

ANNEX IV

TO REQUEST FOR PROPOSALS N° PTD/10/006

PRICE SCHEDULE

1. Your financial offer must be quoted in **Swiss francs** (excluding VAT) and should not contain any clause linking those prices to any future fluctuation of the exchange rate between the Swiss francs and another currency for the services indicated under the Terms of Reference (see Annex III).

2. **Please have your firm/institution's authorized representative confirm and sign your financial offer and the period of its validity.**

Date	
Company name	
Address	
Telephone and Fax number	
Company Web Home Page address (if available)	
Name of authorized representative	
Signature of authorized representative:	
Contact name	
Contact phone and fax numbers	
Contact e-mail address	

FIXED PRICE QUOTATION RELATED TO RFP N° PTD/10/006			
Geneva Daily Rate Per Clerk (including per diem and travel)			
Description¹	Daily rate	Hourly rate in excess of 8 hours per day (or overtime)	Monthly rate (daily rate x 22 days)
Data entry clerk			
Scanning clerk			
Publication Assistant			
Notification clerk			
Clerk			

¹ For a complete description, please refer to Annex III – Terms of Reference.