



**Internal Oversight Division**

Reference: IOD-INV-2017-11

**Management Implication Report**

August 24, 2017

## 1. FACTS

1. Recently, the Internal Oversight Division (IOD) of the World Intellectual Property Organization (WIPO) received messages expressing concerns of excessive speeding within WIPO's parking areas.
2. While speed limit signs are visible throughout parking areas, there is currently no formal regulation, rule or other legally-binding arrangement governing traffic and speed limits in those areas.

## 2. RISKS IDENTIFIED

3. Driving in a careless manner and/or at excessive speeds within WIPO's parking areas could result in accidents involving physical injury and/or material damage.

## 3. RECOMMENDATIONS

4. In view of the foregoing:

### Recommendations

1. The Safety and Security Coordination Service (SSCS), in consultation with the Human Resources Management Department (HRMD) and the Premises and Infrastructure Division (PID), should define adequate levels of maximum speed and establish rules for traffic in the WIPO parking areas, and set out these rules in an Office Instruction.  
*(Importance: High)*
2. The Safety and Security Coordination Service (SSCS), in consultation with the Human Resources Management Department (HRMD) and the Premises and Infrastructure Division (PID), should inform staff of acceptable rules and behavior in parking areas.  
*(Importance: High)*

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Approved by: Mr. Rajesh Singh, Director, IOD

**TABLE OF RECOMMENDATIONS**

<b>No.</b>	<b>Recommendation</b>	<b>Responsible unit/manager</b>	<b>Deadline for implementation</b>	<b>Management comment and action plan</b>
1	<p>The Safety and Security Coordination Service (SSCS), in consultation with the Human Resources Management Department (HRMD) and the Premises and Infrastructure Division (PID), should define adequate levels of maximum speed and establish rules for traffic in the WIPO parking areas, and set out these rules in an Office Instruction (OI). <i>(Importance: High)</i></p>	<p>Security and Information Assurance Division (SIAD) Mr. Dennis Murathaty</p>	<p>December 31, 2017</p>	<p>SIAD agrees to the recommendation and will establish appropriate rules for traffic in parking areas in consultation with HRMD and PID. Closure Event: publication of a new OI on traffic rules in WIPO parking areas.</p>
2	<p>The Safety and Security Coordination Service (SSCS), in consultation with the Human Resources Management Department (HRMD) and the Premises and Infrastructure Division (PID), should inform staff of acceptable rules and behavior in parking areas. <i>(Importance: High)</i></p>	<p>Security and Information Assurance Division (SIAD) Mr. Dennis Murathaty</p>	<p>December 31, 2017</p>	<p>SIAD agrees to the recommendation. Closure Events: (1) publication of a new OI on traffic rules in WIPO parking areas; and (2) WIPO-All email sent to remind staff of acceptable rules and behavior in parking areas.</p>