

CWs/12/2

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# Committee on WIPO Standards (CWS)

**Twelfth Session**

**Geneva, September 16 to 19, 2024**

Work Program and Task List of the CWS

*Document prepared by the Secretariat*

## summary

The document summarizes the updated Work Program and Task List of the Committee on WIPO Standards (CWS) for consideration at this session.

## Introduction

At its eleventh session in 2023, the CWS considered the Work Program and Task List of the CWS, which were provided in the Annex to document CWS/11/8. There were 24 Tasks defined in the Task List, where 19 Tasks were assigned to a specific Task Force and five Tasks were not. Four proposals were made to update the existing Work Program and three proposals to create new CWS Tasks, which were presented in documents CWS/11/15, CWS/11/16 and CWS/11/25.

At the same session, the CWS approved the revised list of Tasks, as presented in Annex II of document CWS/11/28, which reflects the CWS decision: four discontinued Tasks No. 38, No. 39, No. 42 and No. 57; seven revised Tasks; one additional Task No. 60 held in abeyance; and one new Task No. 66.

### CWS Task Force Membership

Twelve CWS Task Forces are currently active. Subject matter experts from 63 CWS Members and 3 Observers participate in the Task Forces. For more effective communication with the members and observers of Task Forces, in 2024, the Secretariat has tidied up the membership lists, in consultation with all Task Forces’ members and observers. In 2024, the Secretariat, removing entries which were no longer valid. The renewed CWS Task Force membership is available on WIPO website at: <https://www.wipo.int/cws/en/taskforce/members.html>.

## Report on the activites of CWS Work Program

Since the eleventh session of the Committee, the CWS Task Forces have worked under the framework of the CWS Tasks, approved at the eleventh session of the CWS, which form the Work Program. There are 19 active Tasks defined in the Task List, where 14 Tasks are assigned to their corresponding specific Task Force and five Tasks are not. Furthermore, there are two Tasks currently in abeyance.

As the CWS requested at its tenth session, all active CWS Task Forces met quarterly in March and June in 2024 to review their progress and update their objectives. There is also a last quarterly review meeting scheduled for 2024 in December. All CWS Task Force members and observers are invited. During these two meetings, participants noted the progress on the current CWS Tasks that Task Force Leaders reported on the following using the common template:

* Objectives;
* Relevant actions for 2024 and the upcoming year;
* Potential challenges or dependencies; and
* Progress evaluation.

To assist members of the CWS Task Forces, the Secretariat circulated the schedule of the WIPO Standards related meetings in 2024 as Circular C.CWS 178 Rev., and later sent out the relevant online meeting invitations to the Task Force members.

At the current session, all 12 active Task Forces will report on their activities and progress that they have made on their assigned Task(s) since the eleventh session of the CWS. Progress on Tasks which no specific Task Force is assigned to are provided in the Annex to the present document.

### Current Tasks List

The Secretariat has prepared a new revised Task List for consideration by the CWS, as presented in the Annex to the present document. For each Task, the Annex includes the following information:

* Task description;
* Task Force / Task (Force) leader;
* Scheduled actions to be carried out;
* Remarks and historical details; and,
* Where appropriate, proposals for consideration and decision by the CWS at the current session.

The list of currently active Tasks is published on the WIPO website at: <https://www.wipo.int/cws/en/work-program.htm>l. The list of CWS Task Forces and their current membership is also available on the website at: <https://www.wipo.int/cws/en/taskforce/index.html>. This information will be reviewed and updated after the twelfth session to reflect any agreements made by the CWS. The Secretariat will publish an updated CWS Work Program Overview on the WIPO website.

*The CWS is invited to:*

* 1. *note the content of the present document;*
  2. *consider the Task List as presented in the Annex to the present document; and*
  3. *approve the Secretariat to incorporate the agreements, reached at this session in the CWS Work Program and the CWS Work Program Overview, and publish them on WIPO website as described in paragraph 10 above.*

[Annex follows]