

B2 Information on Intergovernmental Organizations B2

IB¹ INTERNATIONAL BUREAU OF THE WORLD INTELLECTUAL PROPERTY ORGANIZATION IB¹

General information

Name of Office:	International Bureau of WIPO
Location:	34, chemin des Colombettes, Geneva, Switzerland
Mailing address:	P.O. Box 18, 1211 Geneva 20, Switzerland
Telephone:	(41-22) 338 91 11 (41-22) 338 92 22 (for receiving Office purposes only) (41-22) 338 83 38 (PCT Information Service)
Facsimile machine: ²	(41-22) 338 82 70 (41-22) 338 90 90
Online services:	ePCT Contingency Upload Service (filing of PDF documents as an alternative to fax transmission and where ePCT is not available)
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Internet:	www.wipo.int/pct/en/
Does the Office accept the filing of documents by means of telecommunication (PCT Rule 92.4)?	Yes, by facsimile machine ²
Which kinds of documents may be so transmitted?	All kinds of documents
Must the original of the document be furnished in all cases?	Yes, within 14 days from the date of the transmission, if the transmitted document is the international application or a replacement sheet containing corrections or amendments of the international application No, only upon invitation in the case of other documents
Does the Office send notifications via e-mail in respect of international applications?	Yes
Would the Office accept evidence of mailing a document, in case of loss or delay, where a delivery service other than the postal authorities is used (PCT Rule 82.1)?	Yes

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¹ This code is used where the International Bureau acts as receiving Office (see Annex C). (Code "WO" is used for the purposes of international publication under the PCT.)

² Only limited fax services are available for sending faxes to the International Bureau, including as receiving Office, in exceptional situations. For further information, refer to: https://www.wipo.int/edocs/pctndocs/en/2019/pct_news_2019_11.pdf.

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[Continued]

Does the Office excuse delays in meeting time limits due to the unavailability of electronic means of communication (PCT Rule 82 <i>quater</i> .2(a))?	Yes, the Office, also in its function as receiving Office, excuses delays in meeting time limits where the ePCT system, with or without strong authentication, or the PCT Contingency Upload Service was unavailable for a minimum of a continuous one hour period on a specific working day at the Office and where the respective action was performed on the next working day on which the said electronic means of communication were available. ³
Is the Office prepared to allow applicants to make applications available to the WIPO Digital Access Service for Priority Documents (DAS) (PCT Rule 17.1(b- <i>bis</i>)?)	Yes, the Office is prepared to allow applicants to make international applications available to the WIPO DAS
Competent receiving Office for nationals and residents of: ⁴	All PCT Contracting States (see Annex C)
Fees and charges payable to the International Bureau in particular circumstances: ⁵	<p>Currency: Swiss franc (CHF)</p> <p>Early publication, upon request of the applicant, where the international search report or the declaration under PCT Article 17(2)(a) is not available for publication with the international application (PCT Rule 48.4(a)): CHF 200</p> <p>Publication of information concerning a late request to add or correct a priority claim (PCT Rule 26<i>bis</i>.2(e)) or publication of a refused request for rectification (PCT Rule 91.3(d)): CHF 50 plus CHF 12 for each sheet in excess of one</p> <p>Copy of the record copy of an international application (PCT Rule 94.1): CHF 35 — if certified as true copy of the record copy: CHF 50</p> <p>Certified copy of a published international application: CHF 35</p> <p>Copy of a priority document (PCT Rule 17.2(c) or 94.1): CHF 35 — if certified as true copy of the priority document: CHF 50</p> <p>Copy of a document in the file (other than the record copy, the published application or the priority document) (PCT Rule 94.1): CHF 5 plus CHF 2 per page — if certified as true copy of the document concerned: plus CHF 15</p> <p>Copy, on CD-ROM, of sequence listings contained in published international applications or priority documents, produced upon request of a third party: CHF 35 plus shipping costs</p> <p>Transmitting to a designated Office a copy of an international application, upon request of the applicant (PCT Rule 31.1(b)): CHF 35 Supplement for airmail: CHF 10</p>

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³ For the relevant notification by the Office refer to the *Official Notices (PCT Gazette)* dated 16 July 2020, pages 155 *et seq.*

⁴ Applicants may file with the International Bureau only if the national security provisions allow filing of patent applications abroad. Compliance with such provisions is the applicant's responsibility and will not be checked by the International Bureau.

⁵ For further details on the payment of fees see the WIPO web site at: www.wipo.int/pct/en/fees/special.html.

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Supplementary search fees:^{6, 7}

Supplementary search fee (PCT Rule 45 <i>bis</i> .3):	See Annex SISA(AT), (EP), (FI), (RU), (SE), (SG), (TR), (UA), (XN) or (XV)
Supplementary search handling fee (PCT Rule 45 <i>bis</i> .2):	CHF 200
Late payment fee (PCT Rule 45 <i>bis</i> .4(c)):	CHF 100

Waiver of power of attorney:

Has the International Bureau waived the requirement that a separate power of attorney be submitted?	Yes ⁸
Particular instances in which a separate power of attorney is required:	Upon appointment of, or for any paper submitted by, an agent or a common representative who was not indicated in the request form at the time of filing

⁶ See footnote 4.

⁷ The International Bureau shall refund this fee where the supplementary search request has not yet been transmitted to the Authority specified for supplementary search and the international application is withdrawn or considered withdrawn, or the supplementary search request is withdrawn or considered not to have been submitted (see PCT Rule 45*bis*.3(d)).

⁸ Waivers of powers of attorney do not apply (PCT Rule 90.4(e) and 90.5(d)) where the agent or common representative submits any notice of withdrawal during the international phase (PCT Rule 90*bis*.1 to 90*bis*.4; see also International Phase, paragraph 11.048).