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BUREAUX INTERNATIONAUX **RÉUNIS POUR LA PROTECTION** DE LA PROPRIÉTÉ INTELLECTUELLE GENÈVE, SUISSE

UNITED INTERNATIONAL BIRPI UNITED INTERNATIONAL BUREAUX FOR THE PROTECTION OF INTELLECTUAL PROPERTY

GENEVA, SWITZERLAND

COMITE DE COORDINATION INTERUNIONS, QUATRIEME SESSION INTERUNION COORDINATION COMMITTEE, FOURTH SESSION

(Genève, 26-29 septembre 1966) (Geneva, September 26 to 29, 1966)

REPORT BY THE DIRECTOR OF BIRPI ON CERTAIN FINANCIAL QUESTIONS CONCERNING THE YEAR 1965

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INTRODUCTION

1. The Management Report of BIRPI for 1965 covers the management and financial position for the year 1965. It has already been distributed to Member States. For reasons of convenience, however, it is attached to this document and <u>should be considered</u> as an integral part of the present report.

2. This document contains details on the same lines as the corresponding document for the year 1964 (CCIU/III/3).

3. There are three chapters in this document.

4. The first deals with the allocation of expenditure for the year 1965 among the five Unions (Paris, Madrid, The Hague, Nice and Berne).

5. The second contains details of the computation of the allocation of the deficit of The Hague Union for 1965 (24,471 Swiss francs) among the Member States of that Union. It should be noted, however, that this deficit, like those of 1963 and 1964 (20,643 and 22,442 Swiss francs respectively), is covered by advances from the Swiss Government. It was in fact decided by the Member States of the Hague Union not to ask for the deficit to be covered by these States until it exceeded the amount of 200,000 Swiss francs (see document CCIU/I/8, paragraph 15(a)).

6. The third chapter consists of a statement of the sums (20 Swiss francs) posted to profit and loss in 1965.

ALLOCATION OF 1965 EXPENDITURE AMONG THE UNIONS

7. All expenditure is either specific to one Union or common to several Unions (see, however, Table B.15).

8. The Financial Rules of BIRPI define these two types of expenditure as follows: "Any expenditure incurred for the benefit of a given Union shall be considered to be a specific expenditure of that Union" (Article 7(a)). "Any expenditure incurred for the benefit of two or more Unions shall be considered to be a common expenditure" (Article 7(b)). As regards the share of each Union in the common expenditure, the Financial Regulations of BIRPI provide that "the shares shall be true and fair, based on the extent to which each Union is expected to benefit from the common expenditure" (Article 3.1).

9. The principles, and the percentages themselves, of the allocation of common expenditure are the result of the "opinions" expressed in November 1963 by the Interunion Coordination Committee (Paris and Berne Unions), the Committee of Directors of National Industrial Property Offices (Madrid Union), and the Meeting of the Member States of the Hague Union, opinions which are based on the Report of the Financial Experts of the Paris, Berne and Madrid Unions (hereinafter called the "Experts Report," document CCIU/I/6). 10. There follows a recapitulation of the expenses for the year 1965 grouped under two main headings: specific expenditure and common expenditure. Common expenditure is grouped, in turn, according to the allocation codes used. The basis of each allocation code is indicated, as well as the corresponding expenditure for the previous year (1964), in order to facilitate comparison.

A. Specific Expenditure

A.1 Paris Union		
Missions		2,300.60
Delegates' Travel		
Committee of Experts on Inventors' Certificates	691.20	
International Committee of Novelty Examining Patent Offices	517.05	
Spanish Expert for Translation of Model Law on Inventions	1,104.20	2,312.45
Conferences		
International Committee of Novelty Examining Patent Offices	7,776.21	
Committee of Experts 1964 for Study of Model Law on Inventions for Developing Countries	1,750	
Committee of Experts on Inventors' Certificates	6,034.55	
World Patent Index	1,000	
Executive Committee	2,332.60	18,893.36
Translators		9,280
Printing (other than periodicals)		61,355.15
Miscellaneous and unforeseen		3
Transfer to Reserve Fund		34,581.54
Total		128,726.10 expenditure)*

(Total in 1964 : 234,000.--)

* The calculation of this percentage has been based on expenditure before the distribution to Member States of the Madrid Union and before the transfer to the Reserve Fund, i.e., on the amount of 4,106,487.55 francs.

A.2 Madrid Union

Missions	- , -	
Delegates' Travel (Conference of Directors)	13,279.88	
Translators		
Printing of periodical "Les Marques internationales"	225,098.73	
Printing (other than periodicals)	105,889.14	
Furniture	- , -	
Material	11,864.80	
Postage	29,617.55	
Miscellaneous and unforeseen	91.20	
Transfer to Reserve Fund	71,720.46	
Ordinary distribution to Member States	147,000	

Total in 1965 : 604.561.18 (14.72% of expenditure)

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(Total in 1964 : 656,000.--)

A.3 The Hague Union

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Personnel	42,844.40
Conferences	
Translators	372
Printing of periodical "Les Dessins et Modèles internationaux."	12,001.60
Printing (other than periodicals)	3,212.70
Furniture	882
Material	1,352
Miscellaneous and unforeseen	941.10
Total in 1965 :	61,605.80 (1.50% of expenditure)
(Total in 1964 :	55,000)

A.4 Nice Union

Conferences	4,060.18
Translators	8,000
Printing (other than periodicals)	16,398.55
Material	
Transfer to Reserve Fund	7,040.33
	35 498 98 10 86%

Total in 1965 : 35,498.98 (0.86% of expenditure) .

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(Total in 1964 : 48.000.--)

A.5 Berne Union

Personnel		116,561
Missions		17,348.75
Delegates' Travel (trainee)		1,806.90
Conferences		
Committee of Experts for Revision of Berne Convention	12,017.85	
Rome Conference 1961		
(Neighboring Rights) (documents)	7,593.60	19,611.45
Contributors		8,372,35
Translators		10,401.65
Printing of periodical "Droit d'a	uteur"	36,532.38
Printing (other than periodicals)		5,775.56
Furniture	•,	
Material		2,922
Postage		2,667.55
Miscellaneous and unforeseen		168.30
Transfer to 1966		197,345.70

Total i	n 1965 : (10.21%	419,513.59 of expenditure)
(Total i	n 1964 :	195,000)

B. Common Expenditure

B.l "Director's	Office"	Percentages
	1965	(1964)
Paris	29%	(29%)
Madrid	55%	(55%)
The Hague	3%	(3%)
Nice	2%	(2%)
Berne	11%	(11%)

Basis: Opinion expressed in November 1963 by the Interunion Coordination Committee, the Committee of Directors of National Industrial Property Offices (Madrid Union) and the Meeting of the Hague Union (see document CCIU/I/21, paragraph 20(a)).

<u>Application</u>, in toto, to 594,566.05 francs (14.48% of expenditure) (in 1964 : 556,000.-francs):

 Personnel (salaries of the Director, the two Deputy Directors, two secretaries, the Counsellor for General Legal Affairs and his Assistant, the Librarian and her Assistant as well as two Assistants): 564,641.40

Ь)	Missions:	17,894.35

c) Furniture: 12,030.30

B.2 "Chancellery" Percentages

	1965	(1964)
Paris	9%	(9%)
Madrid	67%	(67%)
The Hague	4%	(4%)
Nice	1%	(1%)
Berne	19%	(19%)

Basis: Experts' Report (paragraph 16(c)). The percentages are the same as for 1963 (article 8(b) of the Financial Rules).

<u>Application</u>, in toto, to 405,219.05 francs (9.86% of expenditure) (in 1964: 344,000.-francs):

- a) Personnel: 268,639.25
- b) Missions: 1,212.90
- c) Printing (other than periodicals): 5,135.80
- d) Furniture: 9,651.75
- e) Material: 48,159.72
- f) Postage, other than the postage for <u>Industrial</u> <u>Property</u>, <u>Copyright</u> and <u>Les Marques internationales</u> (see Experts' Report, paragraph 31): 72,419.63

B.3 "Financial	Service"	Percentages
	1965	(1964)
Paris	4%	(4%)
Madrid	75%	(75%)
The Hague	19%	(19%)
Nice	1%	(1%)
Berne	1%	(1%)

Basis: Experts' Report (paragraph 16(b)). The percentages are the same as for 1963 (Article 8(b) of the Financial Rules).

<u>Application</u>, in toto, to 182,060.60 francs (4.43% of expenditure) (in 1964: 183,000.-francs):

a) Personnel: 175,690.60

- b) Printing (other than periodicals): 5,820.--
- c) Material: 550.--

B.4 "Publications	Service"	
and and a star	1965	(1964)
Paris	37%	(35%)
Madrid	22%	(24%)
The Hague	2%	(6%)
Nice	1%	(1%)
Berne	38%	(34%)

Basis: Experts' Report (paragraph 16(d)).

Application, in toto, to 137,308.70 francs (3.34% of expenditure) (in 1964: 130,000.-- francs):

a) Personnel: 125,374.05

- b) Printing (other than periodicals): 3,679.--
- c) Furniture: 8,255.65

B.5 "Division of General Administrative Services and Registration Services" Percentages 1965 (1964)Paris 2% (2%) Madrid 82% (83%) The Hague 11% (11%(Nice 1% (0%) 4% (4%) Berne

Basis: The work devoted by the Head of this Division to the two Registration Services and the "Chancellery" (70% "Trademarks," 10% "The Hague Union," and 20% "Chancellery").

Application, in toto, to 74, 230.-- francs (1.80% of expenditure) (in 1964: 72,000.-francs):

Personnel: 74,230.--

B.6 "Finance	and Personnel	Division"
	Percentages	
	1965	(1964)
Paris	12%	(14%)
Madrid	68%	(65%)
The Hague	12%	(12%)
Nice	1%	(1%)
Berne	7%	(8%)

Basis: The work devoted by the Head of this Division and his Assistant to their various duties (½ "Entire Personnel" - 1964 percentage, because the 1965 percentage shows the position with both these officials included and ½ "Financial Service").

<u>Application</u>, in toto, to 90,265.60 francs (2.19% of expenditure) (in 1964: 47,000.-- francs):

a) Personnel: 86,698.20

b) Furniture: 3,567.40

B.7 "General Se	ervices" Per	centages
	1965	(1964)
Paris	21%	(21%)
Madrid	57%	(58%)
The Hague	6%	(6%)
Nice	2%	(2%)
Berne	14%	(13%)

Basis: Experts' Report (paragraph 17).

Application, in toto, to 31,718.35 francs (0.77% of expenditure) (in 1964: 28,000.-- francs):

- a) Travel by third parties in connection with the preparation of the Administrative Convention (Experts' Report, paragraph 22): 4,613.20
- b) Conferences in connection with the general administration of BIRPI (third session of the Interunion Coordination Committee (7,052.50) (Experts' Report, paragraph 22): and "Administrative Convention" Committee of Experts (19,445.30) (Experts' Report, paragraph 22): 26,497.80
- c) Translators (translation of documents concerning the Administrative Convention (Experts' Report, paragraph 22) and other documents): 607.35

B.8 "Surface" Percentages

	1965	(1964)
Paris	16%	(16%)
Madrid	61%	(61%)
The Hague	12%	(12%)
Nice	1%	(1%)
Berne	10%	(10%)

Basis: Experts' Report (paragraph 28)

Application, in toto, to 140,722.66 francs (3.43% of expenditure) (in 1964: 87,000.-- francs):

- a) Ground rent paid to the Republic and Canton of Geneva for the land on which the Headquarters Building is situated (Experts' Report, paragraph 29): 4,000.--
- b) Heating of the Building: 22,728.20
- c) Cleaning of the Building: 33,166.60
- d) Fire insurance, etc. of the Building: 6,827.90
- e) Furniture: 6,074.--
- f) Maintenance work on the Building: 49,558.26
- g) Removals and transfers: 18,367.70

B.9 "Entire	Personnel"	Percentages
	1965	(1964)
Paris	21%	(20%)
Madrid	59%	(61%)
The Hague	6%	(6%)
Nice	1%	; (1%)
Berne	13%	(12%)

- Basis: Experts' Report (paragraphs 30, 32 and 34). The percentages correspond to the proportion existing between the personnel expenses of the various Unions (see Management Report, Expenses, Headings 10-19).
- Application, in toto, to 180,018.11 francs (4.38% of expenditure) (in 1964: 149,000.-- francs):
- a) Supplementary pension and other social benefits: 104,597.73
- b) Printing (other than periodicals): 5,717.35
- c) Furniture: 5,092.95
- d) Material: 13,285.25
- e) Telephones: 26,830.25
- f) Miscellaneous and unforeseen: 8,883.60
- g) Library: 15,610.98

B.10 "Industrial Property Division"

	Percentages	
	1965	(1964)
Paris	88%	(88%)
Madrid	10%	(10%)
The Hague	1%	(1%)
Nice	1%	(1%)
Berne	0%	(0%)

Basis: The basis is the same as for 1964 (see document CCIU/III/3, Table B.10).

<u>Application</u>, in toto, to 215,823.10 francs (5.25% of expenditure) (in 1964: 203,000.-- francs): Personnel: 215,823.10

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B.11 "Industrial	Unions	(Missions
and Conference	ces)" Per	rcentages
	1965	(1964)
Paris	85%	(88%)
Madrid	10%	(10%)
The Hague	3%	(1%)
Nice	2%	(1%)
Berne	0%	(0%)

Basis: Experts' Report (paragraphs 19 to 21). The Paris Union percentage has been reduced by 3%. The Hague Union percentage (1% in 1964) has been increased by 2% and that of the Nice Union (1% in 1964) by 1%. These increases in the percentages for the Hague and Nice Unions correspond to the increase in the amount of work undertaken for these two Unions in 1965.

Application, in toto, to 226,807.25 francs (5.52% of expenditure) (in 1964: 126,000 francs):

 a) Missions carried out in the interests of the Industrial Unions (in particular: discussions with American, Argentinian, Chilian, Hungarian, Soviet, Uruguayan and Venezuelan Governments; ASIPI Congress in Buenos Aires; U.N. in New York; UNCTAD in New York: as well as the carry forward to 1966 of the 1965 provision for the Asian Seminar (document CCIU/III/4)): 93,810.35

- b) Conferences (the Industrial Property Course organized by BIRPI in Geneva, and the carry forward to 1966 of the 1965 provision for the Asian Seminar (document CCIU/III/4)): 11,325.45
- c) Delegates' Travel (the Industrial Property Course organized by BIRPI in Geneva; the trainees in Industrial Property (46,626.40 francs (1964: 58,152.10 francs)) and the carry forward to 1966 of the 1965 provision for the Asian Seminar (document CCIU/III/4)): 119,079.45
- d) Contributions (the fees of lecturers at the Industrial Property Course organized by BIRPI in Geneva): 2,592.--

B.12 Industrial	Unions (Printing)
Pe	rcentages	
	1965	(1964)
Paris	75%	(84%)
Madrid	18%	(8%)
The Hague	5%	(7%)
Nice	2%	(1%)
Berne	0%	(0%)

Basis: Experts' Report (paragraph 23) and the contents of publications referred to in paragraph 24 of the said Report.

Application, in toto, to 107,716.20 francs (2.62% of expenditure) (in 1964: 63,000.-- francs):

- a) Contributors (mainly to the reviews "La Propriété Industrielle" and "Industrial Property"): 5,863.--
- b) Translators: 20,927.80

c) Printing (periodicals): 53,354.35

d) Printing (other than periodicals): 12,634.50

- e) Material: 7,013.75
- f) Postage of the reviews "La Propriété Industrielle" and "Industrial Property": 4,520.80
- g) Miscellaneous and unforeseen: 3,402.--

Note: The same percentages are applied to receipts from the sales of the reviews, "La Propriété Industrielle" and "Industrial Property" (98,327.59 francs in 1965) and the sale of advertising space for these reviews (18,159.55 francs). Every other receipt in 1965 has been credited to the Union concerned, with the exception of the sum of 58,356.35 francs reserved for the improvement of the Conference Room of the Headquarters Building of BIRPI (see Table B.15, below).

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B.13 "Trademark	Service"	Percentages
	1965	(1964)
Paris	0%	(0%)
Madrid	98%	(99%)
The Hague	0%	(0%)
Nice	2%	(1%)
Berne	0%	(0%)

Basis:

The Madrid Union percentage (99% in 1964) has been decreased by 1% and that of the Nice Union (1% in 1964) increased by 1%. The resultant percentages represent the division of work between these two Unions in 1965.

<u>Application</u>, in toto, to 496,842.30 francs (12.10% of expenditure) (in 1964: 481,000.-francs):

Personnel: 496,842.30

B.14 Publications (other than periodicals)

Three publications come under this heading:

(1) General Information booklets on BIRPI (Paris 40%, Madrid 20%, The Hague 10%, Nice 10%, Berne 20%)

9,091,45

(2) Supplement to the Manual of Industrial Property Conventions (English and French) (Paris 47%, Madrid 21%, The Hague 16% Nice 16%)

3,574.--

(3) Management Report for 1964 (Paris 32%, Madrid 24%, The Hague 12%, Nice 12%, Berne 20%)

4,299.77

Total in 1965 : 16,965.22 (0.41% of expenditure) (Total in 1964 : 46,900.--)

The above percentages correspond to the number of pages concerning each Union in these publications.

B.15 Improvement of the Conference Room

This account was opened in 1963 at the time of the settlement of the accounts and it had to its credit, on December 31, 1964, the sum of..... 254,008.54 Receipts for 1965 + 58,356.35

312,364.83

Expenditure for 1965

payment on account for work done in 1965..... 312,364.89

Balance on December 31, 1965.....

B.16 Amortization of the Construction Costs of the Headquarters Building of BIRPI

According to the amortization plan, 5% of the capital (and of the interest on this capital) must be paid each year by the Unions which have not yet repaid the advances granted by the Pension Fund. Each Union's share and the amortization plan have been approved by the Interunion Coordination Committee (see, in particular, document CCIU/I/8). The following payments have been made:

		1965	(1964)
Paris Union		28,367.85	(29,253.51)
The Hague Union		17,577.20	(18,127.25)
Berne Union		15,116.30	(15,655.50)
	Total :	61,061.35	(63,036.26)

The total corresponds to 1.48% of expenditure in 1965 (1.75% in 1964).

The Hague Union Deficit

11. The Hague Union deficit amounted to 24,471.23 francs in 1965. In accordance with the decisions of the Meeting of Member States of the Hague Union in 1963 (see document DM/26/5, paragraph 21 and document CCIU/I/8, paragraph 15(a)), this deficit is provisionally covered by advances, without interest, granted by the Swiss Government. If the future profits of the Hague Union do not allow these advances to be repaid, the deficits will be apportioned among the Member States of the Hague Union in proportion to "the number of deposits coming from each of these States. However, the number of deposits originating in countries not party to the Additional Act of Monaco (which raised some of the fees by 400% and others by 500%) will be multiplied by four or five (as the case may be) for the purposes of computing the apportionment" (document CCIU/I/8, paragraph 15(a)).

12. Tables Al, A2 and A3 below show the apportionment of that part of the deficit which is due to the fact that some countries had still not acceded to the Additional Act of Monaco before the beginning of the year 1965. The results of these Tables are as follows:

> Liechtenstein 1,080.--Morocco 220.--Spain 2,280.--

These sums amount to a total of 3,580 francs (14.6% of the total deficit of 24,471.23 francs).

13. Table B shows the apportionment of the balance (24,471.23 francs) of the deficit among all the Member States of the Hague Union, in proportion to the deposits and prolongations registered.

14. By adding the results of Tables A3 and B, the States parties to the Agreement would be debited with the following amounts for the year 1965:

Country:	<u>A3</u>	B	Total
Belgium		1,386.91	1,386.91
France	-	6,335.99	6,335.99
Germany	-	4,795.78	4,795.78
Holy See	- 19 - 197 - 19 St. 9	and the training	
Indonesia	-	-	
Liechtenstein	1,080	167.89	1,247.89
Monaco	- 17.1	102.19	102.19
Morocco	220	14.60	234.60
Netherlands	-	934.34	934.34
Spain	2,280	459.87	2,739.87
Switzerland		6,693.66	6,693.66
Tunisia		-	-
United Arab Rep.			
Vict-Nam	-	-	- 11

3,580.-- 20,891.23 24,471.23

15. The deficits for the years 1963 and 1964 amounted to 20,643.55 francs and 22,441.77 francs respectively. The results of the apportionment of these sums are shown in documents CCIU/II/5, page 4 (1963) and CCIU/III/3, page 24 (1964). The deficits of these three years give the following results :

Country	1963	1964	1965	Total
Belgium	7,369.48	6,547.93	1,386.91	15,304.32
France	469.53	2,708.24	6,335.99	9,513.76
Germany	486.71	2,278.97	4,795.78	7,561.46
Holy See	-			
Indonesia		-	and the second second	-
Liechtenstein	1,995.77	2,098.74	1,247.89	5,342.40
Monaco	297.15	31.41	102.19	430.75
Morocco	1,045.75	140.55	234.60	1,420.90
Netherlands	1,306.52	272.22	934.34	2,513.08
Spain	6,705.82	4,731.56	2,739.87	14,177.25
Switzerland	885.39	3,608.66	6,693.66	11,187.71
Tunisia	-	23.49		23.49
United Arab Rep.	81.43		-	81.43
Viet-Nam			States - Anna	-
	20,643.55	22,441.77	24,471.23	67.556.55

16. It follows, from the foregoing, that States which have not already done so would certainly have every interest in ratifying the Additional Act of Monaco as soon as possible.

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TABLES A

ALLOCATION OF THE PART OF THE DEFICIT DUE TO THE NON-ACCESSION OF SOME MEMBER STATES TO THE ADDITIONAL ACT OF MONACO.

TABLE A1

Additional fees which would have been payable for deposits originating in States not yet having ratified the Additional Act of Monaco.

	Deposits in 1965					
	Single deposits	Unpaid addit. fees	Multiple deposits	Unpaid addit. fees	<u>Tot</u> a Deposits	al <u>s</u> Unpaid fees
Holy See Indonesia	-		-			- a -
Liechtenstein	6	120.00	12	600	18	720
Morocco	1	2,0	-		1	20
Spain	24	480	8	400	32	880
Tunisia	-		-		-	
United Arab Republic	-		-		-	- <u>-</u> -
Viet-Nam	-	- , -	-	- _a -	-	
	31	620	20	1,000	51	1,620

TABLE A2

Additional fees which would have been payable for prolongations originating in countries not yet having ratified the Additional Act of Monaco.

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	Prolongations in 1965						
	Single deposits	Unpaid addit. fees	Multiple deposits	Unpaid addit. fees	 Deposits	Unpaid	
Holy See Indonesia	-		-	₆	<u>n</u> t sd		
Liechtenstein	4	160	1	200	5	360	
Morocco		·	1	200	1	200	
Spain	30	1,200	1	200	31	1,400	
Tunisia	-		-		-	n Filly	
United Arab Republic	-		-	-,-	-		
Viet-Nam	-		-				
	34	1,360	3	600	37	1,960	

TABLE A3

Totals of Tables Al and A2

Recapitulation

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Tables.

States	<u>A1</u>	<u>A2</u>	n ann an seanna an a C	TOTAL
a produktion and the second				
Holy See .				
Indonesia	Tet Total and Arrange and			
Liechtenstein	720	360		1,080
Morocco	20	200		220
Spain	880	1,400		2,280
Tunisia				
United Arab Republic		· + · · · · ·		
	•	1		
Viet-Nam				
				1
				1

1,620.--

Course the state of the second state and

1,960.--

3,580.--

TABLE B

ALLOCATION OF THE BALANCE OF THE DEFICIT IN PROPORTION TO THE DEPOSITS AND PROLONGATIONS ORIGINATING IN STATES PARTIES TO THE HAGUE AGREEMENT

- II. As the number of deposits and prolongations amounted to 2862, the deficit payable for each registration amounts to 7.29952 francs (20,891.23 divided by 2862).
- III. By multiplying the number of registrations by the coefficient of 7.29952, the following results are obtained:

States	Registrations recorded	Swiss francs
Belgium	190	1,386.91
France	868	6,335.99
Germany	657	4,795.78
Holy See		
Indonesia		-,-
Liechtenstein	23	167.89
Monaco	14	102.19
Morocco	. 2	14.60
Netherlands	128	934.34
Spain	63	459.87
Switzerland	917	6,693.66
Tunisia		
United Arab		
Republic		
Viet-Nam	-	

2862

20,891,23

Sums posted to profit and loss

17. After careful investigation, the Director of BIRPI authorized the posting to profit and loss of the following amounts, in view of the fact that a number of reminders had remained unanswered and the smallness of the sums involved would not have justified legal proceedings:

Unpaid invoice relating to an extract	
(Trademark Service) 4	
Unpaid invoice relating to requests for information	
(Design Service) 12	.50
passadono	
Total : 20	50

Views of the Committee

18. The Interunion Coordination Committee is invited to express its views on the questions dealt with in this document.