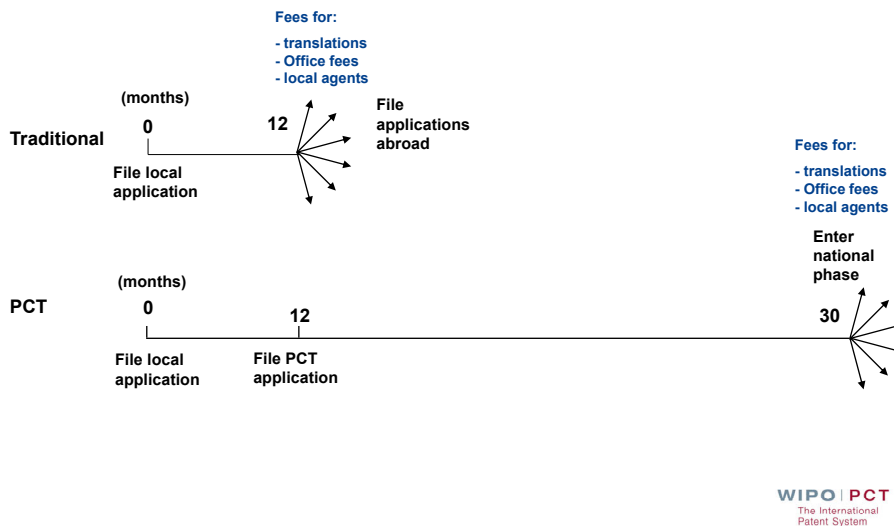
Introduction to the PCT System

Traditional patent systems



- Local patent application followed within 12 months by multiple foreign applications claiming priority under Paris Convention:
 - ❑ multiple formality requirements
 - ❑ multiple searches
 - ❑ multiple publications
 - ❑ multiple examinations and prosecutions of applications
 - ❑ translations and national fees required at 12 months
- Some rationalization because of regional arrangements:
ARIPO, EAPO, EPO, OAPI

Traditional patent system vs. PCT system



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PCT system

Local patent application followed within 12 months by international application under the PCT, claiming Paris Convention priority, with “national phase” commencing at 30 months*:

- one set of formality requirements
- international search
- international publication
- international preliminary examination
- international application can be put in order before national phase
- translations and national fees required at 30 months,* and only if applicant wishes to proceed

* For exceptions, see

EN presentation-4
26/02/2025 www.wipo.int/pct/en/texts/reservations/res_incomp.html

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General remarks on the PCT system (1)

- The PCT system is a patent “filing” system, not a patent “granting” system. There is no “PCT patent”
- The PCT system provides for
 - an international phase comprising:
 - filing of the international application
 - international search and written opinion of the ISA
 - international publication and
 - international preliminary examination
 - a national/regional phase before designated Offices
- The decision on granting patents is taken exclusively by national or regional Offices in the national phase

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The International
Patent System

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General remarks on the PCT system (2)

- Only inventions may be protected via the PCT by applying for patents, utility models and similar titles.
- Design and trademark protection cannot be obtained via the PCT. There are separate international conventions dealing with these types of industrial property protection (the Hague Agreement and the Madrid Agreement and Protocol, respectively).
- The PCT is administered by WIPO as are other international treaties in the field of industrial property, such as the Paris Convention.

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PCT Contracting States (158)

States designated for regional protection and also, unless otherwise indicated, national protection

EA Eurasian Patent

AM Armenia
AZ Azerbaijan
BY Belarus
KG Kyrgyzstan
KZ Kazakhstan
RU Russian Federation
TJ Tajikistan
TM Turkmenistan

EP European Patent

AL Albania¹
AT Austria
* BE Belgium
BG Bulgaria
CH Switzerland
* CY Cyprus
CZ Czech Republic
DE Germany
DK Denmark
EE Estonia
ES Spain
FI Finland
* FR France
GB United Kingdom
* GR Greece
HR Croatia¹
HU Hungary
* IE Ireland
IS Iceland

IT Italy²
LI Liechtenstein
* LT Lithuania
LU Luxembourg
* LV Latvia
* MC Monaco
* ME Montenegro³
MK North Macedonia¹
* MT Malta
* NL Netherlands
NO Norway
PL Poland
PT Portugal
RO Romania
RS Serbia¹
SE Sweden
* SI Slovenia
SK Slovakia
* SM San Marino
TR Türkiye

* Regional patent only

1 Extension agreement continues to apply to applications filed before 1 January 2008 (for HR), 1 January 2009 (for MK), 1 May 2010 (for AL) or 1 October 2010 (for RS)

2 For international applications filed on or after 1 July 2020

3 For international applications filed on or after 1 October 2022; extension agreement continues to apply to applications filed before 1 October 2022

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PCT Contracting States (158) (continued)

States designated for regional protection and also, unless otherwise indicated, national protection

AP ARIPO Patent

BW Botswana
CV Cabo Verde
GH Ghana
GM Gambia
KE Kenya
LR Liberia
LS Lesotho
MW Malawi
MZ Mozambique
NA Namibia
RW Rwanda
SC Seychelles
SD Sudan
SL Sierra Leone
ST Sao Tome and Principe
* SZ Eswatini
TZ United Republic of Tanzania
UG Uganda
ZM Zambia
ZW Zimbabwe

OA OAPI Patent

* BF Burkina Faso
* BJ Benin
* CF Central African Republic
* CG Congo
* CI Côte d'Ivoire
* CM Cameroon
* GA Gabon
* GN Guinea
* GQ Equatorial Guinea
* GW Guinea-Bissau
* KM Comoros
* ML Mali
* MR Mauritania
* NE Niger
* SN Senegal
* TD Chad
* TG Togo

* Regional patent only

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PCT Contracting States (158) (continued)

States designated for national protection only except where otherwise indicated

AE United Arab Emirates	ID Indonesia	MY Malaysia
AG Antigua and Barbuda	IL Israel	NG Nigeria
AO Angola	IN India	NI Nicaragua
AU Australia	IQ Iraq	NZ New Zealand
* BA Bosnia and Herzegovina	IR Islamic Republic of Iran	OM Oman
BB Barbados	JM Jamaica	PA Panama
BH Bahrain	JO Jordan	PE Peru
BN Brunei Darussalam	JP Japan	PG Papua New Guinea
BR Brazil	** KH Cambodia	PH Philippines
BZ Belize	KM Union of the Comoros	QA Qatar
CA Canada	KN Saint Kitts and Nevis	SA Saudi Arabia
CL Chile	KP Democratic People's Republic of Korea	SG Singapore
CN China	KR Republic of Korea	ST Sao Tome and Principe
CO Colombia	KW Kuwait	SV El Salvador
CR Costa Rica	LA Lao People's Democratic Republic	SY Syrian Arab Republic
CU Cuba	LC Saint Lucia	TH Thailand
CV Cabo Verde	LK Sri Lanka	** TN Tunisia
DJ Djibouti	LY Libya	TT Trinidad and Tobago
DM Dominica	** MA Morocco	UA Ukraine
DO Dominican Republic	** MD Republic of Moldova	US United States of America
DZ Algeria	MG Madagascar	UY Uruguay (as of 07.01.25)
EC Ecuador	MN Mongolia	UZ Uzbekistan
EG Egypt	MU Mauritius (as of 15.03.23)	VC Saint Vincent and the Grenadines
GD Grenada	MX Mexico	VN Viet Nam
** GE Georgia (as of 15.01.2024)		WS Samoa
GT Guatemala		ZA South Africa
HN Honduras		

* Extension of European patent possible
 ** Validation of European patent possible

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Countries not yet PCT Contracting States (35)

Afghanistan	Haiti	Somalia
Andorra	Kiribati	South Sudan
Argentina	Lebanon	Suriname
Bahamas	Maldives	Timor-Leste
Bangladesh	Marshall Islands	Tonga
Bhutan	Micronesia	Tuvalu
Bolivia	Myanmar	Vanuatu
Burundi	Nauru	Venezuela
Democratic Republic of Congo	Nepal	Yemen
Eritrea	Pakistan	
Ethiopia	Palau	
Fiji	Paraguay	
Guyana	Solomon Islands	

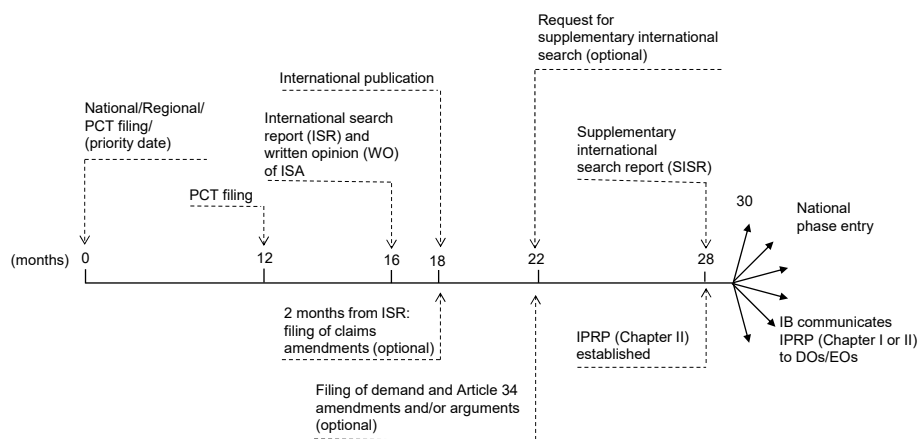
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PCT Timeline

PCT TIMELINE



Non-applicability of time limit of 30 months under Article 22(1)

- The Offices of the following States have notified the International Bureau that they will not apply the 30 month time limit under Chapter I, as of 1 April 2002, for as long as modified Article 22(1) is not compatible with their national law:
 - LU Luxembourg
 - TZ United Republic of Tanzania
- Where one of these States has been designated for the purposes of a regional patent, the applicable time limit is 31 months
- If no demand for international preliminary examination is filed before the expiration of 19 months in respect of above States, the national phase will have to be entered before the expiration of 20 or 21 months from the priority date

Basics of the PCT

- The international application
- The international filing date
- The applicant
- Competent RO and ISA

The international application

- Only one application filed, containing, by default, the designation of all States (for every kind of protection available) and usual priority claim(s)
- Has the effect of a regular national filing (including establishment of a priority date) in each designated State: the international filing date is the filing date in each designated State
- Filed in one language
- Filed with one office
- One set of formality requirements
- Delays national processing until 30 months from the priority date (for exceptions, see www.wipo.int/pct/en/texts/reservations/res_incomp.html)

Minimum requirements for an international filing date (Article 11(1)) (1)

- The application must contain at least:
 - an indication that it is intended as an international application
 - a request which has the effect of making all possible designations (Article 4 and Rules 3 and 4.9)
 - the name of the applicant (Rule 4.5)
 - a description (Rule 5)
 - a claim (Rule 6)

Minimum requirements for an international filing date (Article 11(1)) (2)

- Note that if:
 - none of the applicants have the right to file with the receiving Office for reasons of residence or nationality (Rules 18 and 19); or
 - the application is filed in a language not accepted by the receiving Office for that purpose (Rule 12.1),the receiving Office will transmit the application to the receiving Office of the International Bureau for further processing (Rule 19.4)

Not required for obtaining an international filing date

- Payment of fees
- Applicant's signature
- Title of the invention
- Abstract
- Drawings (for missing drawings, see Article 14(2) and Rule 20.5)
- Translation into language of search or publication

The PCT applicant (Article 9 and Rule 18)

- The applicant may be a natural person (e.g. the inventor) or a legal entity (e.g. company, university, NGO) (also for the US since 16 September 2012)
- It is possible to indicate different applicants for different designated States (Rule 4.5(d))
- At least one of the applicants must be a national or resident of a PCT Contracting State (Rule 18.3)

Where to file the international application (Rule 19)

- With a national Office
- With the International Bureau of WIPO, or
- With a regional Office

For details, see PCT Applicant's Guide, International Phase, General Information, Annexes B1 and B2

Choice of receiving Office

Considerations:

- Accepted filing languages
- Choice of International Searching Authorities
- Criteria for restoration of the priority right and fee to be paid
- Possibility to incorporate by reference
- Acceptance of pre-conversion files

Which ISA(s) is (are) competent (Rule 35)

- The competent ISA(s) is (are) specified by the RO
- If more than one is specified by the RO, the applicant has the choice:
 - in making that choice, the applicant must take into account the language(s) accepted by the ISA (a translation of the international application for the purposes of international search may be required in certain cases (Rule 12.3))
- If the international application is filed with RO/IB, the competent ISAs will be those which would have been competent if the international application had been filed with (any of) the national or regional Office(s) which, on the basis of applicant's nationality or residence, could be a competent RO
- Choice of ISA to be indicated in the request (Box No. VII)



Filing of PCT Applications

Elements making up the international application

- Request (Article 3(2))
- Description (Article 3(2))
- One or more claims (Article 3(2))
- Abstract (may be filed later without affecting the international filing date) (Articles 3(2) and 3(3))
- Drawings (where applicable) — later submission may, subject to certain conditions, result in a later international filing date (Articles 3(2) and 14(2))
- Sequence listing part of description (where applicable) (Rule 5.2(a))
- Indications containing references to deposited microorganisms or other biological material (some designated Offices (e.g. Japan) require that they be in the description or in the international application on the international filing date) (Rule 13*bis*)

Elements which may accompany the international application

- Translation of the international application for the purposes of international search or international publication — may be furnished later without affecting the international filing date (Rules 12.3 and 12.4)
- Separate power of attorney or copy of general power of attorney — may be filed later without affecting the international filing date (Rules 90.4 and 90.5)
- Priority document(s) — may be furnished until the date of international publication (Rule 17.1)
- Sequence listing in electronic form complying with the Standard set out in Annex C of the Administrative Instructions—may be furnished later directly to the ISA without affecting the international filing date but subject to a late furnishing fee (Rule 13~~ter~~)
- Separate indications concerning deposited biological material that are not part of the international application, for ex., Form PCT/RO/134 (Rule 13~~bis~~)

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The request (1)

- Electronic filing of the international application
 - ePCT-Filing
 - Other filing means provided by the receiving Office

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The request (2)

- Printed request form (Form PCT/RO/101)
 - Available on Internet (www.wipo.int/pct/en/forms)
- Computer print-out (Rules 3.1 and 3.4, Section 102(h))
 - For integration with in-house computer systems
 - Layout and content shall correspond to the paper form (minor adjustments permitted)

Concept and operation of designation system (Rule 4.9)

- Automatic and all-inclusive designation of all PCT Contracting States
 - exceptions to the all-inclusive designation possible for DE, JP and KR (countries with particular rules on “self-designation”)
 - but only if the international application contains a priority claim to an earlier application filed in the State that is to be excluded
 - otherwise withdrawals of designations possible
- Choice of types of protection postponed until national phase entry (e.g. patent or utility model, national or regional patent)
- “Parent” information (continuation applications, patents of addition) may be included in PCT request form for search purposes

Use of Earlier Search Results (Rule 4.12)

- The applicant may request the ISA to take into account the results of an earlier search in carrying out the international search
 - How? by filling-in the appropriate box on the request form
- To the extent that the ISA takes such earlier search results into account, it may reduce the search fee
 - For further details see the agreements between the International Bureau and the ISAs/IPEAs at:
www.wipo.int/pct/en/access/isa_ipea_agreements.html

Transmittal of Earlier Search and/or Classification Results by ROs to ISAs (Rules 12*bis*, 23*bis* and 41) (1)

- Where the applicant does not request the ISA to take into account the results of an earlier search under Rule 4.12, ROs nevertheless forward the search/classification results from priority applications without the applicant's express permission
- Exceptions:
 - Applicants filing with RO/DE, RO/FI or RO/SE may request at the time of filing of the PCT application NOT to have earlier search results forwarded to the ISA, by checking the appropriate box on the request form

Transmittal of Earlier Search and/or Classification Results by ROs to ISAs (Rules 12*bis*, 23*bis* and 41) (2)

■ Exceptions: (*cont.*)

- ROs which have notified the IB of incompatibility of such forwarding with their applicable national law will only forward earlier search and classification results to the ISA if the applicant expressly authorized the RO by checking the appropriate box on the request form (concerns the receiving Offices: AU, CZ, FI, HU, IL, JP, NO, SE, SG and US)
- If priority of an earlier PCT application is claimed and the earlier international search was carried out by a different ISA, ROs will only forward earlier search and classification results to the ISA if the applicant expressly authorized the RO by checking the appropriate box on the request form

Signature of the request (1) (Rules 4.15, 26.2*bis*(a))

- In principle, the request must be signed by all persons (legal entity or natural persons) indicated as “applicant” or “applicant and inventor”

BUT: if only one of the applicants signs, the lack of signature of the other applicants will not be considered a defect

WARNING: Any notice of withdrawal would have to be signed by or on behalf of all applicants (including applicant/inventors)

NOTE: DOs are entitled to require confirmation of the international application by the signature of any applicant for the DO who has not signed the request

Signature of the request (2) (Rules 4.15, 26.2*bis*(a))

- Signature by a person not named as applicant
(FOR---ON BEHALF OF---AS AUTHORIZED SIGNATORY OF)
depends on national law applied by receiving Office:
 - either an officer or employee of a legal entity (an officer or employee who does not have to be a patent attorney or patent agent)
 - or a legal representative, if the applicant is a natural person who is incapacitated
 - or a legal representative, if the applicant is a bankrupt company
- A person indicated as “inventor only” need not sign the request

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Signature of the request (3) (Rules 4.15, 26.2*bis*(a))

- If the request is not signed by the applicant(s) but by an agent, a separate power of attorney signed by all the applicant(s) must be filed (either original individual power or copy of general power)

BUT: if only a power of attorney signed by one applicant is filed, the lack of powers of attorney signed by the other applicants will not be considered a defect

NOTE: ROs may waive requirement that a separate power or a copy of a general power of attorney must be submitted

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Physical requirements of the international application (Rule 11) (1)

- A4 size paper for all the sheets (Rule 11.5)
- Line spacing: 1 1/2 for pages of text in description, claims and abstract (Rule 11.9(c))
- Minimum and maximum margins for the sheets of text and drawings (Rule 11.6)
- Indication of the applicant's or agent's file reference (Rule 11.6(f) and Section 109)
 - 25 characters maximum
 - in the upper left-hand corner of the sheet
 - within 1.5 cm of the top of the sheet

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Physical requirements of the international application (Rule 11) (2)

- Numbering of the sheets (Rule 11.7, Sections 207 and 311)
 - centered at the top or bottom of the sheets, not in the margin
 - 4 series: request
description, claims, abstract
drawings (if any)
sequence listing part of the description (if any)
- Special requirements for drawings (Rule 11.13)

Recommendation: no text matter in the drawings (avoids problems with translations for national phase)

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Headings of the parts of the description (Rule 5 and Section 204 of the Administrative Instructions)

- Technical Field
- Background Art
- Disclosure of Invention *or* Summary of Invention
- Brief Description of Drawings
- Best Mode for Carrying Out the Invention *or, where appropriate, Mode(s)* for Carrying Out the Invention
- Industrial Applicability
- Sequence Listing
- Sequence Listing Free Text



Declarations

Declarations under Rule 4.17

- Purpose: possibility to anticipate certain national phase requirements during the international phase (Rule 51*bis*.2)
- Inclusion in request or subsequent filing is optional
- Declarations relate to the following matters (Rule 4.17):
 - identity of the inventor
 - applicant's entitlement to apply for and be granted a patent
 - applicant's entitlement to claim priority of an earlier application
 - declaration as to inventorship (for the US designation only)
 - non-prejudicial disclosures or exceptions to lack of novelty

Formal requirements

- Declarations have to use standardized wording as prescribed in Sections 211 to 215 of the Administrative Instructions
- Where a declaration has been furnished, no documents or evidence as to that matter may be required by the designated/elected Office
 - unless that Office may reasonably doubt the veracity of the declaration; and/or
 - evidence concerning non-prejudicial disclosures or exceptions to lack of novelty may be required

Declaration of inventorship (Rule 4.17(iv)) (only for US designation)

- New standardized wording since 16 September 2012 (see Section 214 of the AIs)
- All inventors need to be named in the same declaration
- Declaration must be signed and dated by all inventors
- Signatures may appear on different copies of the same complete declaration
- Signature does not have to be an original (fax copy)
- DO/US accepts a seal as signature when the international application is filed with receiving Offices which accept seals as signatures

Addition/correction of declarations (Rule 26ter)

- Applicants may correct or add any of the declarations filed under Rule 4.17
- Time limit: until the expiration of 16 months from the priority date (or even later, provided that the declaration is received by the International Bureau before the technical preparations for international publication have been completed)
- The receiving Office or International Bureau may invite the applicant to correct any declaration that is not worded as required or, in the case of the declaration of inventorship (Rule 4.17(iv)), is not signed as required

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Publication of declarations

- Declarations received within the applicable time limit will be mentioned on the front page of the published international application
- The full text of the declarations will be published as part of the international application

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Declarations referred to under Rule 4.17: Additional issues

- National forms should not be used for declarations in the international phase since they do not use the standardized wording
- When a declaration is furnished after the international filing date, no further page fee would be required
- If a defective declaration is not corrected during the international phase:
 - ☐ does not affect the processing of the declaration by the International Bureau
 - ☐ DOs/EOs may accept defective declaration
- No provision for the withdrawal of declarations

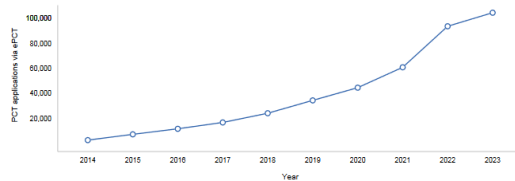
■ **ePCT – WIPO’s online system
for filing and managing PCT applications**
<https://pct.wipo.int>

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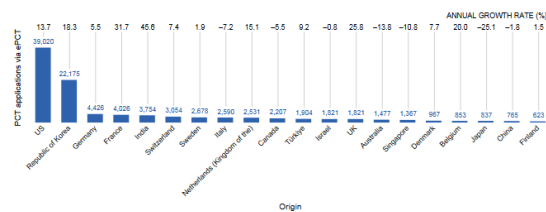
- Overview of ePCT
- Connections and Access Rights
- ePCT-Filing
- ePCT Actions
- General Features
- Help Information

2023 ePCT Statistics

- PCT applications filed using ePCT nearly reached 105,000 in 2023, an increase of 11.6% from 2022



- Top 5 origins of ePCT-Filings: US, KR, DE, FR, IN



Source: PCT Yearly Review 2024

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% ePCT Filings 2024

- RO/IB = 93% (+1%)
- RO/US = 76% (+3%)
- RO/EP = 60%
- RO/CH = 95%
- RO/BR = 98% (-1%)
- RO/AP, AU, CA, CL, CR, CU, DO, DZ, EC, GE, IL, IN, IQ, IR, IS, JM, JO, KE, KR, LT, LV, MU, MY, NZ, PH, PT, QA, SG, SY, TN, TR, UG, UZ = 100 % or more than 99,5%

* Statistics as of 31 January 2025

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What is ePCT? (1)

- Web portal developed by WIPO that provides PCT online services for both applicants and IP Offices
<https://pct.wipo.int>
- User interface available in all 10 PCT publication languages
- Provides secure and direct interaction with PCT applications maintained by the International Bureau
- ePCT-Filing with 90 PCT receiving Offices
- ePCT allows applicants to conduct a number of electronic PCT transactions ('Actions') with the IB and other participating IP Offices

What is ePCT? (2)

- RO, ISA, IPEA + DO role-based access to PCT applications via secure ePCT Office accounts
- Increasing number of IP Offices now using ePCT for their regular PCT business using services hosted by WIPO
- 'Office profile' function allows you to look up if an Office is using ePCT and other useful reference data
<https://pct.wipo.int/ePCT/private/officeProfile.xhtml>

What is ePCT? (3)

- Single WIPO Account gives access to ePCT and WIPO's other online services
- Two levels of access to ePCT
 - without strong authentication ('Public' access)
 - WIPO Account Username + Password
 - with strong authentication ('Private' access)
 - Strong authentication method(s) in WIPO Account in addition to Username + Password

ePCT without Strong Authentication

- Limited functionalities (only to the IB)
 - Upload documents
 - ePCT message
 - File Art.19 amendments (in text format only)
 - Request change under PCT Rule 92bis for published applications
 - Submit third party observation
- Practical alternative to paper submission

ePCT with Strong Authentication

- Access confidential data and documents including before publication
- Full access to all functionalities with real-time validations
 - Access confidential data and documents including before publication
 - File a new PCT application
 - Submit a wide range of online requests via 'Actions'
 - Upload post-filing documents to the IB and other participating offices (RO, ISA, IPEA)
 - Set up automated notifications and deadlines warnings

Strong Authentication Methods

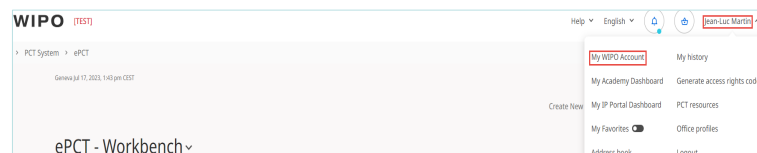
- Best practice – set up at least 2 strong authentication methods
 - PUSH Notification using the ForgeRock Authenticator app installed on a mobile device to receive push notifications
 - Authenticator app with one-time password on a mobile device or equivalent app for computer if use of mobile devices is not permitted, e.g., WINAUTH
 - SMS text with one-time password or One-time password sent to land line number
 - Obtain/upload a digital certificate from WIPO
- Set-up instructions and videos are available on the ePCT HELP page
<https://www.wipo.int/en/web/ipportal-support/epct-user-guide/faq>

Connections (1)

- First step in sharing access rights to PCT applications
 - Establish a connection between two WIPO Accounts with strong authentication
 - Unlimited number of connections

Connections (2)

- Connections are managed within WIPO Account
 - select 'My WIPO Account' from the drop-down menu after clicking on the name of the user in the navigation bar



My connections

Manage my connections

Types of Access Rights

- eOwner
 - Complete control over the application in ePCT
 - Can be the applicant, agent or another individual
- eEditor
 - Can take all actions except managing access rights
- eViewer
 - Can only 'View' and 'Download'
- Best practice - always have two e-Owners per IA

Access Rights

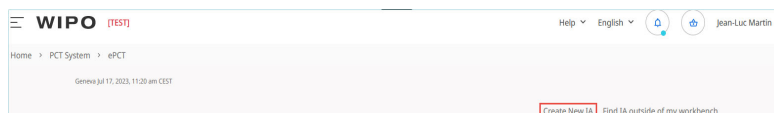
- Individual access rights
- Access rights groups
- Set up access rights groups to share access rights
 - at the time of creating a New IA
 - when cloning an existing application
 - when requesting an access rights code for filing using ePCT compatible e-filing software
 - when editing access rights

Access Rights when Filing using ePCT

- **Access rights is granted automatically when using ePCT-Filing**
- Access rights can be assigned to connections, including prior to filing
- Access rights group can be set up and applied

ePCT Filing

- Login to ePCT using WIPO Account, password and one strong authentication method
- Click on 'create new IA'



- Fill in the screens in the order in which they appear to benefit from re-use of certain data
- More detailed information on ePCT-Filing at <https://www.wipo.int/en/web/ipportal-support/epct-user-guide/faq?id=4366154>

Direct ePCT-Filing with 87 ROs

- **All** data + documents are uploaded and validated in ePCT
- Transmitted to the receiving Office' server or to the server hosted by the IB
- ePCT cannot be used to pay fees to receiving Offices, except for RO/IB

Two-step Process for US, IL, CA

- RO/US
 - Create a zip file with bibliographic data (request form) in ePCT – no documents attached
 - Upload zip file + documents to the Patent Center
- RO/IL
 - Same process as above for RO/US
 - Upload to the ILPO website
- RO/CA
 - Create bibliographic data file + documents in ePCT
 - Upload to the CIPO website

ePCT-Filing for RO/US

- Preparation and validation of data making up the PCT Request Form (PCT/RO/101) that is downloaded as a .zip file for upload to Patent Center
- No documents can be attached – documents prepared using ePCT-Filing must be downloaded as PDF files and subsequently uploaded into Patent Center, i.e., RO/134, power of attorney
- Enter the number of pages for description, claims, abstract and drawings, if any
- Filing at RO/US using ePCT in combination with Patent Center at <https://www.wipo.int/en/web/ipportal-support/epct-user-guide/faq?id=4365769>

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Download Data Package for US, IL, CA

- If needed, download interim **draft copy** (NOT for submission) as a .zip file or single PDF file, e.g., for external signature process
- Once the preparation of draft filing is complete, proceed to the 'Review & create package' to download the package for subsequent upload to RO's website
- Upload to RO's website preferably on the same day to guarantee the ePCT validation results
 - Be mindful of the validations that might be affected by uploading to RO's website on a later date
- **Do not forget to upload the .zip or .zig1 file on RO's website at the time of filing**

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Documents

- Access to documents on record as held by the IB, and also documents submitted to ePCT participating Offices in their capacity as RO, ISA, IPEA

DOCUMENTS

RECORD AS HELD BY THE IB

Documents [Doc ID]	Source	Status	Date
eFiling Transmission Receipt 111 , 1 page	ePCT	Processed	06 Mar 2017
ePCT Message 191 , 1 page	RO	Not yet processed	06 Mar 2017
Application Body as Filed 121 , 4 pages	ePCT	Not yet processed	06 Mar 2017

DOCUMENTS FOR ISA/EP

Documents [Doc ID]	Source	Status	Date
ePCT Cover Letter 1101 , 1 page	ePCT	Copy as received	07 Mar 2017
Request for Rectification 111 , 1 page	ePCT	Copy as received	07 Mar 2017

DOCUMENTS FOR IPEA/EP

Documents [Doc ID]	Source	Status	Date
Chapter II Demand for IPEA 1131 , 6 pages	ePCT	Copy as received	07 Mar 2017
ePCT Cover Letter 1121 , 1 page	ePCT	Copy as received	07 Mar 2017

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Actions

- Full suite of Actions available if signed in to ePCT with strong authentication and with eOwner/eEditor access rights to an application

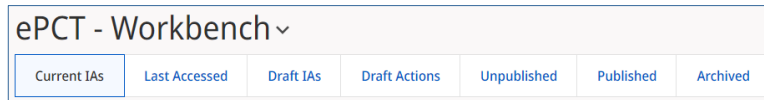
Actions	
Select Action	Action *
	Amendments Under Article 19 (text format only)
	Create Power of Attorney
	Declarations under Rule 4.17
	Licensing Availability Request
	Make international application available to DAS
	Observations on close prior art
	Obtain priority document from DAS
	Online Payment
>	Prepare and submit indications relating to biological material (RO/134)
	Request for Early Publication
	Rule 92bis change request
	Submit Chapter II Demand
	Translation for international publication
	Update File Reference
>	Upload Documents
	Withdraw Chapter II Demand
	Withdraw Designation(s)
	Withdraw Election(s)
	Withdraw International Application
	Withdraw Priority Claim(s)

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Workbench Functions

- 7 pre-defined shortcut filter buttons to display applications filtered as per their status



- If any applications have passed 30 + 2 months from the priority date, ePCT proposes to archive the applications

Consider archiving IAs for which the 30 month time limit (end of the international phase) has expired +2 additional months for entry into national phase in certain designated Offices [Archive](#)

Timeline and ePCT Notifications

- Date and time in Geneva, Switzerland, is displayed at the top of the screen to facilitate awareness of deadlines
- Graphical representation of PCT time limits
- Summary of key dates
- E-mail alerts for most of these time limits can be set up in Notifications Preferences
 - To specify the events in the lifecycle of a PCT application for which you want to receive notifications
 - Methods: email, ePCT notification list, or both notification methods

Business Continuity Service

- Business Continuity Service (BCS) <https://pctcs.wipo.int>

- **IMPORTANT** - BCS is a backup solution to be used only if ePCT is unavailable for technical reasons or a user is unable to log in ePCT with the WIPO Account

- Please use ePCT system whenever possible to benefit from the full range of functions and validations

- Possible to file with 90 receiving Offices

- Upload documents to the IB only

<https://www.wipo.int/en/web/ipportal-support/epct-user-guide/faq?id=4366142>

ePCT Tutorial Videos

- <https://www.wipo.int/pct/en/epct/tutorials.html>

WIPO IP Portal login

Understand & Learn Find & Explore Protect & Manage Partner & Collaborate About WIPO

Home > PCT System

ePCT Video Tutorials for Applicants

Watch our ePCT video tutorials to learn how to use ePCT to file and manage PCT applications, upload documents to the International Bureau and participating IP Offices, prepare and submit online Actions after filing, etc.

ePCT video tutorials are currently available in English only.

Related Link

- [ePCT Video Tutorials](#)

Table of contents

- WIPO Account**
- Access Rights
- ePCT Actions
- ePCT General Features

A single WIPO account gives access to many of WIPO's online services by signing in with Username + Password. Adding strong authentication to a WIPO Account is required for obtaining access to confidential data and documents in ePCT and to prepare, file and manage PCT applications.

- Forget Username and/or Password?**
- Strong Authentication - APP & SMS**
- Push Notification**
- Best practice with your WIPO Account**

ePCT DEMO Mode

- URL of ePCT Demo: <https://pctdemo.wipo.int>
- Demo environment in which you can practice and familiarize yourself with ePCT
- **Do not use confidential or sensitive data in the ePCT demo environment**
- **BE CAREFUL NOT TO CONFUSE DEMO MODE WITH PRODUCTION MODE!**

HELP with ePCT (1)

- Use the 'HELP' link in the ePCT navigation bar
<https://www.wipo.int/en/web/ipportal-support/epct-user-guide/faq>
- FAQs and user documentation
 - Database of help information (use 'Search' feature to pinpoint a topic in FAQs)
 - ePCT Webinar recordings
 - ePCT tutorial videos
- PCT reference data look up:
<https://pct.wipo.int/ePCTExternal/pages/home.xhtml>
 - basis for extensive validations in the system, Office profiles, closed dates, fee amounts, etc.

HELP with ePCT (2)

- PCT eServices Help Desk

- Tel: +41 22 338 9523

- E-mail: pct.eservices@wipo.int

- Monday to Friday, 9am-6pm Central European Time

Agents and Common Representatives

Agents (Rule 90)

■ Who can act as agent?

- ☐ any person (attorney, patent agent, etc.) who has the right to practice before the RO can act as agent and automatically has the right to practice before the IB, the ISA and the IPEA (Article 49);
- ☐ an agent who has the right to practice before the ISA and/or IPEA can be appointed specifically for the purposes of the procedure before that ISA or IPEA (Rule 90.1(b) and (c));
- ☐ sub-agents may be appointed by agents (Rule 90.1(d))

■ What is a common agent?

- ☐ an agent appointed by all the applicants

Common representatives (Rule 90)

■ Who can act as common representative?

- ❑ one of the applicants, who is entitled to file an international application (i.e., who is a resident or national of a PCT Contracting State), may be appointed by all the other applicants, or
- ❑ where neither a common agent nor a common representative has been appointed, the first named applicant in the request who is entitled to file an international application with the RO with which the international application was filed is automatically “deemed” to be common representative

Agents and common representatives (Rule 90)

■ Any act by or in relation to a common agent or a common representative has the effect of an act by or in relation to all the applicants, except for:

- ❑ a withdrawal made by a “deemed” common representative (Rules 90.3(c) and 90*bis*.5; and,
- ❑ where an RO does not require that powers of attorney have to be submitted (Rules 90.4 and 90.5), a withdrawal made by an agent or common representative who has not submitted powers signed by all applicants (Rule 90*bis*.5)

Appointment of agents and common representatives (Rules 90.4 to 90.6)

- Agents and common representatives may be appointed in any of the following ways:
 - in the request or, under Chapter II, in the demand;
 - in a separate power of attorney relating to a given international application;
 - in a general power of attorney relating to all international applications filed in the name of the applicant.
- General powers of attorney are to be filed with the RO or, where applicable, with the ISA or IPEA.
- For provisions on revocation of appointment of agents and renunciation by an agent of his/her appointment, see Rule 90.6

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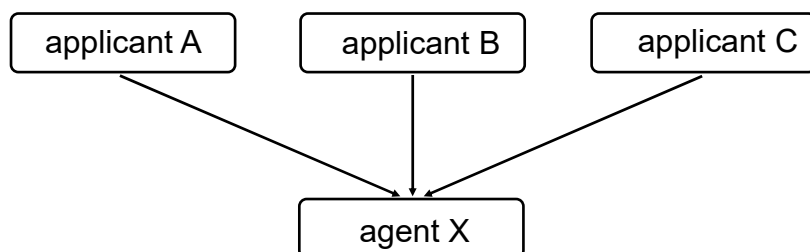
Waiver of requirement that a power of attorney be furnished (Rules 90.4(d) and 90.5(c))

- RO, ISA, IPEA and IB may waive the requirement that:
 - a separate power of attorney; and/or
- RO, ISA and IPEA may waive the requirement that
 - a copy of a general power of attorney has to be furnished
- Any Office or Authority that has waived the requirement in general may nevertheless require that a power of attorney be furnished in particular instances
- For the table of Offices that made such a waiver, see www.wipo.int/pct/en/texts/waivers.html

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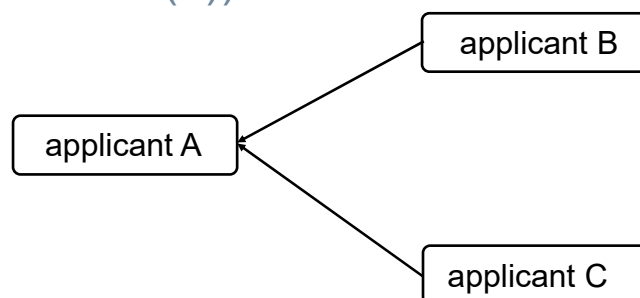
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Common agent



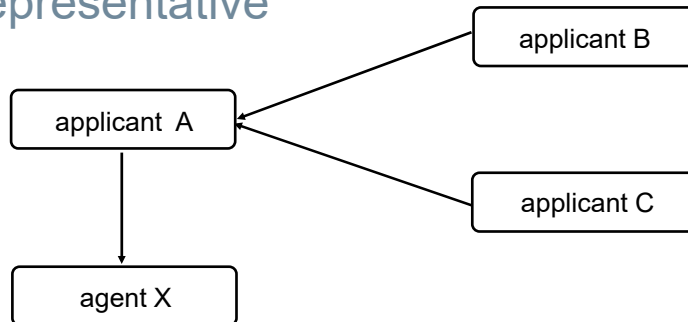
- Agent X is a common agent if he/she has been appointed by all applicants

Appointed common representative (Rule 90.2(a))



- Applicants B and C appoint applicant A as their common representative
- A may be so appointed only if national or resident of a PCT Contracting State

Agent of the appointed common representative

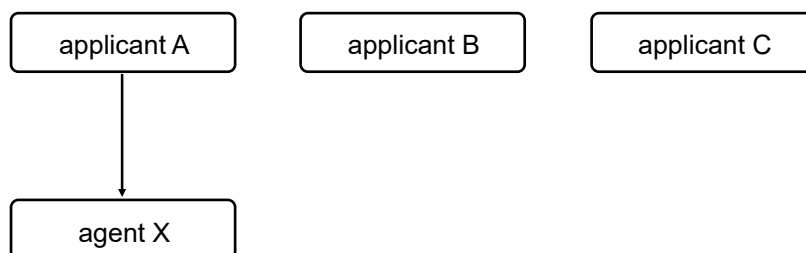


- Applicant A (e.g. corporate applicant), who has been appointed by the other applicants (e.g. applicants/inventors) as their common representative, appoints agent X
- Agent X can, on behalf of the appointed common representative, sign all documents for all applicants including any withdrawal (Rule 90.3(c)), provided that where a PCT Authority has waived the requirement that powers of attorney have to be submitted, such powers are on file

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“Deemed” common representative (Rule 90.2(b))



- There is no common agent and the applicants have not appointed a common representative. Consequently applicant A is the "deemed" common representative (i.e., the first applicant named in the Request, who has the right to file an international application with the receiving Office with which the international application was filed)
- Agent X, appointed only by applicant A, can sign all documents for all applicants except any withdrawal (Rules 90.3(c) and 90bis.5(a))

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■ Priority Claims

- PCT requirements
- Priority documents
- Correction/Addition of priority claims
- Restoration of the right of priority

The right of priority (1) (Article 4 of the Paris Convention)

- Any filing of an application for a patent by an applicant in one member country, entitles that applicant (or his/her successor in title) to have certain rights when applying for patent protection in all other member countries within 12 months
- For prior art purposes, the later applications will be regarded as having been filed on the same date as the first application
- The right of priority can be based only on the first filed application on the subject matter (see Paris Convention Art.4C(4) for exception)

The right of priority (2) (Article 4 of the Paris Convention)

- Multiple and partial priorities may be claimed
- The later application must concern the same subject as the first application the priority of which is claimed
- Withdrawal, abandonment or rejection of the first application does not destroy its capacity to serve as a basis for priority

Claiming priority (PCT Article 8, Rule 4.10)

- The international application may contain a declaration claiming the priority of one or more earlier applications
 - filed in or, by way of a regional or international application, for any country party to the Paris Convention and/or
 - filed in any Member of the World Trade Organization (WTO) that is not party to the Paris Convention

Priority date (PCT Article 2(xi))

- The priority date for the purposes of computing time limits means:
 - where the international application contains a priority claim, the filing date of the application whose priority is claimed
 - where the international application contains several priority claims, the filing date of the earliest application whose priority is claimed
 - where the international application does not contain any priority claim, the international filing date

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Contents of priority claims (Rule 4.10) (1)

- Earlier national application:
 - filing date
 - application number
 - country party to the Paris Convention or Member of WTO in which earlier application was filed
- Earlier regional application:
 - filing date
 - application number
 - authority entrusted with the granting of regional patents (in practice, the regional Office concerned)
 - where at least one country party to the regional patent treaty is neither party to the Paris Convention nor Member of WTO, at least one country party to that Convention or one Member of that Organization for which that earlier application was filed

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Contents of priority claims (Rule 4.10) (2)

- Earlier international application:
 - international filing date
 - international application number
 - receiving Office with which the earlier international application was filed

Furnishing of priority documents (Rule 17.1)

- Where the priority of an earlier national, regional or international application is claimed, the applicant must provide a priority document for each corresponding earlier application (that is, a certified copy of the earlier application)
 - by furnishing such document directly to the receiving Office or the International Bureau (Rule 17.1(a)), or
 - by requesting the receiving Office to prepare such document and transmit it to the IB (Rule 17.1(b)), if the earlier application was filed with that Office, or
 - by requesting the IB to obtain the priority document from a digital library (Rule 17.1(b-bis)) (only for Offices participating in the Digital Access Service (DAS))

Time limit for the furnishing of priority documents (Rule 17.1)

- Direct submission by the applicant to the RO:
 - within 16 months from the priority date
- Direct submission by the applicant to the IB:
 - before international publication
- Request to the RO to prepare and transmit the priority document to the IB:
 - within 16 months from the priority date
- Submission via DAS to IB:
 - The priority document must be made available to the IB via DAS and the request to the IB to retrieve the priority document must be made before international publication

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Digital Access Service for Priority Documents (DAS)

- Legal Basis:
 - PCT Rule 17.1(b-bis)
 - Administrative Instructions 715 and 716
- Applicants may request the IB to retrieve priority documents from digital libraries (may also be possible at some DOs)
- 42 Participating Offices: AR, AT, AU, BE, BR, CA, CH, CL, CN, CO, CU, DK, EA, EE, EP, ES, EUIPO, FI, FR, GB, GE, IB, IE, IL, IN, IR, IT, JP, KR, LT, LV, MA, MC, MX, NL, NO, NZ, PE, PL, SE, TR, US
- For detailed information on DAS, see:
https://www.wipo.int/das/en/participating_offices/

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Retrieval of priority documents via DAS

- Possibility to request the IB to retrieve a copy of the priority document of an earlier application, in electronic form, via DAS
- The service is available for earlier national or regional applications filed with AR, AT, AU, BR, CA, CH*, CL, CN, CO, DK, EA, EE, EP, ES, FI, FR, GB, GE, IL, IN, IR, IT, JP, KR, LT, LV, MA, MC, MX, NL, NO, NZ, SE, TR, US and for earlier international applications filed with AT, AU, BR, CA, CL, CN, CO, DK, EA, EP, ES, FI, FR, GE, IB, IL, IN, IR, IT, LT, LV, MA, MX, NL, NO, SE, TR
- The Office with which the earlier national application was filed is known as the Office of First Filing (OFF) or the Depositing Office
- The Office that retrieves the document is known as the Office of Second Filing (OSF) or Accessing Office

**Starting on 01.12.2023*

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Main steps for the use of DAS

- Request the OFF to make the earlier application available via DAS
- The OFF (or, in some cases, the IB on behalf of the OFF) provides the applicant with an access code
- File the PCT international application and request the IB to retrieve the priority document via DAS by checking the appropriate box on the request form and include the access code (after filing, the request to the IB to retrieve the priority document via DAS can also be made using ePCT)
- The IB retrieves the priority document via DAS and sends a confirmation of retrieval to the applicant by means of the form PCT/IB/304

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Requesting DAS p-doc retrieval

PRIORITY CLAIMS

Add

Type *	National	Option(s) for providing the priority document to the IB *
Country/Office *	US - United States of America	<input type="radio"/> Receiving Office to prepare and transmit to the International Bureau
Filing Date *	29/10/2019	<input type="radio"/> To be provided by the applicant
	filing date does not match for US - 61/274654 in DAS.	<input type="radio"/> An electronic copy of the priority document (certified by the issuing Office) will be submitted with this data package at the time of filing
Application number *	61/274654	<input checked="" type="radio"/> International Bureau to obtain from a digital library (DAS)
	format should be "08/999.999"	DAS access code *
		1234
		<input type="checkbox"/> The receiving Office is requested to restore the right of priority for this earlier application.

Cancel OK

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Correction/addition of priority claims

- What can be the problem?
 - missing priority claim
 - missing priority date
 - missing indications of the date, number or country of filing
 - filing date of earlier application more than 12 months before the international filing date
 - earlier filing not in a country party to the Paris Convention or a Member of WTO
- Applicable provisions:
 - Article 8
 - Rules 4.10, 26bis, 48.2(a)(vii) and 91

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Correction/addition of priority claims affecting the priority date (Rule 26*bis*) (1)

■ Cases concerned:

- adding a priority claim with an earlier filing date than any priority claim present in the application
- correction of the filing date of the earliest priority claim

Correction/addition of priority claims affecting the priority date (Rule 26*bis*) (2)

■ Applicable time limit:

- within 4 months from the international filing date; or
- possibly later, if the earlier of the following two time limits expires later than the 4-month time limit:
 - 16 months from the priority date before the correction or addition
 - 16 months from the priority date after the correction or addition
- any correction received before the RO or IB has declared the priority claim to be void and not later than one month after the expiration of the above time limit, will be considered as timely received (Rule 26*bis*.2(b))

NOTE: This does not apply to late additions of priority claims

Correction/addition of priority claims not affecting the priority date (Rule 26bis) (1)

■ Cases concerned:

- corrections which do not affect the filing date of the priority claim
- adding a priority claim with a later filing date than the earliest priority claim present in the application (e.g. second priority claim)
- corrections of the filing date of a priority claim which is not the earliest one

Correction/addition of priority claims not affecting the priority date (Rule 26bis) (2)

■ Applicable time limit:

■ Rule 26bis.1(a):

- within 4 months from the international filing date; or
- within 16 months from the priority date, whichever time limit expires later
- any correction received before the RO or IB has declared the priority claim to be void and not later than one month after the expiration of the above time limit, will be considered as timely received (Rule 26bis.2(b))

NOTE: This does not apply to late additions of priority claims

- Rule 91: within 26 months from the priority date

Invitation to correct by RO or IB (1)

- Forms:

- receiving Office: Form PCT/RO/110
- International Bureau: Form PCT/IB/316

- Invitation (Rule 26*bis*.2(a)), is issued if:

- priority claim does not comply with requirements of Rule 4.10
- any indication in the priority claim is inconsistent with the corresponding indication appearing in the priority document
- International application has an international filing date outside the priority period

Invitation to correct by RO or IB (2)

- The RO will also draw the attention of the applicant to the possibility to request restoration of the priority right (Rule 26*bis*.3) if the international filing date is outside of the priority period but within a period of two months from the date of expiration of the priority period
- If the applicant does not correct the priority claim in response to the invitation, the priority claim concerned will be considered void, for the purposes of the procedure under the PCT (Rule 26*bis*.2(b))

Invitation to correct by RO or IB (3)

- However, a priority claim will not be considered void only because (Rule 26*bis*.2(c)):
 - the indication of the number of the earlier application is missing; or
 - an indication in the priority claim is not the same as the corresponding indication appearing on the priority document; or
 - the international filing date is outside of the priority period but within a period of two months from the date of expiration of the priority period

Invitation to correct by RO or IB (4)

- The finding that the priority claim is considered void for the purposes of the procedure under the PCT, would not prevent any designated Office from recognizing such a priority claim for the purposes of the national phase if so permitted or required by national law
- Warning to third parties: different priority dates may apply in different designated States (Rules 26*bis*.2(d) and 48.2(a)(ix))

Publication related to priority claims (1)

- Information concerning a priority claim considered void or only not considered void because:
 - the number was missing
 - inconsistency with the indications on priority document
 - the international filing date is outside of the priority period but with a period of two months from the date of expiration of the priority period

will be published by the International Bureau free of charge together with, where applicable, information furnished by the applicant concerning such priority claims
(Rule 26*bis*.2(d))

Publication related to priority claims (2)

- Correction and addition of priority claims under Rule 26*bis*.1(a):

After the expiration of the applicable time limit to correct or add a priority claim, applicant may request the International Bureau (Rule 26*bis*.2(e)) to publish information concerning the priority claim concerned:

- within 30 months from priority date; and
- subject to the payment of a fee

Restoration of the right of priority - Competent Authorities

- RO during the international phase
(Rule 26*bis*.3)
- DO during the national phase
(Rule 49*ter*.2)

Restoration of the right of priority Applicable criteria

- Applicable Rules: 26*bis*.3(a) and 49*ter*.2(a)
- Two possible criteria for restoration:
 - failure to file the application within the priority period occurred in spite of due care required by the circumstances having been taken
 - failure to file the application within the priority period was unintentional
- All Offices must apply at least one of these criteria and may apply both; designated Offices may also apply a more favorable criterion in accordance with their national law

Restoration by RO (Rule 26bis.3)

■ Conditions:

- request to restore must be filed with the RO
- time limit: within a period of 2 months from the date of the expiration of the priority period
- filing of statement of reasons for failure to comply with the time limit
- statement should preferably be accompanied by a declaration or other evidence to support such statement
- where applicable, payment of the required fee

Restoration by RO Communication of documents to the IB

- General Rule: Obligation of the RO to forward to the IB all documents received from the applicant in relation to a request to restore the priority right
- Exception:
 - Upon reasoned request by the applicant or on its own decision, the RO may not forward information, if
 - it does not obviously serve the purpose of informing the public about the international application,
 - publication of or public access to such information would clearly prejudice the personal or economic interests of any person, and
 - there is no prevailing public interest to have access to that information
- The applicant may be required to submit replacement sheets

Effects of refusal to restore by RO (Rule 26*bis*.3)

- Any priority claim to an earlier application filed less than 14 months before the international filing date
 - will not be declared void even if priority is not restored by the RO (Rule 26*bis*.2(c)(iii))
 - will serve as a basis to calculate time limits during the international phase
- The validity of such a priority claim in the national phase is not assured

Effects of restoration in the national phase (Rule 49*ter*.1)

- Effect of restoration by RO in the national phase:
 - RO restoration based on the “due care” criterion is effective in all DOs
 - RO restoration based on the “unintentional” criterion is effective in those DOs which apply that criterion (or a more lenient one)
 - RO restoration is not conclusively binding on DOs: limited review by DOs is possible
 - RO refusal to restore is not binding on DOs
- For declarations of incompatibility with the national law (reservations), see the WIPO website at:
www.wipo.int/pct/en/texts/reservations/res_incomp.html

Reservations made by Offices

The following Offices have notified the International Bureau of the incompatibility of Rule 26*bis*.3(a) to (i), Rule 49*ter*.1(a) to (d) and/or Rule 49*ter*.2(a) to (g) with their national/regional law:

- Incompatibility as RO (Rule 26*bis*.3(j)):
BR, CO, CU, CZ, DE, DZ, GR, ID, IN, KR, PH
- Incompatibility of the effect of decision of RO on DO (Rule 49*ter*.1(g)):
BR, CO, CU, CZ, DE, DZ, ID, IN, KR, LT, MX, PH
- Incompatibility as DO (Rule 49*ter*.2(h)):
BR, CA, CO, CU, CZ, DE, DZ, ID, IN, KR, MX, PH

See the Table of "PCT Reservations, Declarations, Notifications and Incompatibilities" www.wipo.int/pct/en/texts/reservations/res_incomp.html

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Correction of Defects Relating to the Filing of the Application

Defects which can be corrected without affecting the international filing date (1)

- Office not competent because of the applicant's nationality or residence (Article 11(1)(i), Rule 19.4(a)(i))
- International application filed in a language not accepted by the receiving Office (Rule 19.4(a)(ii))
- Description and/or claims not submitted in the same language (Rule 26.3ter(e))
- Errors in the indication of the applicant's nationality and/or residence (Section 329 of the Administrative Instructions)
- Non-admitted language for the request, abstract, text matter in drawings (Rule 26.3ter)
- Incomplete, erroneous or missing priority claim (Rule 26.5)

Defects which can be corrected without affecting the international filing date (2)

- Correction/addition of any indications referred to in Rule 4.11 (Rule 26*quater*)
- Unpaid or not fully paid fees (Rule 16*bis*)
- Missing signature in the request (Rule 4.15)
- Incomplete, erroneous or missing declarations under Rule 4.17 (Rule 26*ter*)
- Formal defects (Rules 11 and 26)

Defects which can be corrected without affecting the international filing date (3)

- Missing title of the invention
- Missing abstract
- Obvious mistakes (Rule 91)

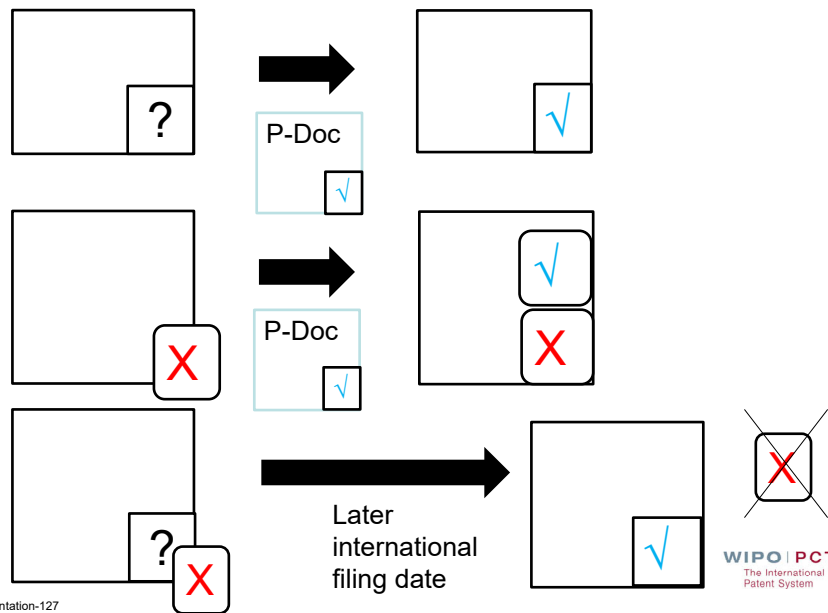
Defects which may result in a later international filing date (Rules 20.5 and 20.5(*bis*))

- Missing sheets or furnishing of correct elements or parts of
 - description
 - claims
 - drawings

Incorporation by reference of missing or correct elements and parts of the international application (Rules 20.5 and 20.5*bis*) (1)

- Objective: Enable inclusion of accidentally omitted elements or parts that are contained in a priority application without affecting the international filing date
 - element = all of the description or all of the claims
 - part = part of the description, part of claims or part or all of pages of drawings
- Erroneously filed elements or parts cannot be removed under incorporation by reference

Missing ≠ erroneously filed ≠ completed/corrected



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Options in case of missing parts or erroneously filed elements or parts

	Incorporation by reference		Completion/Correction	
	Missing part	Erroneously filed element or part	Missing part	Erroneously filed element or part
PCT Rules	20.5(d), 20.5bis(d), 20.6		20.5(b)&(c)	20.5bis(b) and(c)
Int. Filing Date	Maintained		Will be changed	
Applicability	Not applied at some ROs and DOs		All ROs and DOs	
How erroneously filed sheets are dealt with	N/A	Remain in the application (published as part of the application — moved to the end of the respective element, e.g., description)	N/A	Removed from the application (and not visible on PATENTSCOPE)

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Incorporation by reference of missing or correct elements and parts of the international application (Rules 20.5 and 20.5*bis*) (2)

■ Conditions:

- priority must have been claimed on the original filing date (Rule 4.18)
- priority application contains the element or part (Rule 20.6(b))
- request contains statement of (conditional) incorporation by reference (Rule 4.18)
- timely confirmation of incorporation by reference (Rules 20.6 and 20.7)

■ Competent Authority: RO

Confirmation of incorporation by reference (Rules 20.5*bis*, 20.6 and 20.7) (1)

- Time limit: two months from filing or from invitation to correct (Rule 20.7)
- Documents to be filed (Rule 20.6):
 - notice of confirmation
 - missing or correct sheets
 - copy of the earlier application as filed unless the priority document already submitted
 - translation if not in the language of the international application
 - indication as to where in the priority document (and translation) the missing parts are contained

Confirmation of incorporation by reference (Rules 20.5*bis*, 20.6 and 20.7) (2)

- If not all requirements for incorporation by reference are fulfilled

(for example, if a missing element or part is not entirely contained in the earlier application):

- the international application is assigned a later filing date (date of receipt of missing or correct element or part),
- applicant may request that missing part or the correct element or part be disregarded (Rule 20.5(e) and Rule 20.5*bis*(e))

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Invitation by RO to correct defect under Article 11(1) (Rule 20.3)

Where the entire description or all claims are missing, RO invites the applicant to either:

- furnish a correction under Article 11(2) and the international application is accorded a later filing date; or,
- confirm under Rule 20.6(a) that the element is incorporated by reference under Rule 4.18 and the date of receipt of the purported international application is accorded as the international filing date

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Effect of incorporation by reference in the national phase (Rule 82*ter*.1(b))

- DOs may, to a limited extent, review the decision allowing the incorporation by reference
- Declarations of incompatibility with the national law (reservations) were made by a number of ROs and DOs
See WIPO website at:
www.wipo.int/pct/en/texts/reservations/res_incomp.html

Declarations of incompatibility with the national law (1)

The following Offices have notified the International Bureau of the incompatibility of Rules 20.3(a)(ii) and (b)(ii), 20.5(a)(ii) and (d), 20.5*bis*(a)(ii) and (d) and 20.6 with its national/regional law:

- Incompatibility as RO (Rule 20.8(a)):
CU, CZ, DE, ID, KR, MX
- Incompatibility as DO (Rule 20.8(b)):
CU, CZ, DE, ID, KR, MX, TR

Declarations of incompatibility with the national law (2)

- Incompatibility as RO (Rule 20.8(a-bis)):

CL, CU, CZ, DE, ES, FR, ID, KR, MX

- Incompatibility as DO (Rule 20.8(b-bis)):

CL, CU, CZ, DE, ES, ID, KR, MX, TR

Rectification of obvious mistakes (Rule 91) (1)

- No rectification shall be made except with the express authorization:

- of the receiving Office if the mistake is in the request,
- of the International Searching Authority if the mistake is in any part of the international application other than the request or in any paper submitted to that Authority,
- of the International Preliminary Examining Authority if the mistake is in any part of the international application other than the request or in any paper submitted to that Authority,
- of the International Bureau if the mistake is any paper, other than the international application or amendments or corrections to that application, submitted to the International Bureau

Rectification of obvious mistakes (Rule 91) (2)

- Time limit: 26 months from the priority date (Rule 91.2)
- Clarification as to mistakes which are not rectifiable under Rule 91:
 - missing sheets or elements
 - mistake in the abstract
 - mistake in Article 19 amendments
 - mistake in the priority claims causing a change in the priority date

Rectification of obvious mistakes (3)

- DO may disregard a rectification “if it finds that it would not have authorized the rectification if it had been the competent authority”, but must give the applicant an opportunity to make observations (Rule 91.3(f))
- Authorized request for rectification:
 - if this is received after technical preparations for publication have been completed, the IB will publish a statement reflecting the rectifications, any replacement sheets and the request for rectification together with the republished front page (Rule 48.2(i))

Rectification of obvious mistakes (4) (Publication, Rule 48.2)

■ Refused request for rectification:

- this will be published, upon request by the applicant within two months from the refusal and against payment of a fee, together with the reasons for refusal and any brief comments by applicant (Rule 91.3(d)); if this is received after technical preparations for publication have been completed, it will be promptly published with the republished front page (Rule 48.2(k))

Correction procedure (Rule 26.4)

■ Correction in the request:

- may be stated in a letter

■ Correction of any element of the international application other than the request:

- replacement sheet and letter drawing attention to the differences between the replaced and the replacement sheet must be submitted

What is a replacement (substitute) sheet? (Rules 26.4, 46.5(a) and 66.8(a))

- A sheet filed during the international phase which differs from the sheet as originally (or previously) filed because it contains:
 - correction(s) of formal defects (Rule 26)
 - rectification(s) of obvious mistakes (Rule 91)
 - amendment(s) of claims (Article 19)
 - amendment(s) of description, claims, drawings (Article 34)
 - change(s) in the indication(s) in the Request concerning applicants, inventors, agents (Rule 92*bis*)

When and how to file a replacement sheet?

- A replacement sheet must be submitted
 - where the correction/rectification/amendment is in any part of the international application other than the request, in all cases
 - where the correction/rectification/amendment is in the request, in cases where it is of such a nature that it cannot be communicated in a letter and transferred to the request without adversely affecting the clarity and direct reproducibility of that sheet of the request
- It must be accompanied by a letter explaining the differences between the replaced sheet and the replacement sheet

Additional correction procedures

Review by and opportunity to correct before the
designated/elected Offices:

(Articles 24(2), 25, 26, 39(3) and 48, Rules 82*bis*
and 82*ter*)



Recording of Changes under Rule 92*bis*

Rule 92*bis*: cases covered

- Change of name
- Change of address
- Change of nationality
- Adding/deleting an inventor
- Change of applicant (assignment, addition, deletion)
- Change of agent

Request for recording of a change under Rule 92bis

- Must be made in writing
- May be filed with the International Bureau or the receiving Office
- Generally no evidence of the change is required during the international phase (the designated Offices may, however, require that evidence (for example, assignment) be submitted once the national phase has been entered)
- The International Bureau will notify the applicant (using Form PCT/IB/306) that the requested change has been recorded

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Recording of a change in the person of the applicant under Rule 92bis

- Where such request is made by a person not yet named in the request ("the new applicant") without the written consent of the ("old") applicant, a copy of an assignment or other documentary evidence supporting the change in person must be filed with the request for the change
- Where such request is made by an agent of the new applicant, a power of attorney signed by the new applicant must be furnished at the same time

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Time limit under Rule 92*bis* (1)

- The request must reach the International Bureau before the expiration of 30 months from the priority date
 - Therefore, it is recommended to file it directly with the International Bureau even though it is possible to file it also with the receiving Office
- If it reaches the International Bureau after the expiration of the applicable time limit, the change will not be recorded and the applicant will have to proceed with such request before each designated or elected Office concerned

Time limit under Rule 92*bis* (2)

- If the applicant wishes that a particular change be taken into account for the international publication of the international application, the request for recording of that change must reach the International Bureau before the completion of technical preparations for international publication (normally, 15 days before the actual date of publication)
- If the request for recording of a change reaches the International Bureau too late to be reflected in the international publication, the International Bureau will notify all designated or elected Offices concerned



Functions of the receiving Office

The receiving Office (1)

- Specifies the International Searching Authority or Authorities competent for searching international applications filed with it (Article 16(2))
- Specifies the International Preliminary Examining Authority or Authorities competent for examining international applications filed with it (Article 32(2))
- Prescribes the language(s) in which international applications must be filed with it (Rule 12.1(a) and (c))
- Fixes the amount of the transmittal fee (Rule 14.1(b))

The receiving Office (2)

- Checks whether it is competent to act as receiving Office with regard to:
 - nationality/residence of the applicant (Rules 19.1 and 19.2)
 - language of filing (Rule 12.1(a) and 26.3*ter*(e)) and, where applicable, transmits international application to RO/IB (Rule 19.4)
- Accords or refuses international filing date (Article 11(1) and Rule 20)
- Decides on requests for incorporation by reference of missing elements or parts (Rules 20.5 to 20.7)
- Checks if any drawings referred to are included (Article 14(2))

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The receiving Office (3)

- Checks whether translation of international application is required (Rules 12.3, 12.4 and 26.3*ter*(e))
- Checks for formal defects (Article 14(1))
- Collects fees for RO, IB and ISA (Rules 14, 15 and 16)
- Checks if the required fees are timely paid (Rule 16*bis*)
- Checks priority claim(s) (Rules 4.10 and 26*bis*)
- Decides on requests for restoration of the priority right (Rule 26*bis*.3)

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The receiving Office (4)

- Obtains national security clearance, if required by national law (where RO is regional Office or RO/IB, clearance is applicant's responsibility)
- Forwards the record copy to IB and the search copy to ISA, including any required translation (Article 12 and Rules 22.1 and 23.1)
- Forwards and receives correspondence from applicants and the international authorities
- Establishes certified copies of PCT applications filed with it (Rule 21.2)



The International Bureau as receiving Office

International Bureau as receiving Office (RO/IB) (1)

- The International Bureau is available as receiving Office for nationals and residents of all PCT Contracting States (Rule 19.1(a)(iii))
- Compliance with national security provisions is applicant's responsibility
- RO/IB accepts international applications filed in ANY language
- The competence of ISAs and IPEAs will be determined as if the international application had been filed with a competent national or regional Office (Rules 35.3(a) and 59.1(b)).
Choice of ISA must be indicated in the request (Rules 4.1(b)(iv) and 4.14bis)

International Bureau as receiving Office (RO/IB) (2)

- An agent has the right to practice before RO/IB if qualified to act before a competent national or regional Office (Rule 83.1*bis*)
- RO/IB has waived the requirement that a separate power of attorney or a copy of a general power of attorney has to be submitted in respect of any agent or common representative indicated in Box IV of the request, subject to certain conditions (see <https://www.wipo.int/pct/en/texts/waivers.html>)
- No transmittal fee for applicants from certain Contracting States

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Transmittal of international applications to RO/IB (Rule 19.4) (1)

- Cases where the international application will be transmitted to RO/IB:
 - if it is filed by an applicant from a PCT Contracting State with an Office which is not competent as receiving Office because of the nationality or residence of the applicant
 - if it is in a language which is not accepted by the Office with which it is filed
 - if an RO could not incorporate a correct element or part (Rule 20.5) because that Office has submitted a notice of incompatibility (Rule 20.8(a-*bis*))
 - if for any other reason, the receiving Office and RO/IB agree to the transmittal and the applicant authorizes it

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Transmittal of international applications to RO/IB (Rule 19.4) (2)

- Conditions for the transmittal:
 - any applicable national security requirements are met
 - a fee, equal to the transmittal fee, is paid (not all Offices will require such a fee)
- Effect of the transmittal on the international filing date: the international filing date will be the date of receipt by the “non competent” Office provided that
 - the minimum requirements for according an international filing date are met

Transmittal of international applications to RO/IB (Rule 19.4) (3)

- Consequences of the transmittal:
 - all PCT filing fees will be payable to the International Bureau in Swiss Francs, Euro or US Dollars
 - the one-month time limit for payment being calculated from the actual date of receipt of the application by RO/IB
 - any fees paid to the non-competent Office, other than a fee equal to the transmittal fee (if required), will be refunded
 - the question whether the person previously appointed as agent is entitled to represent the applicant before RO/IB must be checked (Rule 83.1bis)
 - the question whether the International Searching Authority chosen by the applicant is correct will be checked (Rule 35)

Means of filing PCT applications at RO/IB

- RO/IB accepts filing of international applications by ePCT (*recommended*)
- In the event that ePCT is not available, international applications can also be uploaded through the new “ePCT Business Continuity Service”
- As a further safeguard, the IB also operates a limited fax service for applicants who experience technical difficulties in submitting documents electronically
 - Mechanical failure or other problem associated with the fax transmission, however remains at the applicant’s risk (Rule 92.4(c))
- Note time difference: if the document transmitted is due within a certain time limit, it is the expiration of that time limit in Geneva which will determine whether the document was filed on time (Rule 80.4(b))

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Furnishing of priority document(s) in respect of PCT/IB applications (1)

- Where priority of an earlier national, regional or international (RO other than RO/IB) application is claimed in a PCT application filed with, or transmitted under Rule 19.4, to RO/IB:
 - RO/IB cannot be requested to establish a certified copy of such application (“priority document”) since RO/IB is not the Office with which that earlier application was filed
 - if the relevant check-box in Box No. VI of the request is marked, RO/IB will delete the check-mark *ex officio*

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Furnishing of priority document(s) in respect of PCT/IB applications (2)

- the priority document must be obtained by the applicant from the national or regional Office or receiving Office concerned and furnished within the 16-month time limit – Note that, even if the Office concerned sends the priority document to IB on behalf of the applicant, the 16-month time limit applies (in other words, Rule 17.1(b) does not apply); and that, in order to meet the time limit, the document may be sent by ePCT to the IB, subject to confirmation
- RO/IB may be requested to obtain the priority document via DAS to the extent that the Office with which the earlier application was filed participates in DAS (Rule 17.1(b-bis))

Furnishing of priority document(s) in respect of PCT/IB applications (3)

- Where priority of an earlier PCT/IB application is claimed in a subsequent PCT/IB application, the relevant check-box in Box No. VI of the request may be marked and RO/IB will prepare and transmit to the IB the corresponding priority document (see Rules 17.1(b) and 21.2)

Translation for the purposes of international search (Rules 12.3, 20.1(c) and (d))

- Where the international application is filed with RO/IB in a language which is not accepted by the ISA that is to carry out the international search, the applicant is required:
 - to furnish to RO/IB
 - within one month from the date of receipt of the international application by RO/IB
 - a translation of the international application into a language which is a language accepted by the ISA that is to carry out the international search and a language of publication

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Invitation to furnish required translation (Rule 12.3(c) and (e))

- Where, by the time RO/IB sends to the applicant the notification of the PCT number and of the international filing date, the applicant has not furnished the required translation, RO/IB will invite the applicant:
 - to furnish the required translation within one month from the date of receipt of the international application
 - in the event that the required translation is not furnished within that one month time limit, to furnish it (and to pay, where applicable, a late furnishing fee equal to 25% of the international filing fee) within
 - one month from the date of the invitation or
 - two months from the date of receipt of the international application by RO/IB,
- whichever time limit expires later

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Failure to furnish translation and/or pay late furnishing fee (Rule 12.3(d))

- Where the applicant has not, within the applicable time limit, furnished the required translation and/or paid, where applicable, the late furnishing fee, the international application will be considered withdrawn and RO/IB will so declare
 - Any translation and any payment received by RO/IB
 - before RO/IB makes the declaration that the international application is considered withdrawn and
 - before the expiration of 15 months from the priority date
- is considered to have been received before the expiration of the applicable time limit (that is, one month from the date of the invitation or two months from the date of receipt of the international application, whichever expires later)

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- PCT Receiving Office Guidelines
<https://www.wipo.int/pct/en/texts/gdlines.html>

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Best means of communication with the IB

Best means of communication with the IB (1)

- For the filing of new applications with RO/IB:
 - Applicants should use ePCT (*recommended*)
 - In the event that ePCT is not available, international applications and documents can also be uploaded through the “ePCT Business Continuity Service” (see <https://pctcs.wipo.int>)

Best means of communication with the IB (2)

- For the submission of post-filing documents to the IB and RO/IB:
 - Applicants should use ePCT (*recommended*);
 - In the event that ePCT is not available, applicants can use the “ePCT Business Continuity Service”
- To receive Forms and communications from the IB in urgent cases:
 - Access your application file through ePCT (strong authentication) (*recommended*)
 - Authorize the IB to send forms and communications to you by e-mail (ideally “by e-mail only”)
 - Since January 1, 2020, urgent communications are no longer sent by fax

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Best means of communication with the IB (3)

- The IB strongly discourages the use of fax as a means of communication with the IB for the following reasons:
 - Technical unreliability of fax transmissions
 - Transmission failures and/or legibility issues are always the applicant's responsibility (Rule 92.4(c))
 - Positive fax transmittal report on the applicant's side does not prove successful transmission
- Since January 1, 2020, the IB continues to operate a limited fax service as an additional safeguard for applicants who experience technical difficulties in submitting documents electronically
 - The only remaining two PCT fax numbers can be found on the PCT resources website (https://www.wipo.int/pct/en/#_contact)
 - Applicants are advised to contact the “authorized officer” in relation to the application before sending a fax during regular business hours at the IB (or otherwise leave a message on an answering device)

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International Search and Written Opinion of the ISA

The International Searching Authority (1)

- Checks unity of invention (Rules 13 and 40)
- Checks title (Rule 37); checks abstract (Rule 38)
- Searches claimed invention (Article 15(3), Rule 33.3)
- Authorizes rectification of obvious mistakes if the mistake is:
 - in any part of the international application other than the request, (Rule 91.1(b)(ii)) or
 - in any paper submitted to that Authority (Rule 91.1(b)(iv))

The International Searching Authority (2)

- Establishes international search report (ISR) (Rules 42 and 43) or declaration that no international search report will be established (Article 17(2))
- Establishes written opinion of the ISA (Rule 43*bis*): non-binding first opinion on novelty, inventive step (non-obviousness) and industrial applicability of claimed invention

International Searching Authorities (25 in total)

- | | |
|--------------------------|--|
| ■ AT – Austria | ■ PH – Philippines |
| ■ AU – Australia | ■ RU – Russian Federation |
| ■ BR – Brazil | ■ SA – Saudi Arabia (as of 15.12.2024) |
| ■ CA – Canada | ■ SE – Sweden |
| ■ CL – Chile | ■ SG – Singapore |
| ■ CN – China | ■ TR – Turkey |
| ■ EG – Egypt | ■ UA – Ukraine |
| ■ ES – Spain | ■ US – United States of America |
| ■ FI – Finland | ■ EA – Eurasian Patent Organization (AM, AZ, BY, KZ, KG, RU, TJ, TM) |
| ■ IL – Israel | ■ EP – European Patent Office |
| ■ IN – India | ■ XN – Nordic Patent Institute (Denmark, Iceland, Norway) |
| ■ JP – Japan | ■ XV – Visegrad Patent Institute (VPI) (Czech Republic, Hungary, Poland, Slovakia) |
| ■ KR – Republic of Korea | |

Prior art for international search (Article 15(2) and Rule 33)

■ Prior art:

- everything which has been made available to the public,
- anywhere in the world,
- by means of written disclosure,
- which is capable of being of assistance in determining that the claimed invention is or is not new and that it does or does not involve an inventive step,
- provided the making available to the public occurred prior to the international filing date.

■ PCT Minimum Documentation (Rule 34)

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International Search Report (ISR) (Rules 42 and 43)

■ Contains:

- IPC (International Patent Classification) symbols
- indications of the technical areas searched
- indications relating to any finding of lack of unity
- a list of the relevant prior art documents
- indications relating to any finding that a meaningful search could not be carried out in respect of certain (but not all) claims

■ Time limit to establish ISR and written opinion of the ISA:

- 3 months from the date of receipt of the search copy by the ISA (usually within approximately 16 months from the priority date if priority is claimed); or
- 9 months from the priority date, whichever time limit expires later

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Cases where no international search report will be established (1)

- The application relates to a subject matter which the ISA is not required to search, and in the particular case decides not to search (Article 17(2)(a)(i) and Rule 39.1)
- The description, claims or drawings do not comply with the prescribed requirements to such an extent that a meaningful search cannot be carried out in respect of any of the claims (Article 17(2)(a)(ii))
- The application contains the disclosure of a nucleotide and/or amino acid sequence, but:
 - no listing of that sequence is furnished,
 - the listing furnished does not comply with the Standard set out in Annex C of the Administrative Instructions or is not in electronic form (Rule 13~~ter~~.1(d)), or
 - the fee for late furnishing of the sequence listing has not been paid within the applicable time limit (Rule 13~~ter~~.1(d))

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Cases where no international search report will be established (2)

- Consequences:
 - the ISA will declare that no international search report has been established and that declaration will be published as part of the published international application (Rule 48.2(a)(v))
 - the application remains valid but the IPEA will not be obliged to carry out the international preliminary examination for lack of an international search report (Rule 66.1(e))

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Written opinion of the ISA (Rule 43bis) (1)

- Initial preliminary non-binding opinion on:
 - novelty (not anticipated)
 - inventive step (not obvious)
 - industrial applicability
- A written opinion will be established for all international applications at the same time as the ISR
- The written opinion is sent to applicant and the International Bureau together with the ISR

Written opinion of the ISA (Rule 43bis) (2)

- The written opinion is made publicly available on PATENTSCOPE in its original language as of the date of publication of the international application
- No formal procedure for applicants to respond to written opinion of the ISA
- Possibility to submit informal comments to the International Bureau
 - They are made publicly available together with the written opinion in their original language
 - They are communicated to the DOs together with the IPRP (Chapter I) if and when it is sent
- Note: The IPRP Chapter I and its translation are established at 30 months from the priority date

Prior art for written opinion of the ISA (Rules 43*bis*.1(b) and 64.1)

- Prior art:

- same as for international search purposes; BUT:
- relevant date: everything made available to the public prior to the priority date

- The ISA may request a copy of a priority document from the International Bureau (Rule 66.7(a)); however, even if, at the time of establishment of the written opinion of the ISA, a copy cannot be made available to the ISA, the written opinion will nevertheless be established on the assumption that the priority date is the relevant prior art date, except if the applicant had failed to comply with his/her obligations under Rule 17.1

International preliminary report on patentability (IPRP) (Chapter I of the PCT) (Rule 44*bis*)

- If applicant does not file a demand for international preliminary examination:

- IB establishes the IPRP (Chapter I) on the basis of the written opinion of the ISA
- IPRP (Chapter I) and its translation
 - are sent to designated Offices
 - are made publicly available on PATENTSCOPE (but not “published” like the international application and ISR) at the expiry of 30 months from the priority date

Use of the written opinion of the ISA for the purposes of the Chapter II procedure (Rule 66.1*bis*)

- If applicant files a demand for international preliminary examination:
 - written opinion of the ISA becomes written opinion of the IPEA (exception: IPEA decides not to accept written opinions by certain ISAs)
 - informal comments by applicant on written opinion of ISA will not be sent to IPEA (Article 34 amendments/arguments only)
 - if an international preliminary examination report is established, any informal comments submitted to the IB will not be sent to DOs or EOs



Supplementary International Search (SIS) (PCT Rule 45*bis*)

Objectives

- To address PCT applicants' concerns about new prior art being found once they have already incurred significant costs and entered national phase
- To reduce this risk by introducing optional supplementary searches in the PCT international phase
- To expand the scope of search in the international phase taking into account the growing linguistic diversity in prior art

Main Features

- An optional service for applicants,
 - it is currently offered by: AT, EP, FI, RU, SE, SG, TR, UA, XN and XV
 - more Authorities are expected to offer SIS in the future
- An applicant can request supplementary search by any Authority offering this service, except the one responsible for main international search
- Each Authority determines the scope and fees for its supplementary search
- Supplementary international search (SIS) covers only one invention – there is no option for paying additional fees

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Deciding When to Use the Service (1)

- The main international search report is intended to be of a high quality, sufficient for normal purposes
- Consequently, this service need not be used for every international application, but to give extra information in some cases where the applicant believes that this additional expense in the international phase will be worthwhile
- Before requesting supplementary search, applicants should consider:
 - the main international search report
 - the commercial value of particular application
 - the number of disclosures relevant to the particular technical field which are known to be made in languages that are not a speciality of the main ISA

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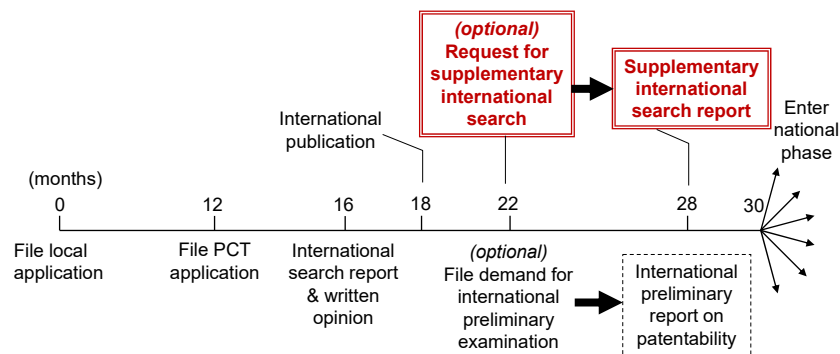
Deciding when to Use the Service (2)

- Interest in a search being carried out by a particular International Authority (free choice of SISA)
- Interest in a search being carried out in prior art documents in a particular language
- Interest in a particular subject matter not searched by the main ISA in accordance with Article 17(2) (e.g. methods of treatment, Rule 39.1(iv))

Timing and Fees

- The supplementary search request must be filed with the **International Bureau** within 22 months from the priority date
- Fees must be paid **in Swiss francs within 1 month** of filing the request:
 - supplementary search fee*
 - supplementary search handling fee*
- The Authority begins SIS on receipt of the SIS request and international search report (ISR) (at the latest at 22 months from the priority date, even if the main ISR has not yet been received)
- The SIS Report is established by 28 months from the priority date

SIS in the PCT System



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Supplementary Search Request (1)

- The request must be filed using the supplementary search request Form PCT/IB/375, specifying
 - which Authority is to carry out the supplementary search
 - (in certain circumstances - see Unity of Invention) which claims are to be searched
- The request may need to be accompanied by:
 - a translation of the international application into a language accepted by the Authority*
 - any sequence listing in electronic format*

* (see *PCT Applicant's Guide*, Annex SISA)

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Supplementary Search Request (2)

- There is no requirement that an agent be appointed to represent the applicant before the Authority specified for supplementary international search; applicants may, however, appoint an agent if they so wish
- A late payment fee may also apply if fees are not paid within one month and the IB issues an invitation to pay fees (Form PCT/IB/377)
- The request is considered withdrawn if the fees for supplementary search are not paid

Unity of Invention

- Only one invention is searched – there is no option of paying additional fees for additional inventions
- Usually the first claimed invention is searched, but if the main ISA has found lack of unity of invention, the applicant may request supplementary search to focus on an invention other than the first
 - note that the Authority is not obliged to search inventions which have not been searched by the main ISA (Rule 45bis.5(d))
- The Authority is not obliged to follow the views of the main ISA on unity of invention
- A review procedure is available which is similar to the “protest” procedure for the main search

Scope of Search (1)

- Supplementary search is carried out on the claims as filed, usually on the first claimed invention (Article 19 and 34 amendments are not taken into account)
- The Authority is not required to search:
 - subject matter which it would not normally search in accordance with Article 17(2)
 - claims which have not been searched by the main ISA
 - any international application which is subject to a limitation set out in the Agreement between WIPO and the Authority defining the scope of their service (see www.wipo.int/pct/en/access/isa_ipea_agreements.html)
 - limitation of number of supplementary searches carried out
 - limitation of number of claims searched

Scope of Search (2)

- The range of prior art to be searched is determined by the Authority
 - the search may be either a new search which takes into account all PCT minimum documentation as well as documents held in other languages by that Authority or
 - the search may be a complement to the main search, typically including a subset of language-related documentation held by that Authority

Services currently available (1)

- SISA/AT: three search options
 - search of only the German-language documentation
 - search of only the European and North American documentation
 - search of only the PCT minimum documentation
- SISA/EP: search of the PCT minimum documentation as well as documents held in its search collection
- SISA/FI and SISA/SE: search of the PCT minimum documentation as well as documents in Danish, Finnish, Norwegian and Swedish held by the Authority

Services currently available (2)

- SISA/RU: two search options
 - search of only the Russian language documentation and certain other patent documentation of the former Soviet Union and CIS States
 - for applications where the main ISA has made an Article 17(2)(a) declaration because of subject matter referred to in Rule 39.1(iv) (methods of treatment): the PCT minimum documentation, plus the above
- SISA/SG: search of the PCT minimum documentation as well as documents in English and Chinese held by the Authority
- SISA/TR: search of the PCT minimum documentation as well as documents in Turkish held by the Authority

Services currently available (3)

- SISA/UA: three search options
 - search of only the PCT minimum documentation
 - search of only the Russian language documentation of the former USSR and the Ukrainian language documentation
 - search of only the European and North American documentation
- SISA/XN: search of the PCT minimum documentation, as well as documents in Danish, Icelandic, Norwegian and Swedish held by the Authority
- SISA/XV: two search options
 - search of only the documents in Czech, Hungarian, Polish and Slovak held by the Authority
 - search of the PCT minimum documentation as well as documents in Czech, Hungarian, Polish and Slovak held by the Authority

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Supplementary International Search Report

- The supplementary international search report (Form PCT/SISA/501) is very similar to the ISR, but:
 - it does not contain the classification of the international application or comments on the title and abstract
 - it need not contain citations of documents contained in the ISR unless cited in conjunction with a new reference not cited in the ISR
 - it may contain explanations regarding:
 - citations that are considered relevant (these are more detailed than references in the ISR)
 - the scope of the SIS (particularly where the ISR is late and assumptions have been made on the likely scope of main search)
- No written opinion is issued with the supplementary international search report

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Further Processing of Report

- The supplementary international search report is transmitted to the applicant and to the IB
- The IB makes the report publicly available (if the international application has been published)
- If the report is not in English, it will be translated into English by the IB
- The IB sends the report and translations, where appropriate, to the IPEA and designated Offices

Refunds When No Search Is Carried Out

- If the Authority **commences** work, but **no** search is carried out:

- for reasons equivalent to those available for the main international search (subject matter, lack of clarity or lack of sequence listing in electronic format) or
- because the main ISA has made an Article 17(2)(a) declaration

the supplementary search fee **will not** be refunded

- because of limitations specific to the scope of the service offered by the Authority, the supplementary search request is considered not to have been submitted and

the supplementary search fee **will** be refunded

Filing of Demand for International Preliminary Examination

What is a demand?

- The demand is a request for International Preliminary Examination under Chapter II of the PCT
- International Preliminary Examination is an optional procedure that provides for continued examination of the PCT application before an International Preliminary Examining Authority (IPEA)
- Filing a demand constitutes the automatic “election” of all designated PCT Contracting States
 - Exception: Uruguay (Chapter II reservation)

Why file a demand? (1)

- Provides an opportunity during international preliminary examination to make amendments to the description, claims and drawings
- Can submit arguments to address patentability objections raised by the ISA
- International preliminary examination is the final opportunity to obtain a more positive patentability assessment during the international phase

Why file a demand? (2)

- Results in the establishment of an International Preliminary Report on Patentability (Chapter II)
- Likelihood of more favorable treatment in the national phase on the basis of a positive patentability report

Who is entitled to make a demand? (Article 31(2)(a) and Rule 54.2)

The applicant, or if there are two or more applicants, at least one of them,

- who is a resident or national of a PCT Contracting State bound by Chapter II*, and
- whose international application has been filed with a receiving Office of or acting for a Contracting State bound by Chapter II*

*Uruguay is not bound by Chapter II

The demand form

- ePCT
- Electronic filing software provided by the IPEA
- Printed demand form (PCT/IPEA/401)
- Computer-generated demand (Rule 53.1(a) and Section 102(h) and (i))
 - Same requirements regarding layout and contents as for request form

The demand for international preliminary examination: contents (Rule 53)

- The demand must contain the following indications:
 - a petition
 - particulars enabling the international application to be identified (for example, the international application number)
 - the name of the applicant(s) under Chapter II
 - where appropriate, the name of the agent
 - the basis on which international preliminary examination should be carried out (a statement concerning amendments)
 - the language for the purposes of international preliminary examination
 - the signature of (at least one of) the applicant(s) or of the agent

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Signature of demand (Rule 53.8)

- Only the persons indicated as applicants for the States elected in the demand need to sign the demand
- If these applicants have appointed an agent or a common representative, that agent or common representative may sign
- If there is no appointed agent or common representative, it is sufficient that the demand is signed by at least one of the applicants (see Rule 60.1(a-ter))
- Note that some Authorities do not require that a separate power of attorney or a copy of a general power of attorney is furnished (Rules 90.4 and 90.5)

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Where to file the demand? (Rule 59) (1)

- Directly with the competent IPEA
 - specified by the RO
 - if more than one is specified by the RO, applicant has the choice
- In making his/her choice, the applicant must take into account
 - the language(s) accepted by the IPEA
 - that some IPEA(s) accept only international applications which have been searched by certain ISAs (that is the case, for example, of IPEA/EP)

Where to file the demand? (Rule 59) (2)

- If the international application was filed with IB as RO, the competent IPEAs will be those which would have been competent if the international application had been filed with (any of) the national Office(s) which, on the basis of applicant's nationality or residence, could be a competent RO
- Choice of IPEA should be indicated in the demand

Transmittal of demand to competent IPEA (Rule 59.3)

- Where a demand is submitted to a non-competent IPEA or to a RO, an ISA or the IB, that Authority or Office must:
 - mark the date of receipt on the demand and,
 - either forward it to the IB, which will in turn transmit it to the competent IPEA (or, if more than one, to the competent IPEA chosen by the applicant)
 - or transmit it directly to the competent IPEA (or, if more than one, to the competent IPEA chosen by the applicant)
- Any demand so transmitted to the competent IPEA will be considered to have been received on behalf of that Authority on the date on which it was received by the RO, ISA or IB or the non-competent IPEA concerned

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When should a demand be filed? (Rule 54bis.1(a)) (1)

- At any time prior to the expiration of whichever of the following periods expires later:
 - 3 months from the date of transmittal of the ISR and WO of the ISA
 - 22 months from the priority date
- In respect of designated Offices for which the 20-month time limit under Article 22(1) continues to apply, prior to the expiration of 19 months from the priority date, in order to delay national phase from 20 to 30 months from the priority date
 - Only applies to LU and TZ

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When should a demand be filed? (Rule 54bis.1(a)) (2)

■ Recommendation:

Upon receipt of the international search report and the written opinion of the ISA, evaluate the cited prior art documents and decide whether to proceed further, and if so, file the demand as soon as possible thereafter together with any amendments/arguments in light of the written opinion, thus allowing maximum time prior to issuance of international preliminary examination report (i.e, usually 28 months from the priority date)

Defects under Chapter II (1)

- Defects whose correction results in a later filing date of the demand
 - no eligible applicant for filing the demand (Rule 54.2)
 - i.e, at the time of filing the demand, no applicant from a PCT Contracting State bound by Chapter II
 - international application not identifiable (Rule 60.1(b))
- A demand filed after the expiration of 19 months from the priority date but within the applicable time limit under Rule 54bis.1(a), is valid but entry into the national phase will not be postponed until 30 months (Article 39(1)(a)) for LU and TZ

Defects under Chapter II (2)

- Defects which can be corrected without any adverse consequences:
 - demand not filed with a competent IPEA (Rule 59.3)
 - form of the demand (Rule 53.1)
 - indications relating to applicants and agents (Rules 53.4 and 53.5)
 - language of the demand (Rule 55.1)
 - lack of at least one signature (Rules 53.8 and 60.1(a-ter))
 - amendments under Article 34 referred to but not furnished (Rule 53.9(a)(i))

ePCT and the filing of a demand

- ePCT **with** strong authentication can be used to prepare and file a demand
- Fields are automatically populated
- Automatic validations are done at the time of preparation
- All accompanying documents may be attached, e.g., Article 19 amendments, Article 34 amendments, translations, etc.
- The International Bureau automatically transmits the demand to the competent IPEA
- Fees and all subsequent correspondence are to be submitted directly to the IPEA

Chapter II correction procedure

- Invitation by the IPEA to correct defects (Rule 60.1)
- Invitation by the IPEA to pay missing fees (Rule 58*bis*)
- Further possibilities:
 - request rectification of obvious mistakes before IPEA (Rule 91)
 - request review by and use opportunity to correct before the designated or elected Offices (Articles 25, 26 and 39(3))



International Preliminary Examination

International preliminary examination (1)

- Results in the establishment by the IPEA of a non-binding opinion on
 - novelty (not anticipated) (Article 33(2) and Rule 64)
 - inventive step (not obvious) (Article 33(3) and Rule 65)
 - industrial applicability (Article 33(4))
- International preliminary examination provides an opportunity to make amendments and to address patentability issues raised by the ISA

International Preliminary Examination (2)

- Only claims relating to the invention(s) searched by the ISA will be examined by the IPEA (Rules 66.1(e) and 66.2(a)(vi))

Start of international preliminary examination (Rule 69.1)

- When the IPEA is in possession of:
 - the demand
 - the international search report (or the declaration under Article 17(2)(a)) and the written opinion of the ISA
 - the preliminary examination and handling feesit does not wait for the expiration of the applicable time limit under Rule 54*bis*.1(a) unless the applicant expressly requests postponement
- If the demand contains a statement about amendments, when copies of these amendments are available (see Rule 69.1(c), (d) and (e))
- If international preliminary examination is to be carried out on the basis of a translation of the international application, when that translation is available (see Rule 55.2(c))

Finding of lack of unity of invention (Rule 68)

- Same criteria as for international search (Rule 13 and paragraphs 10.20 to 10.59 of the International Search and Preliminary Examination Guidelines)
- Invitation by the IPEA to restrict the claims or to pay additional fees (which can be paid under protest)
- Applicant can select invention as “main invention” and those inventions for which additional fees are paid

Prior art for IPE (Rule 64.1) (1)

- What is considered prior art?

Everything made available to the public anywhere in the world by means of written disclosure (including drawings and other illustrations) provided that such making available occurred prior to the relevant date

Prior art for IPE (Rule 64.1) (2)

- What is the relevant date?
 - the date of the earlier application of which priority is claimed unless the IPEA considers that the priority claim is not valid for reasons other than the fact that the international filing date is later than the date on which the priority period expired, but is within two months from that date; or
 - the international filing date of the international application in all other cases

Mandatory top-up search (Rule 66.1^{ter})

- Aims at uncovering any prior art not available at the time when the ISR was established, in particular “secret” prior art (patent applications published on or after the date of establishment of the ISR but which have an earlier priority date)
- Exceptions:
 - Only in respect of claims for which the IPEA establishes an IPRP Chapter II
 - Where a search would serve no useful purpose, e.g. where the IPEA considers that the documents cited in the ISR are sufficient to demonstrate lack of novelty of the entire subject matter

Written opinion of IPEA (Rules 66.2 and 66.6)

- The written opinion of the ISA is considered to be the written opinion of the IPEA (exception: IPEA decides not to accept written opinions by certain other ISAs)
- Where the written opinion of the ISA is taken as the written opinion of the IPEA, no second written opinion has to be issued
- If a second written opinion is issued, the applicant may respond within the time limit fixed in that second written opinion
- Possibility to request an interview with the examiner at the IPEA (Rule 66.6)

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The international preliminary report on patentability (Chapter II) (1)

- Must be established by the IPEA within:
 - 28 months from the priority date
 - 6 months from the time provided under Rule 69.1 for the start of the international preliminary examination
 - 6 months from date of receipt by IPEA of translation under Rule 55.2,whichever expires last (Rule 69.2)

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The international preliminary report on patentability (Chapter II) (2)

- May contain “annexes” (Rule 70.16):
 - replacement sheets containing amendments under Art. 19 or Art. 34 and any letter indicating the basis for the amendments
 - replacement sheets containing rectifications of obvious mistakes authorized under Rule 91 by the IPEA and accompanying letter
 - when referred to in the report, any sheet and letter concerning the rectification of an obvious mistake which has not been taken into account because it was not available in time (Rule 66.4*bis*)

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The international preliminary report on patentability (Chapter II) (3)

- May contain “annexes” (Rule 70.16):
 - earlier amendments when later amendments are not used as a basis for the report because they are
 - considered to go beyond the disclosure in the international application or
 - not accompanied by a letter indicating the basis for the amendments
- Not annexed to the report: any other correspondence or copies of amendments superseded by later amendments

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The international preliminary report on patentability (Chapter II) (4)

- No provisions for appeal or further proceedings during the international phase before the International Authorities
- Sent to the applicant and the IB (Rule 71.1)
- IB forwards copies of the report, and any required translation of the report into English (prepared by the IB), to the elected Offices (Article 36(3)(a) and Rule 72.1)
- The annexes are not translated by the IB (Article 36(3)(b))

The international preliminary report on patentability (Chapter II) (5)

- Calls attention to:
 - non-written disclosures (see Rules 64.2 and 70.9)
 - certain published documents (see Rules 64.3 and 70.10)
- Shall cite (Rule 70.7):
 - all documents considered to be relevant for supporting statements made concerning claims
 - documents whether or not they are cited in the ISR
 - documents cited in the ISR when the IPEA considers them relevant

Reasons for delays in international preliminary examination (1)

■ On the part of the applicant:

- late payment of fee(s)
- late correction of defects in the demand
- incomplete statement, in the demand, concerning amendments
- failure to attach amendments referred to in the statement
- late furnishing of any required translation of the international application or of amendments
- late response to invitation to pay additional examination fees in case of finding of lack of unity
- late response to written opinion
- failure to file replacement sheets containing amendments

Reasons for delays in international preliminary examination (2)

■ On the part of the ISA:

- late issuance of international search report

■ On the part of the IPEA:

- finding of lack of unity
- late issuance of written opinion

Unity of Invention and Protest Procedure

Requirement of unity of invention (Rule 13)

- An international application must relate to
 - one invention only or,
 - if there is more than one invention, those inventions must be so linked as to form a single general inventive concept (Rule 13.1).
- Inventions are considered linked so as to form a single general inventive concept only when there is a technical relationship involving one or more of the same or corresponding “special technical features”.
- The expression “special technical features” means those technical features that define a contribution which each of the inventions, considered as a whole, makes over the prior art (Rule 13.2).

(For further details and examples, see paragraphs 10.20 to 10.59 of the International Search and Preliminary Examination Guidelines)

Lack of unity of invention before ISA (1) (Article 17(3) and Rule 40)

- Where there are several inventions, the first claimed invention (“main invention”) is always searched; further inventions are searched only if additional search fees are paid.
- The ISA will:
 - specify the reasons for the finding of lack of unity of invention (ISA/EP will send together with this notification the results of a partial search on the main invention); and
 - invite the applicant to pay, within one month from the date of the invitation, additional search fees and, if the applicant wishes to pay the additional fees under protest, a protest fee where applicable

Lack of unity of invention before ISA (2) (Article 17(3) and Rule 40)

- Failure to pay additional fees does not affect the application; however, the additional inventions will not be searched and the written opinion will not contain a preliminary opinion on the unsearched claims; subsequently, the claims relating to unsearched inventions need not be examined by the IPEA
- No provisions for filing divisional applications during the international phase. This may only be done in the national phase before certain DOs (refer to applicable national law)

Protest procedure before the ISA (1) (Rule 40.2)

- If the applicant pays any or all additional fees under protest, the ISA carries out the search on the additional inventions and, in parallel, reviews the invitation to pay additional fees
- Depending on the ISA, the review may be subject to the payment of a protest fee
- If, upon review, the ISA concludes that the protest was justified, the additional search fees paid will be refunded either totally or partially;
the protest fee will only be refunded if the ISA finds that the protest was entirely justified

Protest procedure before the ISA (2) (Rule 40.2)

- If, upon review, the ISA concludes that the invitation was justified, the protest is denied. The applicant will be given detailed reasons for the denial.
- The applicant may request that the text of the protest and the decision thereon be notified to the designated Offices. (Attention: the designated Offices may require that the applicant furnish a translation thereof)

Lack of unity of invention before IPEA (Article 34(3)(a) and Rule 68)

- Unity of invention based on same criteria as for international search (Rules 13 and 68)
- If IPEA considers there is lack of unity of invention, it invites the applicant to restrict the claims or pay additional examination fees
- Applicant can select part of the application to be examined as “main invention” and for which additional fees are paid
- Payment of additional fees may be made under protest, subject to the payment of a protest fee
- Decision on protest made in same manner as for international search

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Protest procedure before the IPEA (1) (Rule 68.3)

- If the applicant pays any or all additional fees under protest, the IPEA carries out the international preliminary examination on the additional inventions and, in parallel, reviews the invitation to pay additional fees.
- Depending on the IPEA, the review may be subject to the payment of a protest fee.
- If, upon review, the IPEA concludes that the protest was justified, the additional examination fees concerned will be refunded either totally or partially; the protest fee will only be refunded if the IPEA finds that the protest was entirely justified.

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Protest procedure before the IPEA (2) (Rule 68.3)

- If, upon review, the IPEA concludes that the invitation was justified, the protest is denied. The applicant will be given detailed reasons for the denial.
- The applicant may request that the text of the protest and the decision thereon be notified to the elected Offices as an annex to the international preliminary examination report. (Attention: the elected Offices may require that the applicant furnish a translation thereof)



Functions of the International Bureau

General responsibilities under the PCT (1)

- International coordination of the PCT system
- Assistance to Contracting States (which have already joined the PCT or which have shown interest in doing so) and their national/regional Offices
 - advice on how to implement the PCT into national law
 - advice on how to set up internal procedures for dealing with PCT applications, including receiving Office training

General responsibilities under the PCT (2)

- Dissemination of information about the PCT system
 - *PCT Applicant's Guide*
 - *PCT Newsletter*
 - Official Notices
 - List server messages, etc.
 - PCT's website
- PCT Seminars and training courses
- Receiving Office for applicants from all Contracting States

Responsibilities related to international applications (1)

- Performs a second formalities review of record copies of international applications
- Publishes international applications
- Receives and publishes Article 19 amendments
- Communicates copies of international applications, international search reports and related documents to designated Offices

Responsibilities related to international applications (2)

- Records changes under Rule 92*bis* in the indications related to applicants, inventors and agents
- Receives and reviews requests and collects fees for supplementary international search (SIS)
- Transmits SIS requests to the SISA concerned
- Performs second formalities review of demands

Responsibilities related to international applications (3)

- Communicates international preliminary reports on patentability (Ch.I or Ch.II) to DOs/EOs
- Translates titles and abstracts (into English and French), international search reports (into English, if necessary) and international preliminary reports on patentability (Ch.I or Ch.II) (into English, if necessary)




International Publication

International publication (1) (Article 21 and Rule 48)






When?

Promptly after 18 months from priority date on the Internet
(<https://patentscope.wipo.int>)







Publication languages:

-  Arabic, Chinese, English, French, German, Japanese, Korean, Portuguese, Russian or Spanish
-  title, abstract and search report always (also) in English



Contents of published international application

-  always:
 -  front page with bibliographic data and abstract
 -  description, claims, and drawings, if any
 -  international search report

International publication (2) (Article 21 and Rule 48)

- where applicable:
 - amended claims (and any statement) under Article 19
 - any declaration referred to in Rule 4.17 (Rule 48.2(a)(x))
 - any relevant data concerning deposited biological material furnished under Rule 13*bis* (Rule 48.2(a)(viii))
 - information regarding requests for restoration of right of priority (Rule 48.2(a)(xi))
 - statement concerning authorized requests for rectification of obvious mistakes received after publication (Rule 48.2(i))
 - information about a priority claim considered not to have been made (Rule 26*bis*.2(d))

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International publication (3) (Article 21 and Rule 48)

- upon applicant's request*:
 - information about the applicant's wish to correct or add a priority claim after the expiration of the time limit under Rule 26*bis*.1(a) (Rule 26*bis*.2(e))
 - refused request for rectification of an obvious mistake (Rule 91.3(d))

* See Annex B2/IB of the *PCT Applicant's Guide* for applicable fee

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International publication (4) (Article 21 and Rule 48)

- Omission of certain information from international publication (Rule 48.2)
 - Reasoned request by the applicant to the IB
 - Accompanied by replacement sheets and letter drawing attention to the differences between the replaced and the replacement sheet
 - Time limit for a request under Rule 48.2:
 - Completion of technical preparations for international publication
 - Information qualifies for omission from publication, if
 - it does not obviously serve the purpose of informing the public about the international application,
 - publication of such information would clearly prejudice the personal or economic interests of any person, and
 - there is no prevailing public interest to have access to that information

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International publication (5) (Article 21 and Rule 48)

- Omission of certain information from international publication (Rule 48.2) (*continued*)
 - RO, ISA, SISA or IB may draw the applicant's attention to information which it believes would qualify for omission from international publication under Rule 48, and suggest to the applicant to make a request under Rule 48
 - If the IB grants a request under Rule 48, it also informs all Offices and Authorities which have that information in their files not to give access to that information either

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Communication of published international applications (Article 20 and Rule 47)

- Paper copies of published international applications are only sent to the applicant upon specific request
- Communicated to DOs by IB
- Notice of communication of the international application sent by IB to DOs serves as conclusive evidence of receipt of the application by DOs (Rule 47.1(c-bis), Form PCT/IB/308 (First Notice) for DOs which do not yet apply modified Article 22(1) and Form PCT/IB/308 (Second and Supplementary Notice) for all other DOs)

Early publication (Article 21(2)(b) and Rule 48.4(a))

- Upon express request by applicant
- If international search report available, no fee required
- If international search report not yet available: see the *PCT Applicant's Guide* International Phase, General Information (Annex B2/IB) for applicable fee

Form of publication

- Published international applications are available at <https://patentscope.wipo.int/search/en/structuredSearch.jsf>
- Official notices (PCT Gazette) are available at www.wipo.int/pct/en/official_notices

Frequency of international publication

- International publication of international applications and publication of the Official Notices takes place every Thursday,
 - except where that Thursday is a day on which the International Bureau is not open for official business, for example, certain Thursdays in the Christmas/New Year period
- In such cases, inquire at the International Bureau as to what will be the publication date (possibly, but not always, the preceding Wednesday)

Technical preparations for international publication

- The technical preparations for international publication are normally completed 15 calendar days before the actual publication date

For example: if the publication date is: Thursday, *21 January 2021*, technical preparations are completed on Wednesday, *6 January 2021*

Consequently, any document that reaches the International Bureau on Tuesday, *5 January 2021*, is still taken into account for international publication (for example, change of name or address, amendment of the claims under Article 19, withdrawal of the international application or of a designation or of a priority claim)

- Technical preparations may be completed more than 15 days before the publication date where that publication date is not the “usual” Thursday because the International Bureau is not open for business or where there are a number of official holidays falling within that 15-day period. If in doubt, inquire at the International Bureau as to what will be the date of completion of technical preparations

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Effects of international publication

- The PCT published application becomes part of the prior art as of its international publication date (Rule 34.1(b)(ii))
- International publication entitles PCT applicants to provisional protection in the designated States, if such protection is granted for published national applications (Article 29)
 - Such protection may be made conditional
 - on the furnishing of a translation (which may be of the claims only)
 - on receipt by the designated Office of a copy of the international application as published under the PCT, and/or
 - in the case of early publication under Article 21(2)(b), on the expiration of 18 months from the priority date
 - For further information on the specific requirements of a given Office, see the *PCT Applicant's Guide*, International Phase, General Information (Annexes B1 and B2)

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Preventing publication of the international application (Rule 90bis.1(c)) (1)

- How: by withdrawing the international application
- When: before completion of the technical preparations for international publication
- The notice of withdrawal must:
 - be made in writing (use of Form PCT/IB/372 recommended)
 - be signed by all the applicants or on their behalf (by the appointed common agent or the appointed common representative), and
 - reach the International Bureau before completion of the technical preparations for publication

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Preventing publication of the international application (Rule 90bis.1(c)) (2)

- Safeguard: the withdrawal should be made conditional on its being received by the International Bureau on time to prevent publication
- Consequence: the international application will not be published and will cease to have effect

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Postponing publication of the international application (Rule 90*bis*.3(d) and (e)) (1)

- How: by withdrawing the (earliest) priority claim
- When: before completion of the technical preparations for international publication
- The notice of withdrawal must:
 - be made in writing (use of Form PCT/IB/372 recommended)
 - be signed by all the applicants or on their behalf (by the appointed common agent or the appointed common representative), and
 - reach the International Bureau before completion of the technical preparations for publication

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Postponing publication of the international application (Rule 90*bis*.3(d) and (e)) (2)

- Safeguard: the withdrawal should be made conditional on its being received by the International Bureau on time to postpone publication
- Consequences: all time limits computed on the basis of the priority date which have not yet expired are recalculated on the basis of any remaining priority date or the international filing date, in particular for:
 - international publication
 - filing of demand
 - entry into the national phase

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Access to File

- General principles
- Access to files held by Offices and Authorities

General principles

- The RO, ISA, IPEA, DO, EO and the IB all maintain their own files related to the international application
- Applicant or any person authorized by the applicant always has access to the international application file
- International applications are confidential in relation to third parties and other Offices until international publication
- DOs have access to documents in the IB file insofar as they relate to the Chapter I procedure
- EOs, in addition, have full access to IPEA file once the IPRP Chapter II is established

Access to files held by the IB (1)

- Before publication of the IA: Only applicant or any person authorized by the applicant has access to the full file content (preferably via ePCT **with** strong authentication)
- All published PCT applications are available on PATENTSCOPE
- As of July 1, 2020, the IPEA, if technically ready to do so, is required to transmit to the IB documents from its file (i.e. written opinions, arguments and amendments submitted by the applicant) in order for the IB to make them available to the public (on behalf of the elected Offices)

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Access to files held by the IB (2)

- For access to other documents in the file of the IB by third parties after publication:
 - International applications filed after 1 January 2009:
 - The entire publicly available file content is on PATENTSCOPE
 - International applications filed on or after 1 July 1998 and before 1 January 2009:
 - Certain documents are available on PATENTSCOPE
 - Some documents are available in paper form only and are made available upon request against payment of a fee
 - International applications filed before 1 July 1998:
No access to file content

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Access to files held by the IB (3)

■ Restrictions:

- ☐ Copies of the IPRP (Chapter I or II), any translation thereof and other documents transmitted by the IPEA to the IB are only made publicly available on PATENTSCOPE after 30 months from the priority date
- ☐ No access:
 - Purely internal documents and communications between Offices
 - Information that has been omitted from publication under Rule 48.2(l)
 - Information that has been omitted from the file held by the IB under Rule 94.1(e)

Access to files held by the IB (4)

■ Requirements to omit certain information from public file access under Rule 94.1(e)

- ☐ Reasoned request by the applicant to the IB
- ☐ Accompanied by replacement sheets and letter drawing attention to the differences between the replaced and the replacement sheet (where applicable)
- ☐ Time limit for a request under Rule 94.1: any time
- ☐ Information qualifies for omission from public file access , if
 - it does not obviously serve the purpose of informing the public about the international application,
 - public access to such information would clearly prejudice the personal or economic interests of any person, and
 - there is no prevailing public interest to have access to that information

Access to files held by the IB (5)

- Requirements to omit certain information from public file access under Rule 94.1(e) (*continued*):
 - IB may also draw the applicant's attention to information which it believes could qualify for omission from public file access under Rule 94.1(e), and suggest to the applicant to make a request under Rule 94.1(e)
 - Where the IB grants a request under Rule 94.1(e), it also informs all Offices and Authorities which have that information in their files not to give access to that information either
 - Whether or not a request to omit certain information is granted, the request to omit such information in any document part of that request will not be made publicly available by the IB

How to obtain third party access to files held by the IB (1)

- PATENTSCOPE (<https://patentscope.wipo.int>)
 - Access to published international applications, the latest bibliographic data, certain documents and forms
 - Details on the availability of documents can be found by clicking on “data coverage” under the “help” tab

How to obtain third party access to files held by the IB (2)

- By email to pct.infoline@wipo.int or by fax* to the PCT Legal and User Relations Division at (41 22) 910 00 30
 - Paper copies of documents are sent, subject to reimbursement of the cost
 - Information on the cost of the service is available at: www.wipo.int/pct/guide/en/gdvol1/annexes/annexb2/ax_b_ib.pdf
 - Invoice sent separately once the documents are mailed

* Note: Fax transmissions no longer recommended since January 1, 2018

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Access to files held by RO/ISA/IPEA (1)

- Before publication of the IA: Only applicant or any person authorized by the applicant has access to documents in the file of the RO, ISA or IPEA
- After publication, and only if provided for by the applicable national law:
 - Documents in the file of the RO:
 - Third parties have access to any document in the file (Article 30(3)), with the exception of any information that has been omitted from publication or public file access by the IB

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Access to files held by RO/ISA/IPEA (2)

- After publication, and only if provided for by the applicable national law:
 - Documents in the file of the ISA and SISA:
 - Third parties have access to any document in the file (Article 30(1)) (also to the written opinion and any informal comments by the applicant for international applications filed on or after 1 July 2014), with the exception of any information that has been omitted from publication or public file access by the IB

Access to files held by RO/ISA/IPEA (3)

- Documents in the file of the IPEA:
 - EOs and Third parties: Documents from the file of the IPEA will be transmitted to the IB and made available to the public on behalf of the elected Offices, with the exception of any information that has been omitted from publication or public file access by the IB

Access to files held by DO/EO (1)

- Before publication of the IA: Only applicant or any person authorized by the applicant has access to documents in the file of the DO or EO
- After publication, and only if provided for by the applicable national law:
 - Documents in the file of the DO:
 - Third parties have access to any document after receipt of a copy of the international application by the DO (Article 30)

Access to files held by DO/EO (2)

- After publication, and only if provided for by the applicable national law:
 - Documents in the file of the EO:
 - International applications filed on or after 1 July 1998:
 - Third parties have access to any document after receipt of a copy of the international application by the EO (Article 30)
 - International applications filed before 1 July 1998:
 - Third parties have access to any document relating to the Chapter I procedure, but generally not to the documents relating to the Chapter II procedure



Fees Payable under the PCT

Fees payable to the receiving Office (RO)

- **transmittal fee**
- **international filing fee** (for IB)
- **search fee** (for ISA)
- **supplement per sheet in excess of 30** (for IB)
- *fee for priority document*
- *late payment fee*
- *late furnishing fee (translation of international application)*
- *fee for requesting restoration of the right of priority*
- *fee for copies of documents*

(Fees indicated in italics are payable only in certain circumstances)

Fees payable to the International Searching Authority (ISA)

- *additional search fee*
- *protest fee (where applicable)*
- *fee for copies of documents*
- *late furnishing fee (furnishing of a sequence listing)*

(Fees indicated in italics are payable only in certain circumstances)

Fees payable to the International Bureau (IB)

- *fee for early publication (before issuance of ISR)*
- *fee for publication of refused request for rectification of obvious mistake*
- *fee for publication of late request for correction/addition of priority claim*
- *fee for copies of documents*
- *supplementary search fee (for the SISA)*
- *supplementary search handling fee*

(Fees indicated in italics are payable only in certain circumstances)

PCT fees payable to the International Preliminary Examining Authority (IPEA)

- **preliminary examination fee**
- **handling fee** (for IB)
- *late payment fee*
- *additional examination fee*
- *protest fee (where applicable)*
- *fee for copies of documents*
- *late furnishing fee (furnishing of a sequence listing)*

(Fees indicated in italics are payable only in certain circumstances)

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Fees not payable during international phase

Under the PCT, there is:

- no fee for requesting extension of time to correct certain formal defects
- no claims fee (at the time of filing of the international application or during the international phase, if claims are added)
- no fee for late response to certain communication (for example, invitation to correct or written opinion)
- no fee for filing a request for rectification of an obvious mistake under Rule 91
- no fee for requesting a change in the indications concerning the applicant, inventor, etc. under Rule 92*bis*

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Time limits for payment of fees (1)

■ Chapter I:

- transmittal fee, international filing fee, search fee:
one month from the date of receipt of the international application by the RO
(Rules 14.1(c), 15.3 and 16.1(f))
- special provisions for cases where the international application is transmitted to RO/IB under Rule 19.4
(Rule 19.4(c))

Time limits for payment of fees (2)

■ Chapter II:

- preliminary examination fee and handling fee: one month from the date of receipt of the demand by the IPEA or 22 months from the priority date, whichever expires later (Rules 57.3 and 58.1(b))
- special provisions for cases where the demand is transmitted to the competent IPEA under Rule 59.3
(Rules 57.3 and 58.1(b))

Safeguards in respect of payment of fees

- In respect of the transmittal, international filing and search fees payable to the receiving Office (Rule 16*bis*.1(d))
- In respect of the handling and preliminary examination fees payable to the IPEA (Rule 58*bis*.1(d))
- If fees concerned are paid after the expiration of the applicable time limit(s) but before any further action is taken by the Office or Authority concerned, the fees are considered to have been paid within the applicable time limit(s)

Invitation to pay missing fees (Chapter I) (Rule 16*bis*)

- If the fees due (i.e., transmittal fee, search fee, international filing fee) are not paid within the applicable time limit(s):
 - the RO invites the applicant to pay to it the missing fees within one month from the date of the invitation; and
 - the RO may require a late payment fee of 50% of the missing amount (minimum: transmittal fee; maximum: 50% of the international filing fee)
- The RO will not transmit the search copy to the ISA until the search fee is paid (Rule 23.1(a))
- Consequence in case of non-payment:
 - the international application will be considered withdrawn by the RO

Invitation to pay missing fees (Chapter II) (Rule 58bis)

- If the fees due (i.e., preliminary examination fee and handling fee) are not paid within the applicable time limit:
 - the IPEA invites the applicant to pay to it the missing fees within one month from the date of the invitation; and
 - the IPEA may require a late payment fee of 50% of the missing amount (minimum: handling fee; maximum: double the amount of the handling fee)
- Examination will not start until the fees are paid (Rule 69.1(a)(ii))
- Consequence in case of non-payment:

If the amount paid is not sufficient to cover the examination fee, the handling fee and, where applicable, the late payment fee, the demand will be considered by the IPEA as if it had not been submitted and the IPEA will so declare

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Refund of fees by the receiving Office (Rules 15.4 and 16.2)

- If no international filing date is accorded, or, due to prescriptions concerning national security, the international application is not treated as such: international filing and search fee
- If the international application is withdrawn or considered withdrawn:
 - before transmittal of the record copy to the IB: international filing fee
 - before transmittal of the search copy to the ISA: search fee
- For the other fees (e.g. transmittal fee) or when outside of the time limits indicated, certain fees may be refunded under certain circumstances. Check with the competent Office or Authority

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Refund of fees by the IPEA

- Handling fee: full refund (Rule 57.4)
 - if demand withdrawn before having been sent by the IPEA to the IB
 - if demand considered, under Rule 54.4, not to have been submitted
- Preliminary examination fee: refund of up to 100%, depending on circumstances and IPEA
 - where demand considered as if it had not been submitted (Rule 58.3)
 - where demand withdrawn before start of international preliminary examination (Agreement between IPEA and IB of WIPO); see the *PCT Applicant's Guide*, International Phase, International Preliminary Examining Authorities (Annex E) for details

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Warning – fraudulent requests for payment of registration fees

- PCT applicants and agents are receiving invitations to pay fees that do not come from the IB and are unrelated to the processing of international applications under the PCT
- Whatever registration services might be offered in such invitations, they bear no connection to WIPO or to any of its official publications
- The services offered do not give applicants any added value, since they are provided by the IB for no additional charge (<https://patentscope.wipo.int>)
- Examples of such misleading invitations can be viewed on our website at the following link:
www.wipo.int/pct/en/warning/pct_warning.htm

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Amendments under the PCT

- Amendments under Article 19
- Amendments under Article 34
- How to make amendments
- Amendments upon National Phase Entry

Amendments under Article 19 (Rule 46) (1)

- One opportunity to amend the claims only after receipt of the international search report and written opinion of the ISA
- Amended claims must not go beyond disclosure of the international application as filed (Article 19(2)) (compliance with that requirement is, however, not checked at this point)
- Amended claims may be accompanied by a statement (Article 19(1), Rule 46.4)
- Normally must be filed within two months from the date of transmittal of the international search report and written opinion of the ISA (Rule 46.1)

Amendments under Article 19 (Rule 46) (2)

- Filed directly with the IB (Rule 46.2)
- Generally used to better define provisional protection, where available
- Published as part of the international application at 18 months, together with the claims as originally filed (Rule 48.2(f))

Amendments under Article 34 (Rules 53.9 and 66.3 to 66.8) (1)

- Description, claims and drawings may be amended in connection with the international preliminary examination under Chapter II
- They should be filed
 - together with the demand for international preliminary examination so that examination will be based on the application as amended (Rule 53.9); or
 - at least before the expiration of the time limit to file a demand (Rule 54*bis*.1(a))
- Attention: amendments need not be taken into account by the examiner if they are received after he/she has begun to draw up another written opinion or the report (Rule 66.4*bis*)

Amendments under Article 34 (Rules 53.9 and 66.3 to 66.8) (2)

- Amendments shall not go beyond the disclosure of the international application as filed (Article 34(2)(b))
- If an amendment goes beyond the disclosure in the international application as filed, the international preliminary examination report shall be established as if that amendment had not been made, and the report shall so indicate
- The report shall also indicate the reasons why the amendment is considered to go beyond the disclosure in the international application as filed (Rule 70.2(c))

Comparison between types of amendments during international phase

Chapter I (Article 19)

- have effect in all DOs
- claims only
- filed upon receipt of the ISR and written opinion of ISA
- filed directly with IB (not ISA)
- formality examination by IB
- published as part of the international application by IB
- serve as basis for examination by IPEA unless reversed

Chapter II (Article 34)

- have effect in all EOs
- description, claims, drawings
- filed best together with the demand, or during examination by IPEA
- filed directly with IPEA
- formality and substantive examination by IPEA
- are confidential between IPEA and the applicant, are not published during the international phase
- serve as basis for examination by IPEA unless superseded

How to make amendments (Rules 46.5 and 66.8)

- Where claims are amended under Article 19 or 34, they have to be presented in the form of replacement sheets containing a complete set of claims
- Applicants must indicate the basis for the amendments in the application as filed, otherwise the IPRP (Ch.II) may be established as if the amendments had not been made
- In case of cancelation of certain claims, no renumbering of the remaining claims is required
- An accompanying letter explaining what has been amended is required
- Further details: Administrative Instructions Section 205

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Replacement sheets for amendments under Article 19

- May not be filed with the receiving Office
- Must be filed directly with the IB preferably using ePCT
- Requests for rectification of obvious mistakes (Rule 91) are to be distinguished from Article 19 amendments and are sent directly to the ISA

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Replacement sheets containing amendments under Article 34

- Can be filed in ePCT when preparing the demand
- Otherwise, must be filed directly with the competent IPEA
- Requests for rectification of obvious mistakes (Rule 91) are to be distinguished from Article 34 amendments

Amendments upon entry into the national phase (Articles 28 and 41 and Rules 52 and 78)

- Description, claims and drawings may be amended
- Time limit = normally at least one month from the date of fulfillment of the requirements for entry into the national phase (i.e. not from the time limit under Article 22 or 39(1))
- Any later time limits under the national law apply
- Different amendments possible for different DOs and EOs
- Generally, any claims fee due for the national phase will be calculated on the basis of the number of claims valid at the time of entry into the national phase



Entry into the National Phase

Decisions to be taken by the applicant

- Whether
 - to proceed with or drop the international application ?
- When
 - at the end of 30 months (in some cases 31 months or more)
 - under Chapter I ?*
 - under Chapter II ?
 - early entry ?
- Where (choice limited to designated/elected Offices)
 - which national Offices
 - which regional Offices

* LU and TZ continue to apply a 20-month time limit

Time limit for entry in the national phase

The time limit applies irrespective of possible delays in the international phase due to:

- late international search report and written opinion of the ISA
- international preliminary examination delayed
- late international preliminary report on patentability (Chapter II)
- late translation of international preliminary report on patentability (Chapter II)

General national requirements Art. 22(1) and 39(1)(a)

- Requirements:
 - Translation, if applicable
 - Payment of national fee
 - Copy of international application in particular circumstances only
- Time limit under Art. 22(1): 30 months from the priority date
 - For additional time, see PCT Applicant's Guide, national phase summaries
 - For exceptions, see www.wipo.int/pct/en/texts/reservations/res_incomp.html
- Time limit under Art. 39(1)(a): 30 months from the priority date
 - For additional time, see PCT Applicant's Guide, national phase summaries

Special national requirements (Art. 27 and Rule 51*bis*.1)

- Time limit under Rule 51*bis*.3:
 - If requirements are not fulfilled within the time limit for entry into national phase under Art. 22 or 39:
 - Invitation by DO
 - At least 2 months from the invitation

Examples of special requirements under Rule 51*bis*.1 (1)

- Oath or declaration by the inventor (US only):

Where the corresponding declaration has been furnished during the international phase or directly to the DO/EO, no documents or evidence as to that matter may be required by DO/EO/US unless that Office may reasonably doubt the veracity of the declaration
- Assignment documents (of the priority rights or of the application):

Where the corresponding declaration has been furnished during the international phase or directly to the DO/EO, no documents or evidence as to that matter may be required by the DO/EO unless that Office may reasonably doubt the veracity of the declaration

Examples of special requirements under Rule 51*bis*.1 (2)

- Translation of the priority document may only be required (Rule 51*bis*.1(e)):
 - where the validity of the priority is relevant to the determination whether the invention is patentable
 - in cases of incorporation by reference
- Appointment of local agent and submission of power of attorney
- Translation or other documents relating to the international application in more than one copy
- Certified translation of the international application (only where the Office may reasonably doubt the accuracy of the translation)

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National requirements simplified for PCT applications (1)

- Priority document
 - The applicant does not need to furnish the priority document since the IB transmits copies to the DO/EOs
 - If the DO/EO did not receive a copy of the priority document from the IB, it must request a copy from the IB (not from the applicant)
- Drawings
 - If the drawings do not contain any text matter to be translated, a simple copy of the drawings as filed is required by a few DOs
 - If the drawings contain text matter to be translated, a set of drawings containing the translated text matter needs to be furnished

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National requirements simplified for PCT applications (2)

- No legalized or certified translation of the international application
 - Otherwise, a simple translation is required
 - A few Offices (such as, AU, GB, IN, NZ, SG, ZA) require a "verified" translation
- No special form required (but strongly recommended) for entry into national phase

Communication with DOs/EOs (Rule 93bis)

- Any communication, notification, correspondence or other document relating to an international application will be communicated by the International Bureau to DOs/EOs only upon their request and at the time specified by the Offices
- Most DOs/EOs will receive the majority of documents concerned only after an applicant has entered the national phase before its Office
- Almost all PCT Contracting States now receive the DVD collections containing the full texts of the published international applications

Furnishing by International Bureau of copies of priority documents (Rule 17.2(a))

- The International Bureau provides copies of priority documents to designated Offices:
 - upon request
 - after international publication, unless the applicant made a specific request for early processing under Article 23(2)
- Almost all Offices request a copy of the priority document only after the application entered the national phase
- Only the European Patent Office systematically receives copies of all priority documents

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Recommendations for preparing entry into the national phase (1)

- Leave sufficient time, where necessary, to prepare the translation of the international application
- Send your local agent, copies of the (relevant) documents on file: the published international application, the international search report and written opinion by the ISA, the international preliminary examination report, priority documents; note that none of these documents are required to be filed by the local agent at the local patent office

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Recommendations for preparing entry into the national phase (2)

- Where you would prefer avoiding paying additional claims fee or other fees that are applicable under any particular national law, prepare the application, and any amendments thereof, according to the national practice
- Even though several designated/elected Offices provide for longer time limits, it is preferable to docket the 30-month time limits for all Offices (See www.wipo.int/pct/en/texts/reservations/res_incomp.html for exceptions under Article 22(1))

A few further tips to remember

- Remember to monitor time limits for entering national phase
 - they apply irrespective of delays in the international phase
- Make necessary indications that application is entering the national phase, i.e., that it is not a direct national filing
- Translation of the international application must be correct and complete (no subject matter may be added and/or deleted)
- Pay the required fees (amount may be different from that applicable to direct national filing)

Reinstatement of rights by DO/EOs (Rule 49.6) (1)

- Available in certain DO/EOs, where the applicant has missed the time limit under Article 22 or 39(1) to enter the national phase:
 - unintentionally
 - or - at the option of the Office -*
 - in spite of due care required by the circumstances

Reinstatement of rights by DO/EOs (Rule 49.6) (2)

- Applicants may submit a request for reinstatement and enter the national phase within:
 - 2 months from the date of removal of the cause of the failure to meet the time limit to enter national phase; or
 - 12 months from the date of expiration of the time limit to enter national phase;
- whichever period expires first

Reinstatement of rights by DO/EOs (Rule 49.6) (3)

- Longer time limits and/or further requirements may apply depending on the applicable national law
- For further details, see for each DO/EO, the relevant National Chapter in the *PCT Applicant's Guide*, National Phase

DO/EOs to which Rule 49.6 does not apply

- Notifications of incompatibility with respective national law were filed in accordance with Rule 49.6(f):

CA	Canada	LV	Latvia
CN	China	MX	Mexico
DE	Germany	NZ	New Zealand
IN	India	PH	Philippines
KR	Republic of Korea	PL	Poland

- The national law applicable by some of these Offices may nevertheless provide for other forms of protection against loss of rights - for further details, see for each DO/EO, the relevant National Chapter in the *PCT Applicant's Guide*, National Phase

Additional cases of protection against loss of rights

- Other than the (minimum) protection under Rule 49.6: excuse of delays in meeting time limits by designated/elected Offices (Article 48 and Rule 82*bis*)
- Rectification by designated/elected Offices of errors made by RO or IB (Rule 82*ter*)
- Review by and opportunity to correct before the designated/elected Offices (Articles 24(2), 25, 26, 39(3) and 48, Rules 82*bis* and 82*ter*)



Withdrawals

Withdrawals under Chapter I (1) (Article 24(1)(i) and Rule 90*bis*)

■ What?

- international application, designations (also for certain kinds of protection), priority claim

■ When?

- before the expiration of 30 months from the priority date

■ How?

- by a notice of withdrawal (use of Form PCT/IB/372 recommended) signed by all applicants, their agent or the appointed common representative, and filed with the RO or the IB

Withdrawals under Chapter I (2) (Article 24(1)(i) and Rule 90*bis*)

■ Effect:

- withdrawal effective upon receipt by the RO or the IB
- withdrawal has no effect in DOs where national processing or examination has already started
- withdrawal of international application or designations:
 - effect ceases in each designated State concerned, with same consequences as withdrawal of a national application in that State
 - if notice of withdrawal received by the IB before completion of technical preparations for international publication, there will be no international publication (withdrawal can be made conditional on receipt in time to prevent publication)
- withdrawal of priority claim: time limits which have not expired are re-computed on the basis of the revised priority date resulting from the withdrawal

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Withdrawals under Chapter II (1) (Article 37 and Rule 90*bis*)

■ What?

- international application, designations, demand, elections, priority claim

■ When?

- before the expiration of 30 months from the priority date

■ How?

- by a notice of withdrawal (use of Form PCT/IB/372 recommended) signed by all applicants, their agent or the appointed common representative, and filed with:
 - the RO, the IB or the IPEA, if withdrawing international application or priority claim
 - the IB, if withdrawing demand or elections

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Withdrawals under Chapter II (2) (Article 37 and Rule 90*bis*)

■ Effect:

- withdrawal effective upon receipt by appropriate Authority (see above)
- withdrawal has no effect in DOs/EOs where national processing or examination has already started
- withdrawal of demand or elections: withdrawal after expiration of Chapter I time limit for entry into national phase is considered to be withdrawal of the international application in relation to the State(s) concerned
- withdrawal of priority claim: time limits which have not expired are re-computed on the basis of the revised priority date resulting from the withdrawal

Requirements concerning the Deposit of Biological Material and Sequence Listings

Microbiological inventions

- Deposit of a sample in order to meet the requirement of full disclosure:
 - Many national laws require that, where a patent application refers to biological material which has not been made available to the public, a sample thereof be deposited with a recognized culture collection
- The Budapest Treaty on the International Recognition of the Deposit of Microorganisms for the Purposes of Patent Procedure (Budapest Treaty)
 - provides for the recognition by its Contracting States of deposits made with any International Depositary Authority (IDA) under the Budapest Treaty
- The IDAs are recognized by all PCT Contracting States listed in Annex L of the *PCT Applicant's Guide*, whether they are Contracting States of the Budapest Treaty or not

When must the deposit be made?

- Many Offices require the deposit to be made before the filing date of the PCT application
- A late deposit, however, is no excuse for filing a PCT application claiming priority after the expiration of 12 months from the priority date (restoration of the right of priority may not work)
- Some Offices require that the deposit be made before the filing date of the application of which priority is claimed in the PCT application and that the priority application also makes reference to the deposited biological material, e.g. BY, CN, US

Reference to deposited biological material in a PCT application (Rule 13bis)

- Required in a PCT application only where the national law of a designated State provides for it. Usually needed for full disclosure of the invention.
- The *PCT Applicant's Guide*, Deposits of Biological Material (Annex L), contains information on the requirements of the designated States whose national law includes provisions on the deposit of biological material and indicates when and how reference to such deposited biological material should be made.

Time limit for furnishing references to deposited biological material (Rule 13bis.4)

- At the time of filing, as part of the international application (in the description): references in accordance with Rule 13bis.3(a)(i) to (iv)
- Within 16 months from the priority date, or before completion of technical preparations for international publication: any further references related to the deposited biological material not part of the international application
- In case of a request for early publication: before completion of technical preparations for international publication

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Reference to deposited biological material to be made in the description

- In accordance with Rule 13bis.3, the reference must include:
 - the name and address of the depositary institution
 - the date of deposit of the biological material with that institution
 - the accession number given to the deposit by that institution
 - any relevant information on the characteristics of the biological material
- Usually included in a paragraph at the beginning of the description
- Alternatively, Form PCT/RO/134 may be used for that purpose and be numbered as a sheet of the description

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Reference to deposited biological material separate from the description

- Statement concerning the “expert solution”
- In the case where the applicant is not the depositor, a statement by the depositor concerning the right of the applicant to make reference to the biological material and to make it available to the public
- Form BP/4: acknowledgement of receipt by the IDA
- Form BP/9: viability statement
- All the above documents will be published by the IB with the international application

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The “expert solution” (Rule 13bis.6)

- In respect of certain designated Offices, the applicant is entitled to request that a sample be issued only to an expert nominated by the requester
- A space is provided in form PCT/RO/134 to make such indication
- The request must reach the IB before the completion of technical preparations for the international publication of the application
- Some Offices also require the applicant to notify them directly before international publication takes place, e.g. DO/AU, DO/DE, DO/DK

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Applicant and depositor of the sample are not the same person

- In this case, DO/GB and DO/EP require
 - within the time limit of 16 months from the priority date or before technical preparations for international publication have been completed
 - the name and address of the depositor to be included in the reference and
 - a statement specifying that the depositor has authorized the applicant to refer to the deposited biological material in the application and has given his/her unreserved and irrevocable consent to the deposited material being made available to the public
- Failure to do so may result in the application being refused in the national phase for insufficient disclosure

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Which type of reference is covered by Rule 13*bis*?

- Only references to deposits under the Budapest Treaty will be treated as references to biological material under Rule 13*bis*
- Certificates on the Grant of Community Plant Variety Rights issued by the Community Plant Variety Office, a European Union Agency, are not covered by the Budapest Treaty and Rule 13*bis*
- References other than to biological material under Rule 13*bis* will not be published as part of the international application, but will be made available on PATENTSCOPE under “related documents on file at the International Bureau”

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Presentation of nucleotide and/or amino acid sequence listings (1)

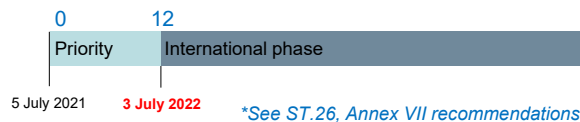
- Relevant provisions:
 - Rules 5.2 and 49.5(a-bis)
 - Section 208 and Annex C of the Administrative Instructions
- Where the international application contains disclosure nucleotide and/or amino acid sequences **required to be included in a sequence listing**, the description must contain a **sequence listing part of the description** complying with **WIPO Standard ST.26** (WIPO Standard ST.25 applies to applications filed before July 1, 2022)

Presentation of nucleotide and/or amino acid sequence listings (2)

- Can only be considered a sequence listing part of the description if filed in the correct format (XML)
 - Application filed electronically
 - separate XML file containing sequence listing
 - Application filed on paper
 - sequence listing in XML on physical media
- RO only required to confirm the correct file type (XML)
- Standard-compliant sequence listing must be accepted by all ROs, ISAs and IPEAs during the international phase and by all designated/elected Offices during the national phase

ST.26 applicability

- ST.26 applies to all patent applications having a **filing date** on or after 1 July 2022.
- NOT based on the priority date!



- ST.25 continues to apply to applications filed on or before June 30, 2022



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Sequence listing language requirements (Rule 12)

- Only applies to the language-dependent free text
- Each RO determines the language(s) it accepts
 - May be different from the language of the main body of the application
 - RO/IB accepts any language
- RO may permit more than one language
 - English + another
- Transmittal to RO/IB under Rule 19.4

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Subsequently furnished sequence listing

- Sequence listing part of the description (Rule 5.2(a))
 - Incorporation by reference
 - To complete (Rule 20.5(a)(i)) or correct (Rule 20.5*bis*(a)(i)) the international application
 - → Results in a change in international filing date
- Furnished for search purposes only (Rule 13*ter*)?

Sequence listing for search purposes (Rule 13*ter*.1) (1)

- International Authorities may invite the applicant to furnish a standard-compliant sequence listing
 - ☐ in a language accepted by the ISA
 - ☐ with a statement that it does not go beyond the original disclosure
 - ☐ late furnishing fee
- If the applicant fails to furnish a standard-compliant sequence listing, the ISA is only required to search to the extent a meaningful search can be done without the sequence listing

Sequence listing for search purposes (Rule 13~~ter~~.1) (2)

- A sequence listing furnished for search (Rule 13~~ter~~) does not form part of the international application
- The ISA forwards any Rule 13~~ter~~ sequence listing to the International Bureau, to be made available on PATENTSCOPE

International publication

- Sequence listing part of the description published as a separate XML file
- Sequence listing reader integrated into PATENTSCOPE for PCT applications

National phase requirements (Rules 13^{ter}.3 and 49.5(a-bis))

- No DO/EO may require a sequence listing other than one complying with WIPO Standard ST.26
- Offices may require translation of the free text contained in the sequence listing:
 - into a language the Office accepts for the free text contained in the sequence listing
 - may also require translation into English if required by database providers

WIPO Sequence Software

- WIPO Sequence (for users)
 - Free desktop tool developed by WIPO to support authoring, validation, and generation of ST.26 compliant sequence listings
 - www.wipo.int/standards/en/sequence/index.html
 - Subscribe for updates
- Remember to always validate the sequence listing before filing!



Procedural Safeguards for International Applications

Procedural safeguards (1)

- Transmittal of international application by a non-competent receiving Office to the International Bureau as receiving Office (Rule 19.4)
- Invitation to correct defects (formal defects, priority claims)
- Extension of time limits by the receiving Office (except for payment of fees, correction and/or addition of priority claims)
- Invitation to pay missing or not fully paid fees (Rules 16*bis* and 58*bis*)
- Incorporation by reference (Rule 20)

Procedural safeguards (2)

- Restoration of the right of priority (Rules 26*bis*.3 and 49*ter*)
- Rectification of obvious mistakes (Rule 91)
- Withdrawal of application in order to prevent its publication
- Withdrawal of priority claim in order to delay publication of application and/or postpone entry into national phase
- Later expiration of any period where document or fee is due to expire at a national office or Authority on a non-working day or official holiday: Rule 80.5
- Closed dates of Offices and Authorities available on WIPO website at: <https://www.wipo.int/pct/dc/closeddates/faces/page/index.xhtml>

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Procedural safeguards (3)

- Delay in mail sent to applicant: 7-day rule (Rule 80.6)
- Delay or loss in mail sent by applicant: 5-day rule, registered airmail and delivery services (Rule 82.1)
- Reinstatement of rights after failure to enter national phase within applicable time limits (Rule 49.6)
- Excuse of delays in meeting time limits by designated/elected Offices (Article 48 and Rule 82*bis*)
- Rectification by designated/elected Offices of errors made by RO or IB (Rule 82*ter*)
- Review by designated/elected Offices (Articles 24, 25 and 26)

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Procedural safeguards (4)

- Excuse of delay in meeting time limits before the RO, ISA, SISA, IPEA or IB due to *force majeure* (Rule 82quater.1)
 - The Authority will excuse a delay in meeting any time limit provided for in the Regulations, if it is proven to the Office's satisfaction that
 - the time limit could not be met due to war, revolution, civil disorder, strike, natural calamity, epidemic, a general unavailability of electronic communication services or other similar reason, and
 - evidence is offered not later than six months after the expiration of the relevant time limit
 - The Authority may waive the requirement for evidence if it is aware of the occurrence of a special event justifying delay in meeting time limits
 - Authority will set and publish conditions of the waiver
 - No evidence required from applicant if conditions met; only a request to excuse delay and statement that delay is covered by the waiver

Procedural safeguards (5)

- Excuse of delay in meeting time limits before the RO, ISA, SISA, IPEA or IB due to *force majeure* (Rule 82quater.1) (cont.)
 - The Rule does not apply to
 - the 12 month priority period under the Paris Convention
 - the time limit for entry into the national phase
 - The excuse of delay need not be considered by the DOs before which the national phase has already started

Procedural safeguards (6)

- Excuse of delay in meeting time limits due to unavailability of permitted electronic means of communication at an Office (Rule 82*quater*.2)
 - Allows an Office to excuse delays in meeting a time limit due to the unavailability of any permitted electronic means of communication at that Office, such as unforeseen outages or scheduled maintenance
 - The Rule does not apply to
 - the 12 month priority period under the Paris Convention
 - the time limit for entry into the national phase
 - The excuse of delay need not be considered by the DOs before which the national phase has already started

Procedural safeguards (7)

- Information about the RO, ISA, IPEA and IB which provide for the excuse of delays in meeting time limits under Rule 82*quater*.2 will be published by the IB in the PCT Gazette
- Delays in meeting time limits at the International Bureau, also as RO, may be excused where the ePCT system or the PCT Contingency Upload Service was unavailable for a minimum of a continuous one hour period on a specific working day at the International Bureau, subject to the applicant:
 - submitting a request indicating that the time limit was not met due to that reason
 - performing the action on the next available working day at the IB when ePCT or the PCT Contingency Upload Service is available again

Procedural safeguards (8)

- RO, ISA, SISA, IPEA or IB will excuse a delay in meeting any time limit provided for in the Regulations, if it is proven to the Office's satisfaction that
 - the applicant requests the excuse, indicating that the time limit was not met due to the unavailability of one of the permitted electronic means of communication at the Authority, and
 - the Authority acknowledges that the said electronic means of communication at the Authority was not available at the time the applicant attempted to use it, and
 - the relevant action was performed on the next working day on which the said electronic means of communication became available
- At the time when unavailability occurs (unforeseen outage or scheduled maintenance), the Authority
 - publishes the information on such unavailability, including the period of the unavailability
 - notifies the IB that will also publish the information in the Gazette

Procedural safeguards (9)

- Extension of time limits by Authorities due to general disruption (Rule 82*quater*.3)
 - An Authority may establish a period of extension of delays in meeting time limits due to a general disruption caused by an event listed in Rule 82*quater*.1(a) if it
 - affects the operations at the Authority and
 - interferes with the ability of interested parties to perform actions before that Authority
 - Period of extension can be no longer than 2 months
 - Further extension if general disruption continues (max. 2 months)
 - Authority publishes the dates of extension or further extension and notifies the International Bureau accordingly
 - IB publishes the information in the Gazette.

Procedural safeguards (10)

- Extension of time limits due to general disruption Rule 82^{quater}.3 (*cont.*)
 - Any time limit pending before the Authority concerned will be automatically extended according to their announced decision
 - The Rule does not apply to
 - the 12 month priority period under the Paris Convention
 - the time limit for entry into the national phase
 - The excuse of delay need not be considered by the DOs before which the national phase has already started

Amendments to the PCT Regulations as from 1 July 2025

PCT Rule changes as from 1 July 2025 (1)

- Filing medium of international applications and related documents
 - Amendment to Rule 89*bis*
 - Allows ROs to no longer accept paper filings but RO/IB will be obliged to continue to accept paper filings
 - Option for ROs to allow paper submissions for the purposes of obtaining a filing date/meeting a time limit but requiring an electronic re-submission of the documents within two months
 - Entry into force: July 1, 2025
- Languages of communication by the IB
 - Amendment to Rule 92
 - The effect will be to allow IB to communicate with Offices and applicants in languages beyond English and French as currently required
 - Phased implementation through modifications to the Administrative Instructions

PCT Rule changes as from 1 July 2025 (2)

- Additional multiple language application scenario
 - Amendment to Rule 26.3*ter*
 - Legal basis to require the applicant to submit a translation where the abstract and/or text matter of drawings is filed in a language different from the language in which the international application will be published but in a language accepted by the ISA
 - Entry into force: July 1, 2025



Amendments to the PCT Regulations as from 1 January 2026

PCT Rule changes as from 1 January 2026

- Citation of non-written disclosures
 - ☐ Amendments agreed to Rules 33 and 64, though further ISPE Guideline changes will be necessary
 - ☐ Entry into force: January 1, 2026
- PCT Minimum Documentation
 - Multi-year project by task force of ISAs to:
 - ☐ create an up-to-date inventory of the patent literature and NPL parts of the PCT minimum documentation
 - ☐ recommend criteria and standards for including national patent collections
 - ☐ propose bibliographic and text components of patent data that should be present in patent collections
 - ☐ Entry into force: 1 January 2026



Recent developments

Recent Developments

- Best means of communicating with the IB
- New ISAs/IPEAs
- PCT Highlights
- Licensing availability
- Third Party Observations
- PATENTSCOPE
- WIPO Pearl
- IP Portal
- PCT Direct
- PCT and PPH
- Collaborative Search & Examination
- Arbitration and Mediation Center Fee Reductions

Best means of communication with the IB (1)

- For the filing of new applications with RO/IB:
 - Applicants should use ePCT (*recommended*)
 - In the event that ePCT is not available, international applications and documents can also be uploaded through the “ePCT Business Continuity Service” (see <https://pctcs.wipo.int>)

Best means of communication with the IB (2)

- For the submission of post-filing documents to the IB and RO/IB:
 - Applicants should use ePCT (*recommended*);
 - In the event that ePCT is not available, applicants can use the “ePCT Business Continuity Service”
- To receive Forms and communications from the IB in urgent cases:
 - Access your application file through ePCT (strong authentication) (*recommended*)
 - Authorize the IB to send forms and communications to you by e-mail (ideally “by e-mail only”)
 - Since January 1, 2020, urgent communications are no longer sent by fax

Best means of communication with the IB (3)

- The IB strongly discourages the use of fax as a means of communication with the IB for the following reasons:
 - Technical unreliability of fax transmissions
 - Transmission failures and/or legibility issues are always the applicant's responsibility (Rule 92.4(c))
 - Positive fax transmittal report on the applicant's side does not prove successful transmission
- Since January 1, 2020, the IB continues to operate a limited fax service as an additional safeguard for applicants who experience technical difficulties in submitting documents electronically
 - The only remaining two PCT fax numbers can be found on the PCT resources website (https://www.wipo.int/pct/en/#_contact)
 - Applicants are advised to contact the "authorized officer" in relation to the application before sending a fax during regular business hours at the IB (or otherwise leave a message on an answering device)

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New ISAs/IPEAs

- Twenty five (25) Offices now hold the status as ISA/IPEA
 - The Intellectual Property Office of the Philippines (IPOPHL)
 - The Eurasian Patent Organization (AM, AZ, BY, KZ, KG, RU, TJ, TM)
 - The Saudi Authority for Intellectual Property (SAIP) (starting on 01.08.2024)

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PCT Highlights

- High-level summary of recent and future developments in the PCT, with hyperlinks to more detailed information, databases, videos, etc.
- Targeted, in particular, at managers and attorneys
- Possibility to subscribe to the PCT Highlights mailing list for update notifications
- www.wipo.int/pct/en/highlights/index.html

Licensing availability (1)

- Applicants interested in concluding license agreements in relation to their international application may request the International Bureau to make this information available in PATENTSCOPE:
 - How? Applicants should submit a “Licensing Availability Request” to the IB using an ePCT “Action”
 - Alternatively, Form PCT/IB/382 may be used
 - When? At the time of filing or within 30 months from the priority date
 - Free of charge
 - Applicants can file multiple licensing requests or update previously submitted ones (within 30 months from the priority date)

Licensing availability (2)

- Licensing indications will be made publicly available after international publication of the application
- The licensing indications will be visible on PATENTSCOPE under the “*Bibliographic data*” tab with a link to the submitted licensing request itself
- International applications containing licensing information can be searched for in PATENTSCOPE
- The licensing indication displayed under the “*Bibliographic data*” tab may be revoked by the applicant at any time, that is, also after 30 months from the priority date

Third Party Observations - Main Features

- Allows third parties to submit prior art observations relevant to novelty and inventive step
- Web-based system using ePCT or web-forms in PATENTSCOPE
- Free-of-charge
- Submissions possible until the expiration of 28 months from the priority date
- Applicants may submit comments in response until the expiration of 30 months from the priority date
- Anonymous submission of third party observations possible
- Third-party supplied documents will not be available via PATENTSCOPE, but will be made available to International Authorities and national Offices

Third Party Observations – Role of the IB

- Checks for spam
- Notifies the applicant of submission of observations
- Makes observations available in PATENTSCOPE
- Sends to International Authorities and designated Offices observations, cited documents, and applicant responses
- Available since July 2012

PATENTSCOPE

- Interface available in 10 languages (plus mobile version)
- “Documents” tab includes the new section “Search and Examination-Related Documents”
- Information on national phase entry for more than 65 countries
- Access to more than 55 searchable national and regional patent collections
- New secure access to PATENTSCOPE via https
- WIPO Translate
 - translation tool based on neural machine translation technology that enables it to convert highly technical patent documents into a second language in a style and syntax that closely mirrors common usage
- Cross-Lingual Expansion
 - allows the search of a term/phrase and its variants in several languages by entering the term(s) in one language, the system will suggest variants and translate the term(s) allowing the search of patent documents in other languages

WIPO Pearl

- Multilingual terminology portal which gives access to scientific and technical terms derived from patent documents
- Available in all ten PCT languages
- Helps to promote accurate and consistent use of terms across different languages and makes it easier to search and share scientific and technical knowledge
- All content validated with reliability scores
- Integrated with PATENTSCOPE
- Further details can be found at:
www.wipo.int/wipopearl/search/home.html

IP Portal launched 17 September 2019

Widgets give a summary of all your WIPO IP services.

The screenshot displays the WIPO IP Portal interface with several key sections:

- Portfolio overview:** Includes 'MADRID PORTFOLIO MANAGER' with counts for Applications (14), Payments (0), Renewals (4), and Grace Period (2).
- Transaction history:** Shows 'PAYMENT DETAILS' with counts for Unpaid (14), Basket (5), Pending (6), and History (1). The basket total is 2295.00 CHF.
- ePCT PENDING ITEMS:** Displays counts for Drafts (6), Actions (3), External Signatures (0), Pending (10), Rejected (2), and Expired (6).
- GLOBAL DESIGN DATABASE:** Features a search bar and a list of search results, including 'Spondia Pivotalizer' and 'Intel Corporation'.
- Quick search:** A button for performing a quick search.
- Outstanding actions:** A section for managing outstanding actions.

- https://www.wipo.int/portal/en/news/2019/article_0033.html (News: Portal)
- <https://pct.wipo.int> (ePCT via Portal)
- <https://ipportal.wipo.int/> (WIPO IP Portal)

“PCT Direct” (1)

- Additional service offered by:
 - EPO since 1 November 2014
 - Israel Patent Office since 1 April 2015
 - Finnish Patent and Registration Office since 1 April 2019
 - Spanish Patent and Trademark Office (OEPM) since 25 May 2020
- During the PCT procedure, applicants can address patentability issues raised in the search opinion established for the priority application by the same office
- Aims at improving the efficiency and quality of the procedure before the ISA
- Further details can be found on the websites of the Offices concerned

“PCT Direct” (2)

- Requirements:
 - the informal comments are filed together with the PCT application
 - with any RO if ISA/EP, ISA/ES, ISA/FI or ISA/IL is chosen
 - ISA/EP, ISA/ES, ISA/FI or ISA/IL are selected
 - the PCT application claims priority of an earlier application searched by the
 - ISA/EP (European first filing or national first filing)¹
 - ISA/ES
 - ISA/FI
 - ISA/IL
- Form:
 - the informal comments are filed in form of a “PCT Direct Letter” in a single document in PDF format and the words “PCT Direct/informal comments” have been indicated under “Other” in Box IX of the PCT request form (Form PCT/RO/101)

¹ The EPO performs national searches for France, Netherlands, Belgium, Luxembourg, Italy, Turkey, Greece, Cyprus, Malta, San Marino, Lithuania, Latvia and Monaco

“PCT Direct” (3)

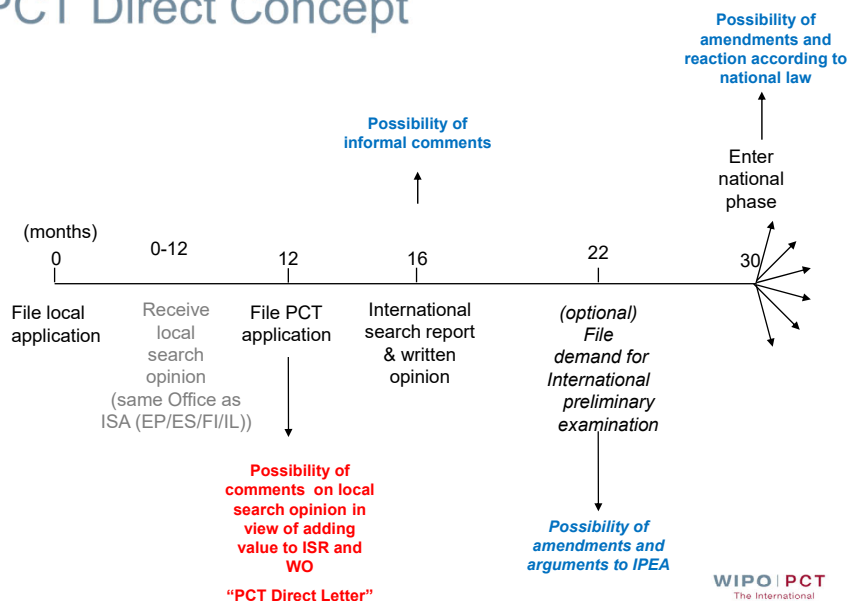
■ Informal comments:

- They are arguments regarding the patentability of the claims of the PCT application
- May include explanations regarding any modifications to the application documents, in particular to the claims, in comparison with the earlier application (e.g. marked-up copy)
- Aim at overcoming objections raised in the search opinion established for the priority application
- Do not form part of the PCT application, but are made publicly available on PATENTSCOPE

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PCT Direct Concept



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Patent Prosecution Highway (PPH) and PCT

- Accelerated examination in the national phase based on a positive work product of an International Authority (written opinion of the ISA or the IPEA, IPRP (Chapter I or II))
- Conditions:
 - At least one claim has been determined by the ISA or the IPEA to meet the PCT criteria of novelty, inventive step and industrial applicability; and
 - ALL the claims must sufficiently correspond to the claims deemed to meet the PCT criteria (they are of the same or similar scope or they are of narrower scope than the claims in the PCT application)
- Global PPH and PCT:
 - Introduction of Global PPH Pilot in January 2014
 - Single set of qualifying requirements that simplifies the existing PPH network so that it is more accessible for users

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Patent Prosecution Highway (PPH) and PCT

- Global PPH complements existing bilateral PPH agreements
- Information on the PCT Website:
www.wipo.int/pct/en/filing/pct_pph.html
- Information on the PPH Portal:
www.jpo.go.jp/ppph-portal/index.htm
- Information on procedures and forms can be found on the websites of the participating Offices
- The IB requests feedback on experience with PCT-PPH at pct.legal@wipo.int

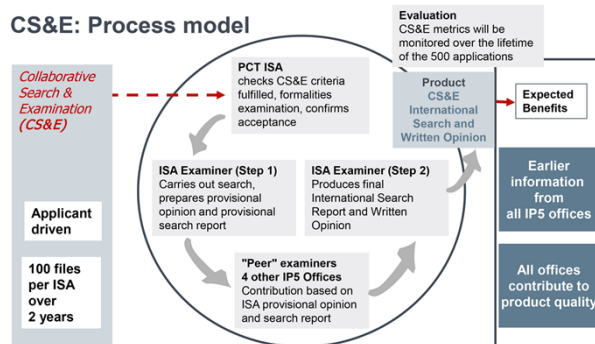
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Collaborative Search & Examination

- 3rd pilot on a collaborative search & examination
- IP5 Offices (EPO, USPTO, JPO, CNIPA, KIPO)
- 100 files per Offices over the first two years

CS&E: Process model



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Arbitration and Mediation Center (AMC)

- Independent and impartial body that offers alternative dispute resolution options for the resolution of commercial disputes between private parties (time and cost efficient alternatives to litigation)
- Provides mediation, arbitration and expert determination services for IP and other commercial disputes
- 25% lifetime reduction on AMC's registration and administration fees where at least one party to the dispute has been named as an applicant or inventor in a published PCT application (no relationship to the dispute is required)
- Fee calculator

www.wipo.int/amc/en/calculator/adr.jsp

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Where to Get Help

PCT information available on the Internet (1)

- PCT Treaty and Regulations (www.wipo.int/pct/en/texts/)
- PCT Administrative Instructions (www.wipo.int/pct/en/texts/)
- PCT Applicant's Guide (updated weekly)
(www.wipo.int/pct/guide/en/)
- PCT Newsletter (monthly) (www.wipo.int/pct/en/newslett/)
- PCT Highlights (www.wipo.int/pct/en/highlights/)
- PCT Legal Text Index, providing references to PCT Articles, Rules, Administrative Instructions, Forms and various PCT Guidelines (www.wipo.int/pct/en/texts/pdf/legal_index.pdf)
- Official Notices
(www.wipo.int/pct/en/official_notices/index.html)

PCT information available on the Internet (2)

- PCT Receiving Office Guidelines
(www.wipo.int/pct/en/texts/gdlines.html)
- PCT International Search and Preliminary Examination Guidelines (www.wipo.int/pct/en/texts/gdlines.html)
- WIPO Standards
(www.wipo.int/standards/en/part_03_standards.html)
- PCT Minimum Documentation, Patents and Non-Patent Literature (www.wipo.int/scit/en/standards/pdf/04-01-01.pdf and www.wipo.int/scit/en/standards/pdf/04-02-01.pdf)
- Agreements between International Bureau of WIPO and International Searching and/or Preliminary Examining Authorities
(www.wipo.int/pct/en/access/isa_ipea_agreements.html)



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PCT Applicant's Guide (1)

- Regularly updated, web-based publication, available free-of-charge at www.wipo.int/pct/guide/en/
- Free weekly e-mail updating service detailing updated information
- Contents:
 - International phase
 - instructions concerning the preparation, filing and processing of international applications
 - blank forms (request, demand, power of attorney, etc.)
 - “Annexes” setting out information relevant to each Contracting State and regional or international Organization and each Office and Authority



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PCT Applicant's Guide (2)

- Contents (cont.)

- National phase

- information on all acts that must or may be performed before the DO/EOs
 - time limits
 - fees
 - blank national forms

PCT training options

- “Learn the PCT” Video Series

- (www.wipo.int/pct/en/training/index.html)

- A series of 29 short videos designed to provide a basic introduction to important aspects and issues in the PCT system (in English)

- PCT Distance Learning Course available in the 10 publication languages

- (www.wipo.int/pct/en/distance_learning/index.html)

- PCT Webinars

- (www.wipo.int/pct/en/seminar/webinars/index.html)

- Free webinars on PCT topics for companies/law firms on request

- More information on the PCT resources website:

- www.wipo.int/pct

Where to get help at WIPO on PCT-related questions (1)

PCT Infoline	Telephone e-mail	+41 22 338 83 38 pct.infoline@wipo.int
RO/IB	Telephone e-mail	+41 22 338 92 22 ro.ib@wipo.int
PCT eServices Help Desk	Telephone Internet address e-mail	+41 22 338 95 23 www.wipo.int pct.eservices@wipo.int



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Where to get help at WIPO on PCT-related questions (2)

Marketing and Distribution Section (PCT Publications)	Telephones Fax*	+41 22 338 96 18 +41 22 338 99 30 +41 22 338 95 90 +41 22 740 18 12
Order online at	Internet address e-mail	www.wipo.int/ebookshop publications.mail@wipo.int
WIPO Switchboard		+41 22 338 91 11
PCT Internet Site	Internet address	www.wipo.int/pct/en/

* Note: Fax transmissions no longer recommended since January 1, 2018



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PCT Information Service

- The **PCT Information Service** answers general inquiries about the filing of international applications and the procedure to be followed during the international phase of the PCT. For an overview of the PCT system please see [Protecting your Inventions Abroad: Frequently Asked Questions about the Patent Cooperation Treaty \(PCT\)](#).

The PCT Information Service can be contacted as follows:

- Telephone: +41 22 338 83 38
- E-mail: pct.infoline@wipo.int

Telephone opening hours are from 9.00 a.m. to 6.00 p.m. Central European time (from 3.00 a.m. to 12.00 p.m. (noon) US Eastern time zone).

Shortcuts

- For orders of or subscriptions to PCT information products or publications please use the [WIPO Electronic Bookshop](#) or contact the Marketing and Distribution Section: publications.mail@wipo.int or [facsimile +41 22 740 18 12](tel:+41227401812).
- [International Bureau closed dates](#)

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PCT case law database

- Text-searchable PCT case law database available at:
www.wipo.int/pctcaselawdb/en
- Contents:
 - decisions from national courts
 - decisions from regional administrative bodies
 - abstracts and legal references added by IB
- Any comments or submissions for addition can be sent to the IB at: pct.legal@wipo.int

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PCT Resources/Information

- For general questions about the PCT, contact the PCT Information Service at:

Telephone: (+41-22) 338 83 38

E-mail: pct.infoline@wipo.int

- Contact the speaker:

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