B2 Information on Intergovernmental Organizations

IB¹ INTERNATIONAL BUREAU OF THE WORLD INTELLECTUAL PROPERTY ORGANIZATION

General information

Name of Office: International Bureau of WIPO

Location: 34, chemin des Colombettes, Geneva, Switzerland

Mailing address: P.O. Box 18, 1211 Geneva 20, Switzerland

Telephone: (41-22) 338 91 11 (for receiving Office purposes only)
(41-22) 338 92 22 (PCT Information Service)
(41-22) 338 83 38

Facsimile machine:² (41-22) 338 82 70 (for all PCT matters relating to specific international applications except those relating to the receiving Office)
(41-22) 910 06 10 (for receiving Office purposes only or (41-22) 338 70 60 in case of transmission difficulties)
(41-22) 338 83 39 (PCT Information Service)

Online services:
ePCT
Contingency Upload Service (filing of PDF documents as an alternative to fax transmission and where ePCT is not available)

E-mail: pct.infoline@wipo.int (PCT Information Service)
pct.eservices@wipo.int (PCT eServices Help Desk)
ro.ib@wipo.int (for receiving Office purposes only)

Internet: www.wipo.int/pct/en/

Does the Office accept the filing of documents by means of telecommunication (PCT Rule 92.4)? Yes, by facsimile machine²

Which kinds of documents may be so transmitted? All kinds of documents

Must the original of the document be furnished in all cases? Yes, within 14 days from the date of the transmission, if the transmitted document is the international application or a replacement sheet containing corrections or amendments of the international application
No, only upon invitation in the case of other documents

Does the Office send notifications via e-mail in respect of international applications? Yes

Would the Office accept evidence of mailing a document, in case of loss or delay, where a delivery service other than the postal authorities is used (PCT Rule 82.1)? Yes

[Continued on next page]

¹ This code is used where the International Bureau acts as receiving Office (see Annex C). (Code “WO” is used for the purposes of international publication under the PCT.)

² As of 1 January 2020, only limited fax services will be available for sending faxes to the International Bureau, including as receiving Office, in exceptional situations, using the following facsimile numbers: +41 22 338 8270 or +41 22 338 9090. For further information, refer to: https://www.wipo.int/edocs/pctndocs/en/2019/pct_news_2019_11.pdf.

(21 November 2019)
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Is the Office prepared to allow applicants to make applications available to the WIPO Digital Access Service for Priority Documents (DAS) (PCT Rule 17.1(b-bis))? Yes, the Office is prepared to allow applicants to make international applications available to the WIPO DAS

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3 Applicants may file with the International Bureau only if the national security provisions allow filing of patent applications abroad. Compliance with such provisions is the applicant’s responsibility and will not be checked by the International Bureau.

4 For further details on the payment of fees see the WIPO web site at: www.wipo.int/pct/en/fees/special.html.

5 As of 1 January 2020, the International Bureau will no longer send documents by facsimile.
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Supplementary search fees:6, 7

Supplementary search fee (PCT Rule 45bis.3):
See Annex SISA(AT), (EP), (FI), (RU), (SE), (SG), (TR), (UA), (XN) or (XV)

Supplementary search handling fee (PCT Rule 45bis.2):
CHF 200

Late payment fee (PCT Rule 45bis.4(c)):
CHF 100

Waiver of power of attorney:

Has the International Bureau waived the requirement that a separate power of attorney be submitted?
Yes8

Particular instances in which a separate power of attorney is required:
Upon appointment of, or for any paper submitted by, an agent or a common representative who was not indicated in the request form at the time of filing

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6 See footnote 4.

7 The International Bureau shall refund this fee where the supplementary search request has not yet been transmitted to the Authority specified for supplementary search and the international application is withdrawn or considered withdrawn, or the supplementary search request is withdrawn or considered not to have been submitted (see PCT Rule 45bis.3(d)).

8 Waivers of powers of attorney do not apply (PCT Rule 90.4(c) and 90.5(d)) where the agent or common representative submits any notice of withdrawal during the international phase (PCT Rule 90bis.1 to 90bis.4; see also International Phase, paragraph 11.048).